

**Rock Springs, Green River, Sweetwater County Combined Communications**

**Joint Powers Board**

**Regular Meeting Minutes**

**Monday, May 20, 2024**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, May 20, 2024 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Alex Visser via teleconference; Clark Allred, John Grossnickle, Bill Erspamer, Shaun Sturlaugson, Bradley Halter, Cindy Johnson, and Jim Wamsley. Board members absent were: Mera Souare. Also in attendance were: George Lemich, attorney, via teleconference; Rick Hawkins, executive director; David Halter, IT director; Drew Varley, accountant; Becca Thornock; Rock Springs Councilman David Thompson; and Commissioner Island Richards.

**Call to Order**

Chairman John Grossnickle called the meeting to order at 2:30p.m.

**Agenda for Regular Meeting**

The agenda was distributed to those in attendance. Grossnickle entertained a motion to accept the agenda as presented. A motion was made by Allred and seconded by Sturlaugson. Motion carried unanimously by board members.

**Minutes from Regular Meeting**

Grossnickle entertained a motion to approve the minutes from regular meeting April 29, 2024. A motion was made by Allred and seconded by Wamsley. Motion carried unanimously by board members.

**Financial Report**

Varley stated 911 funding is currently at \$385,000. Grossnickle entertained a motion to approve the financial report. A motion was made by Wamsley and seconded by Sturlaugson. Motion carried unanimously by board members.

**Comments from Floor**

Commissioner Richards stated the industrial siting meeting took place last week. \$8.7 million was brought back to the County.

### **Executive Director Report**

A copy of the director's report was included in the meeting packet and went as follows: "Milestones: Dispatch Kolten Wall will have his 5-year work anniversary on May 21, 2024. Kolten has been dispatching for a total of 12 years, 5 years with us. On May 1, 2024, I participated in our monthly SAA group call. Some lingering issues with Spillman functionality were discussed and plan to remedy those things was developed. Many of the "fixes" will be implemented as part of our server update in June 2024. On May 2, 2024, we had our Shift Supervisor meeting where we discussed upcoming trainings and TAC updates. Later that day Becca and I had a phone call with Paylocity regarding their payroll/timekeeping software. They will be providing us with contact information for some of their current customers who have the same or similar type of schedule that we do so we can see if it would be better than what we currently have. During the week of May 7, 2024, Shift Supervisor Kim Bach and dispatcher Carrie Williams attended Western APCO conference in Boise, Idaho May 7-10, 2024. The Western APCO conference has been postponed for several years but this year's conference was beneficial to all that attended. On May 15 and 16, 2024, all of our employees as well as dispatchers from several other Wyoming agencies participated in Adam Timm's "Emotionally Intelligent Communications" training. This was a training that we hosted. Adam Timm is a well know speaker and consultant within the Public Safety Telecommunication space. On May 17, 2024, Dispatch Crews C and D received awards for their outstanding service during the course of the last year at the awards ceremony hosted by Rock Springs Police Department. Shift Supervisor Jen Buller is currently attending a "Women in Command" training in Utah from May 20-21, 2024. On May 24, 2024, we will have an internal CJIS audit meeting in preparation for our Wyoming State CJIS audit later this year. We will prepare for our upcoming audit with FBI-CJIS also happening later this year. We will have our Multi-Agency Shift Supervisor meeting on May 29, 2024 to discuss any questions or concerns from the other agencies. This is a continuation of meetings designed to allow for information exchanges between first line supervisors of all of the public safety agencies we serve. David is preparing our SHSP grant application to be submitted for the upcoming grant award process. This will be the first time we have submitted an SHSP request directly. We are currently accepting applications for our open dispatch position. We received notice that our health insurance rate is increasing for fiscal year 2025 by approximately 4.20% rather than the 3% we budgeted for."

After discussion, the Board directed Hawkins to get a rate sheet from WAM-JPIC to see what the prices would be at the different deductible options.

### **IT Director Report**

Halter stated the Spillman server migration has been postponed to the week of June 10, 2024. Repair work has been taking place on Wilkins Peak with microwave links being realigned along with the Sheriff's Office AM radio antennae being bent due to wind. A new server has been installed at the

dispatch center. Halter has submitted the SHSP grant for a new camera and door access control system at the Center and communications sites.

#### **Committee Reports**

None noted.

#### **Bills & Claims**

Grossnickle entertained a motion to accept the bills and claims. A motion was made by Wamsley and seconded by Allred. Motion carried unanimously by board members.

#### **Correspondence**

The annual renewal notice was received from WAM-JPIC for health insurance. Discussion was had during the Executive Director Report. Wamsley made a motion to accept the correspondence as presented. Motion was seconded by Sturlaugson and carried unanimously by board members.

#### **New Business**

None noted.

#### **Comments from the Chairman and Board**

Wamsley stated his appreciation for everything dispatch has done during and after recent events over the past month.

#### **Old Business**

##### **Darktrace**

Discussion was continued from April's meeting. It was the decision of the Board to revisit the potential addition of Darktrace's MDR product for 2025 for additional time to research and prepare.

#### **Next Meeting**

The next meeting of the board was scheduled for Monday, June 24, 2024 at 5 Shoshone Avenue in Green River, WY.

#### **Adjournment**

Grossnickle entertained a motion for adjournment. A motion was made by Wamsley and seconded by Allred. Motion carried unanimously by board members. Meeting was adjourned at 2:59p.m.

  
Secretary  
Board member

Date: 06/24/24

  
Chairman

Date: 6/24/24