

Rock Springs, Green River, Sweetwater County Combined Communications

Joint Powers Board

Regular Meeting Minutes

April 17, 2023

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, April 17, 2023 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Alex Visser and Mera Souare via teleconference; Cindy Johnson, Jim Wamsley, John Grossnickle, and Bill Erspamer. Board members absent were: Clark Allred and Shaun Sturlaugson. Also in attendance were: Rick Hawkins, executive director; David Halter, IT director; Drew Varley, accountant; Becca Thornock; Commissioner Island Richards; George Jost; and Max Mickelson.

Call to Order

Chairman John Grossnickle called the meeting to order at 2:34p.m.

Agenda for Regular Meeting

Grossnickle entertained a motion to approve the agenda as presented. A motion was made by Wamsley and seconded by Visser. Motion carried unanimously by board members.

Minutes from Regular Meeting

Grossnickle entertained a motion to approve the minutes from regular meeting March 20, 2023. A motion was made by Wamsley and seconded by Johnson. Motion carried unanimously by board members.

Financial Report

Varley stated fourth quarter payments have been received from the three funding entities. The 911 fund is currently at 73% of the budgeted amount. Grossnickle entertained a motion to approve the March financial report. A motion was made by Wamsley and seconded by Visser. Motion carried unanimously by board members.

Comments from Floor

Jost commented on the funding percentages.

Executive Director Report

A copy of the Executive Director report was included in the meeting packet. Hawkins presented the report as follows: "On March 21, 2023, dispatchers Val Gelinias, Robyn Thompson, and Mersadee Odom attended the WY Pipeline Association meeting where they received reference material from the local pipelines. Dispatchers Chantell Bolton and Abbey Meeks attended Preparing for Leadership at the academy March 26-31, 2023. March 27-30, 2023, dispatcher Cassie Whittaker and myself completed our EFD and EPD trainings through Priority Dispatch. Something of note is that earlier in the month, Cassie completed and passed the EMD certification with Honors. On April 4, 2023, David and dispatchers Carrie Williams and Jen Buller attended the Rock Springs City Council meeting where they accepted the proclamation for National Telecommunicators Week. On April 5, 2023, myself and dispatchers Kim Bach and Tasha Urbatsch attended the Green River City Council meeting accepting the proclamation for National Telecommunicators Week. On April 6, 2023, myself and dispatcher Jen Buller attended the Sweetwater County Commissioners meeting accepting the proclamation for National Telecommunicators Week. Also, on April 6, 2023, I attended an Incident Imagery in 911 seminar sponsored by Priority Dispatch and Carbyne. Priority Dispatch has partnered with Carbyne to introduce video imagery to 911 calls by accessing the caller's video during the Priority Dispatch call taking process. The call taker must send a link to the caller and then activate the video stream by selecting a radio button presented during the key questioning process. I attended Motorola Spillman Summit April 10-13, 2023 in Orlando, Florida. This is an annual conference sponsored by Motorola Solutions designed to make product specialists and developers available to interact with customers about all Motorola Solutions product lines. April 11, 2023, Dispatcher Lundyn Palmer attended, as a representative of the Center, the annual Emergency Action Plan (EAP) review and functional exercise for the Bureau of Reclamation Viva Naughton Dam. This is an event conducted annually to review and update information contained in the EAP should there be a dam failure at Viva Naughton. The plan outlines several different levels of response to different types of events. April 11, 2023, Dispatcher Tani Mamalis attended and participated in the Access and Functional Needs (AFN) tabletop exercise sponsored by our local Public Health Response coordinator. The tabletop exercise is designed to help coordinate emergency public safety response to our AFN population in Sweetwater County. We held the Dispatch Hall of Fame award ceremony the evening of April 14, 2023. This year's recipient, as voted on by the dispatchers, was Robin Kizzire. Robin's husband Ron accepting the award on her behalf. Thank you to those who attended. April 17-20, 2023, dispatchers Ali Johnson, Robyn Thompson, Kenzee Mullins, Katie Olmsted, and Tani Mamalis are attending Priority Dispatch's Navigator Conference in Aurora, Colorado. The attendees represent our local QA/QI team for Priority Dispatch Protocols. The Navigator conference is an annual event where Priority Dispatch makes their product specialist available to customers and introduce upcoming features in the Priority Dispatch products. We will be having our Multi-Agency Shift Supervisor

meeting on April 19, 2023 to discuss any operational updates or concerns. On April 19, 2023, I will be attending the budget workshop for Rock Springs to present and discuss the Center's budget for FY2024. Budget requests to the County are due April 21, 2023."

IT Director Report

Halter stated the PSCC meeting will be held in Rock Springs on May 3, 2023 and tours of dispatch and the WyoLink Blairtown site will be given prior to the meeting. There will be a Spillman upgrade on May 9, 2023. Halter has been working on Audio/Visual equipment upgrades in the dispatch center. Over the past couple months, 911 calls have been misrouted to Lincoln County from some local VoIP providers and Halter is working with those carriers to resolve the situation. Halter attended the AFN exercise on April 11, 2023.

Committee Reports

None noted.

Bills & Claims

Grossnickle entertained a motion to accept the bills and claims as presented. A motion was made by Wamsley and seconded by Erspamer. Motion carried unanimously by board members.

Correspondence

A letter was received from BLM regarding the right-of-way application submitted on April 5, 2021 by the board. It is anticipated that a decision will be made on the application by May 10, 2023. Wamsley made a motion to place the letter on record for the board minutes. Motion was seconded by Erspamer and carried unanimously by board members.

New Business

Currently signature stamps are on file for Tom Jarvie and Mera Souare. The discussion was to remove Jarvie's stamp and authorize a signature stamp for Grossnickle. A motion was made by Wamsley to remove Tom Jarvie's stamp as an authorized signature stamp for the dispatch board, to add a signature stamp for John Grossnickle, and to continue using Mera Souare's stamp. Motion was seconded by Johnson and carried unanimously by board members.

Comments from the Chairman and Board

Wamsley thanked dispatch for all that they do and appreciated everything done during the recent swatting incident. Grossnickle echoed Wamsley's appreciation to dispatch and thanked them for a job

well done during recent weather events. Johnson stated she attended the Dispatch Hall of Fame celebration last week and thanked Thornock for the work done in putting that together.

Old Business

Wamsley made a motion to remove Resolution 2023-02 from the table for consideration. Motion was seconded by Erspamer and carried unanimously by board members. Wamsley made a motion to approve Resolution 2023-02 Funding Percentages. Motion was seconded by Souare. Wamsley stated he had asked for the resolution to be tabled to allow the board members to reach out to the individual funding agencies. Wamsley met with Rock Springs Mayor Mickelson and Mayor Mickelson stated the discussion does need to have amongst the funding entities. The intent of the resolution was to keep the topic in discussion and to offer up a recommendation. After discussion, the motion failed with a four to two vote.

Next Meeting

The next meeting of the board was scheduled for Monday, May 22, 2023 at 5 Shoshone Avenue in Green River, WY.

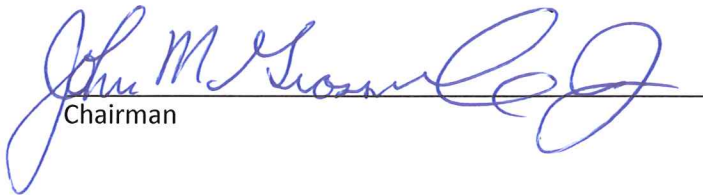
Adjournment

Grossnickle entertained a motion for adjournment. A motion was made by Wamsley and seconded by Erspamer. Motion carried unanimously by board members. Meeting was adjourned at 2:59p.m.



Secretary Vice-Chair

Date: 5/22/23



Chairman

Date: 05/22/2023