

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
Monday, April 29, 2024**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, April 29, 2024 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Mera Souare and Alex Visser via teleconference; John Grossnickle, Shaun Sturlaugson, and Bradley Halter. Board members absent were: Bill Erspamer, Jim Wamsley, Clark Allred, and Cindy Johnson. Also in attendance were: George Lemich, attorney, and Rick Hawkins, executive director, via teleconference; David Halter, IT director; Drew Varley, accountant; Becca Thornock; Green River City Councilman George Jost; and Commissioner Island Richards.

Call to Order

Chairman John Grossnickle called the meeting to order at 2:32p.m.

Agenda for Regular Meeting

The agenda was distributed to those in attendance. A motion was made by Sturlaugson to amend the agenda by adding a discussion under New Business regarding Darktrace. Motion was seconded by Visser and carried unanimously by board members.

Minutes from Regular Meeting

Grossnickle entertained a motion to approve the minutes from regular meeting March 25, 2024. A motion was made by Sturlaugson and seconded by B. Halter. Motion carried unanimously by board members.

Financial Report

Varley stated fourth quarter contributions have been received from the three funding entities. The preliminary budget for fiscal year 2025 will be submitted to the Department of Audit in May 2024.

Comments from Floor

A question was asked regarding Broadcastify. The Center no longer provides that service at the links have now been removed from the website.

Executive Director Report

A copy of the director's report was included in the meeting packet and went as follows: "On April 2, 2024, myself, Shift Supervisor Jen Buller, and dispatcher Anji Hook attended the County Commissioner's meeting to accept the telecommunicator week proclamation. Later that evening, Anji and dispatcher Robyn Thompson attended the Green River City Council meeting while myself and Shift Supervisors Jen Buller and Katie Olmsted attended the Rock Springs City Council meetings to accept the proclamation. We also gave the Commissioners and Council Members challenge coins that have the Center's logo. On April 4, 2024, I attended a Motorola Rapid Notification 2.0 demo. Rapid notification is a product Motorola is promoting as a supported alternative to our Hiplink notification system. I am waiting for some answers to some questions about how the product functions specifically within our workflow. No decisions have been made to move toward using Rapid Notification. On April 5, 2024, dispatcher Chantell Bolton and Shift Supervisor Katie Olmsted attended a "Pain Behind the Badge" day training in Casper. The information presented was reported to be helpful and relevant. That same day I participated in an EagleView presentation. EagleView is a product used by the Sweetwater County Assessor's Office for mapping the county. The map imagery is available in different resolutions providing more or less detail of features throughout the county. Currently, the most detail is provided around the incorporated areas of the county, but Assessor Divis is considering making a proposal to the County Commission to provide the highest level of detail imagery for the entire county. We do use the mapping information in our CAD system regularly and it would be a benefit to have the additional detail viewable on the map for the entire county. Dispatchers Robyn Thompson, Kenzee Mullins, and Erin McGee attended Preparing for Leadership at the Wyoming Law Enforcement Academy April 7-12, 2024. This training provides students skills to prepare for leadership, assuming and transitioning to a leadership role, and to develop the communication skills necessary for effective leadership. Dispatchers Mersadee Odom and Lundyn Palmer attended Priority Dispatch's Navigator conference in National Harbor, Maryland April 15-19, 2024. Navigator is an annual conference presented by Priority Dispatch as a way to keep users of the system up to date with their latest offerings. We have attended the conference for the past several years and the employees that attend always provide positive feedback about the conference. On April 17, 2024, Anji Hook and Becca Thornock attended a Pipeline Emergency Response and Damage Prevention training in Rock Springs. They received information about the Scout company who has a pipeline that runs through the area. That same evening, myself and David Halter attended the Rock Springs City Council meeting and answered questions about our proposed budget. New hire Bailee Pitt started as a dispatcher on April 18, 2024. That same evening, we held our Dispatch Hall of Fame celebration. The Hall of Fame recipient this year was Carrie Williams. Congratulations to her and thank you to everyone who attended. Years of service award were presented to those in attendance and will be given to those employees that could not attend the event. There were years of

service awards recognizing 25 years, 20 years and 5 years at this year's event. As of April 19, 2024, Erin McGee is no longer an employee of the Center. On April 24, 2024, Telecommunicator Tasha Urbatsch participated in the Rock Springs Airport Annual Emergency Plan review and tabletop exercise. The exercise is a required annual event. On April 25, 2024, a letter was emailed to the City of Green River reflecting their portion of the funding required for FY25. On April 26, 2024, the completed County budget form for FY25 were submitted to the County. We will await notification about any next steps regarding the County budget process."

IT Director Report

Halter stated the Spillman server migration has been rescheduled for the week of May 20, 2024. Him and Brey Edwards will be attending the VLCM IT Exchange on May 1, 2024. The WyoLink upgrade is underway with the major components being worked on May 6-10, 2024. The Center and backup Center will be upgraded on May 15-16, 2024. The Control Terminal and FBI audits will be taking place in May 2024 and July 2024.

Committee Reports

None noted.

Bills & Claims

Grossnickle entertained a motion to accept the bills and claims. A motion was made by Sturlaugson and seconded by Visser. Motion carried unanimously by board members.

Correspondence

A letter was received regarding Project West stating where a copy of the application can be received and a timeline of the permit proceedings. Grossnickle entertained a motion to place the correspondence on file. A motion was made by Sturlaugson and seconded by Square. Motion carried unanimously by board members.

New Business

RAVE Mobile Safety renewal

Halter stated the RAVE Mobile Safety, which includes Smart 911, RAVE Alert, and Mobile Reach, is due for renewal. It is a 5-year contract with the only increase being from adding Mobile Reach. Grossnickle entertained a motion to approve the renewal and allow Hawkins to electronically sign. A motion was made by Sturlaugson and seconded by Visser. Motion carried unanimously by board members.

Darktrace

Halter stated Darktrace has a new product called Managed Detection and Response (MDR). The current Darktrace service being used monitors the Center’s network for any abnormal threats and will notify Halter to be taken care of. MDR will still provide the monitoring and notifications, but it also provides an additional human response where Darktrace would respond and take care of the threat and then notify Halter that it happened. This service would be \$12,000 annually. The first-year payment would be \$5,000 with the second-year payment being \$18,908 and the third-year payment being \$1,992 and is a co-term with the existing Darktrace contract. Grossnickle entertained a motion to table this discussion until the May 2024 meeting. A motion was made by Visser and seconded by Sturlaugson. Motion carried unanimously by board members.

Comments from the Chairman and Board

Grossnickle expressed his appreciation to dispatch for everything they do.

Old Business

None noted.

Next Meeting

The next meeting of the board was scheduled for Monday, May 20, 2024 at 5 Shoshone Avenue in Green River, WY.

Adjournment

Grossnickle entertained a motion for adjournment. A motion was made by Sturlaugson and seconded by Visser. Motion carried unanimously by board members. Meeting was adjourned at 2:45p.m.



Secretary

Date: 5-20-24



Chairman

Date: 05/20/2024