

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
Monday, June 26, 2023**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, June 26, 2023 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Bill Erspamer, Cindy Johnson, Clark Allred, Bradley Halter, and Shaun Sturlaugson. Board members absent were: John Grossnickle, Alex Visser, Mera Souare, and Jim Wamsley. Also in attendance were: George Lemich, attorney, via teleconference; Rick Hawkins, executive director; David Halter, IT director; Drew Varley, accountant; Becca Thornock; Commissioner Island Richards; and Chantell Bolton.

Call to Order

Vice-Chair Bill Erspamer called the meeting to order at 2:30p.m.

Appointment of New Board Member-Sgt. Brad Halter

Brad Halter was recently called as a City of Green River appointee to the Board. Erspamer entertained a motion to accept the appointment of Halter. A motion was made by Allred and seconded by Johnson. Motion carried unanimously by board members.

Agenda for Regular Meeting

Erspamer entertained a motion to approve the agenda as presented. A motion was made by Allred and seconded by Sturlaugson. Motion carried unanimously by board members.

Minutes from Regular Meeting

Erspamer entertained a motion to approve the minutes from regular meeting May 22, 2023. A motion was made by Johnson and seconded by Allred. Motion carried unanimously by board members.

Financial Report

Varley stated the budgeted 911 revenue for fiscal year 2023 has been surpassed. A portion of the wages from the General fund will be allocated to the 911 fund. The approximate carryover amount for 911 fund will be between \$48,000 and \$50,000 and the General fund will be between \$300,000 to \$325,000. Erspamer entertained a motion to approve the May financial report. A motion was made by Allred and seconded by Sturlaugson. Motion carried unanimously by board members.

Comments from Floor

Commissioner Richards stated the County Commission passed the budget which included full appropriation to the Board's request. Richards met with local officials and industry leaders as the Community Growth Committee where they were presented with industrial projects that will be occurring in the area throughout the upcoming years.

Executive Director Report

A copy of the Executive Director report was included in the meeting packet. Hawkins presented the report as follows: "On May 23, 2023, TAC Jen Buller and I attended the Bipartisan Safer Communities Act NICS webinar. The webinar discussed the Under 21 NICS (National Instant Criminal Background Check System) program and how the FBI will proceed with collecting the data from Law Enforcement going forward. The short version is, each local LE agency will need to provide a valid email address to the FBI NICS unit and use that email to communicate with the FBI about the NICS program. On May 31, 2023, we had another SAA group call to discuss any questions or concerns regarding Spillman. Later that day I attended the IBR meeting via phone to discuss how to make statutory changes in Spillman less labor intensive on our end. I learned Motorola/ Spillman is working on a solution that should make this less labor intensive for us. I will monitor Spillman's progress on this and look to implement the solution when it is ready. Dispatch and admin staff participated in wellness visits conducted by Brower Psychological May 31 through June 2. This consisted of private 30-minute sessions with a clinician from Brower Psychological and was mandatory for all staff to attend. We are discussing making this an annual event. Dispatcher Tani Mamalis had her 13-year work anniversary on June 1, 2023. On June 7, 2023, I attended the SCIP virtual meeting. SCIP is the Statewide Communications Interoperability Program and sets the blueprint for communications needs across the State. The document produced by SCIP is often reference by Wyoming State Legislators when they are presented with requests to fund communications equipment and training. The SCIP is reviewed and updated every five (5) years. In addition to radio communications, telephony, specifically NG911 needs are being addressed in the document. On June 8, 2023, I participated in the CommandCentral Community demo. This application is being presented as a replacement for our current 307TIPS and crime stoppers tools, known as TipManager. Motorola has decided to move away from TipManager and use an application called (CommandCentral) Community Engagement as its preferred product moving forward. I am waiting on the final pricing from Motorola and feedback from our LE agencies before moving to the new platform. On June 15, 2023, we had the Junior Police Academy students here at the Dispatch Center for a tour. Later that day I attended the NG9-1-1 Technology Workgroup meeting. The NG911 Tech group continued its work on creating the tech standards and concept of operations plan for NG911. June 18-22, 2023, dispatcher Robyn Thompson and I attended the NENA Conference in Grapevine, Texas. On June 21, 2023, we organized

the Multi-Agency Shift Supervisor meeting where we discussed any operational updates along with plans for July 4th. On June 22, 2023, we had another Junior Police Academy group tour dispatch. On June 22, 2023, dispatchers Tani Mamalis and Katie Olmsted attended a police week event, in Rock Springs, hosted by Southwest Counseling. They presented information about dispatch and 911 to a target audience of children between 8-14 years of age. On June 29, 2023, we will have our Shift Supervisor meeting to discuss any operational updates and address any questions or concerns. Dispatcher Cassie Whittaker completed phase 3 of her training on June 22nd and will be starting phase 4 on the 29th. She is progressing along well and recently did ride-alongs with various agencies in the County. Dispatch won Battle of the Badges for the third year in a row. Thank you to dispatcher Anji Hook for representing the Center at the event and to everyone who donated. Shift Supervisor Andrew Lessard has submitted his resignation as an employee of the Center. An exit interview will be conducted and his last day will be July 6, 2023. We would also like to welcome our newest Board member, Brad Halter. David and I will conduct an abbreviated onboarding meeting with him as scheduling permits.” Hawkins added an email from a Rock Springs officer who wanted to thank dispatchers Chantell Bolton and Abbey Meeks for their assistance in locating the mother of a young child who was home alone.

IT Director Report

Halter stated the Barracuda appliance that was approved at the May board meeting has been installed. Map updates have been applied to the Spillman map. Halter is working with the Sheriff's Office on equipment that they will be purchasing along with tying their push-to-talk FirstNet devices to WyoLink. Consolette radios purchased with the WYDOT grant have not been received yet.

Committee Reports

None noted.

Bills & Claims

Erspamer stated in addition to the bills and claims included in the meeting packet, an invoice from RAVE Mobile Safety in the amount of \$24,877.50 was received after the invoices were submitted to Varley. Clark made a motion to accept the bills and claims as presented in addition to the RAVE invoice number INV-54022 in the amount of \$24,877.50. Motion was seconded by Johnson and carried unanimously by board members.

Correspondence

None noted.

New Business

None noted.

Comments from the Chairman and Board

Allred congratulated dispatcher Bolton for her assistance to the Rock Springs officer. Erspamer shared a commendation received through Rock Springs Police Department's internal recognition system that included dispatchers Katie Olmsted, Chantell Bolton, Abbey Meeks, Kenzee Mullins, and Jen Buller.

Old Business


None noted.

Next Meeting

The next meeting of the board was scheduled for July 17, 2023 at 5 Shoshone Avenue in Green River, WY.

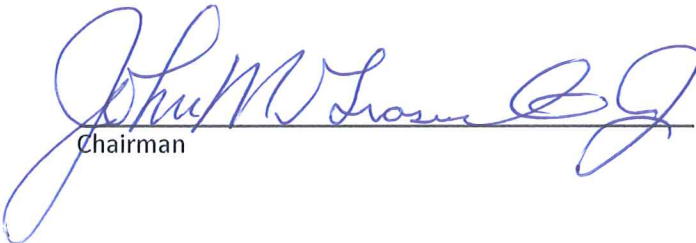
Adjournment

Erspamer entertained a motion for adjournment. A motion was made by Sturlaugson and seconded by Allred. Motion carried unanimously by board members. Meeting was adjourned at 2:58p.m.



Secretary Vice Chair

Date: 7/17/23



Chairman

Date: 07/17/2023