

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
Monday, January 27, 2025**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, January 27, 2025 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Mera Souare via teleconference; Jeannie Demas, Bill Erspamer, Shaun Sturlaugson, Cindy Johnson, Clark Allred, and John Grossnickle. Board members absent were: Jim Wamsley and Brad Halter. Also in attendance were: Rick Hawkins, executive director, and George Lemich, attorney, via teleconference; David Halter, IT director; Drew Varley, accountant; Rock Springs City Councilman David Thompson, Becca Thornock, Jen Buller, Ali Murphy, and Robyn Thompson.

Call to Order

Chairman John Grossnickle called the meeting to order at 2:30p.m.

Introduction of New Board Member-Jeannie Demas

Jeannie Demas was recently called as a Rock Springs appointee to the Board.

Agenda for Regular Meeting

The agenda was distributed to those in attendance. Grossnickle entertained a motion to accept the agenda as presented. A motion was made by Allred and seconded by Sturlaugson. Motion carried unanimously by board members.

Public Hearing-Resolution 2025-01 E911 Surcharge

Grossnickle opened the public hearing for Resolution 2025-01 E911 Surcharge at 2:32p.m. Hearing no comments, the public hearing was closed at 2:34p.m.

Minutes from Regular Meeting

Grossnickle entertained a motion to approve the minutes from regular meeting December 16, 2024. A motion was made by Allred and seconded by Sturlaugson. Motion carried unanimously by board members.

Financial Report

Varley stated all three funding contributions have been received for the third quarter. Varley will start including a report to the financials to show the break down between the 911 budget and the general fund budget. Grossnickle entertained a motion to approve the December financial report. A motion was made by Allred and seconded by Johnson. Motion carried unanimously by board members.

Comments from Floor

Dispatcher Robyn Thompson thanked the board for the holiday bonus.

Executive Director Report

A copy of the director's report was included in the meeting packet and went as follows: "Milestones: Dispatcher Carrie Williams had her 24-year work anniversary on January 5, 2025. Dispatcher Robyn Thompson had her 5-year work anniversary on January 13, 2025. Dispatcher Elena Hamilton will have her 26-year work anniversary on January 28, 2025. The Board of County Commissioners liaison to our Board is now Commissioner Thoman. Board member Alex Visser has resigned and Jeannie Demas has been appointed to complete his term by the City of Rock Springs. On December 18, 2024, a copy of our audit was sent to and received by the Wyoming Department of Audit. On January 2, 2025, we received a request from the Wyoming Department of Revenue to provide our E911 revenue information to them so it can be included in their annual report. This was completed and submitted to the State by Drew. We held our monthly Shift Supervisor meeting on January 8, 2025 to discuss various updates within our agency and the outside agencies. On January 13, 2025, Emergency Manager Jesse Moreno met with dispatcher Anji Hook and David to talk about RAVE Alert and received a tour of the dispatch center. On January 15, 2025, we had the Multi-Agency Supervisor meeting to discuss any updates, questions, or concerns. On January 28, 2025, Becca will be conducting the annual substance/alcohol abuse training for our supervisors who will then share the information with their crews. This is done as part of receiving the Drug and Alcohol discount from WY Workers Comp. We have been working on making payroll corrections from an error that was made on our previous payroll. All employees have been notified. Our newest employees are working their way through the training program and are on course to complete training as scheduled."

Grossnickle added that Hawkins' last day as director will be February 9, 2025. Until a new director is hired, David Halter will be the interim director.

Discussion was had regarding a payroll correction for the pay period of 12/23/2024 to 1/6/2025. It was determined that further discussion would be tabled until the February board meeting once more research and information could be provided.

IT Director Report

Halter stated he is currently working on the budget worksheet for fiscal year 2026 and will set up a meeting with the board finance committee. An update was done to CallWorks and call testing will be conducted with Intrado. Halter conducted a tour of the Center to Uinta County Sheriff, a couple people from Evanston Fire, the Uinta County Communications Supervisor, and someone from Mountain View Police Department on January 23, 2025. There is a new interface for the Detention Center and Halter had a phone meeting with the County Attorney's office to discuss another potential interface. On January 13, 2025, Emergency Manager Jesse Moreno met with dispatcher Anji Hook and Halter to talk about RAVE Alert and received a tour of the dispatch center. On January 15, 2025, Halter attended the Rock Springs Airport meeting.

Committee Reports

Grossnickle stated the process of hiring a new Executive Director is still ongoing.

Bills & Claims

Grossnickle entertained a motion to accept the bills and claims. A motion was made by Allred and seconded by Sturlaugson. Motion carried unanimously by board meeting.

Correspondence

A letter was received from Jackalope Wind, LLC for their industrial siting permit. Grossnickle entertained a motion to accept and place the letter on file. A motion was made by Allred and seconded by Demas. Motion carried unanimously by board members.

A copy of Jeannie Demas' application to be a board appointee from the City of Rock Springs was included in the meeting packet. Allred made a motion to place the application on file. Motion was seconded by Johnson and carried unanimously by board members.

New Business

Board Elections

Grossnickle opened up nominations for the board positions. Johnson made a motion to maintain all positions as they currently are. Motion was seconded by Demas and carried unanimously by board members. The following individuals will continue in their respective positions: John Grossnickle as Chairman, Bill Erspamer as Vice-Chair, Mera Souare as Treasurer, and Clark Allred as Secretary.

Resolution 2025-01 E911 Surcharge approval

Grossnickle entertained a motion to approval Resolution 2025-01 E911 Surcharge. A motion was made by Allred and seconded by Sturlaugson. Motion carried unanimously by board members.

2024 Annual Report

Halter presented the 2024 annual report. A copy of the report was included in the meeting packet. Halter will also present the 2024 annual report to Rock Springs and Green River City Councils and the County Commissioners.

Comments from the Chairman and Board

Johnson thanked dispatch for helping to look after the community. Grossnickle thanked dispatch for their help on the day when County had multiple major incidents happening. Grossnickle also thanked Hawkins for all of the work he's done as Executive Director.

Old Business

None noted.

Next Meeting

The next meeting of the board was scheduled for Monday, February 24, 2025 at 5 Shoshone Avenue in Green River, WY.

Adjournment

Grossnickle entertained a motion for adjournment. A motion was made by Sturlaugson and seconded by Erspamer. Motion carried unanimously by board members. Meeting was adjourned at 3:21p.m.



Secretary Board Member

Date: 2-24-25



Vice-Chair

Date: 2/24/25