

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
March 20, 2023**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, March 20, 2023 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Cindy Johnson via teleconference; Jim Wamsley, John Grossnickle, Tom Jarvie, and Alex Visser. Board members absent were: Bill Erspamer, Mera Souare, Clark Allred, and Shaun Sturlaugson. Also in attendance were: George Lemich, attorney, via teleconference; Rick Hawkins, executive director; David Halter, IT director; Drew Varley, accountant; Commissioner Island Richards; Becca Thornock; and Tricia Angelovich with Wyoming 211.

Call to Order

Chairman Tom Jarvie called the meeting to order at 2:30p.m.

Agenda for Regular Meeting

Jarvie entertained a motion to approve the agenda as presented. A motion was made by Wamsley and seconded by Visser. Motion carried unanimously by board members.

Minutes from Regular Meeting

Jarvie entertained a motion to approve the minutes from regular meeting February 27, 2023. A motion was made by Wamsley and seconded by Grossnickle. Motion carried unanimously by board members.

Financial Report

Varley stated 911 funds are tracking as anticipated. Fourth quarter contribution invoices have been sent to the three funding entities. Commerce Bank will be increasing the interest rate to 2%. Jarvie entertained a motion to approve the February financial report. A motion was made by Wamsley and seconded by Visser. Motion carried unanimously by board members.

Comments from Floor

Commissioner Richards provided a written response to the New Business item, Resolution 2023-02 Funding Percentages, listed for the March board meeting. A copy of that response is attached to the minutes. Wamsley stated the proposed resolution was created at the request of the previous County

Commissioners. Jarvie stated the reasoning behind the resolution was to inform the funding entities what the rationale was behind the funding percentages changes.

211 Presentation

Tricia Angelovich with Wyoming 211 provided information about the 211 program to the Board.

Executive Director Report

A copy of the Executive Director report was included in the meeting packet. Hawkins presented the report as follows: "Employee milestones: on March 14, 2023 Anji Hook had her 7-year work anniversary. On March 1, 2023, David and I completed the elected official orientation. We got good feedback on how the presentation was very informational and the tour of the dispatch center was appreciated. On March 7, 2023, David and I attended the County Commissioners meeting and later that evening I also attended the Green River City Council meeting while David attended the Rock Springs City Council meeting to present the Center's 2022 annual report. On March 10, 2023, our fiscal year 2024 budget was submitted via email to the City of Rock Springs. Also, on March 10, 2023, Becca attended "Recordkeeping for Human Resources" training through the Employer's Council. It was a four-hour training and updates/changes will be made to current recordkeeping practices to make sure we're following the correct retention schedules and best practices. On March 11, 2023, dispatchers Mersadee Odom, Katie Olmsted, and Anji Hook participated in Community Days at the mall. They had a table with logoed items to give to the community and provided information about Smart911 and how to sign-up. On March 13, 2023, David and I met with Krisena regarding grant opportunities. This was suggested to us by Commissioner Island Richards based on a conversation between the Commissioner's after our annual report. On March 14, 2023, I participated in the March 2023 State of 911 webinar. The purpose of the webinar is to update key stakeholders to the status of 911 in the United States. On March 15, 2023, Becca attended "FMLA: A Guide for Human Resources" through the Employer's Council. This was another four-hour training and she will be putting together some information to give to the shift supervisors on what the procedure will be when someone will be out with a FMLA qualifying event. On March 15 and 17, 2023, we had 211 presentations at the Center that all dispatch crews attended. 211 made the request to present information to our Center personnel while they were at the Wyoming APCO conference in November 2022. Dispatchers Chantell Bolton and Abbey Meeks will be attending Preparing for Leadership at the Wyoming Law Enforcement Academy March 27-31, 2023. Myself and dispatcher Cassie Whittaker will be completing EFD and EPD training through Priority Dispatch March 27-30, 2023. I will be attending the Motorola Flex Summit in Orlando, FL, April 10-14. During my absence I will have limited access to email and phone but both David and/ or Becca will be available during that time. April 19, 2023, at about 1730 hours I am scheduled to present our budget to the Rock Springs City Council during their workshop. There are several entities scheduled at or near the

same time. A list setting up the order of presentation is usually available a week or so prior to the meeting. Any Board members that would like to attend let me know and I'll confirm the time or our position on the list. April 21, 2023, is the due date to submit our budget to Sweetwater County. I will make sure our budget documents are submitted on or before that time. The County form(s) are set to be available on March 20. The Commissioners have set May 16, 2023, between 1:30 pm and 5:00 pm as the date agencies requesting more than \$200,000.00 in funding to meet with them."

IT Director Report

Halter stated he has been working with WyoLink testing out push-to-talk on wireless devices. WyoLink will also be integrating Verizon's push-to-talk system into their network. The server upgrade has been completed with moving Spillman and the mapping servers over to the new server. On March 17, 2023, there was a brief network outage due to a microwave link malfunction between the Justice Center and Wilkins Peak. Halter will be applying for the SHSP grant and is collecting quotes from vendors.

Committee Reports

None noted.

Bills & Claims

Jarvie entertained a motion to accept the bills and claims as presented. A motion was made by Wamsley and seconded by Grossnickle. Motion carried unanimously by board members.

Correspondence

None noted.

New Business

Board Election for Chair

Jarvie opened up nominations for the Board Chair position. Wamsley nominated Grossnickle for Board Chair. Nomination was seconded by Johnson. Grossnickle nominated Erspamer for Board Chair with no second. Hearing no other comments, Wamsley made a motion to close nominations and accept Grossnickle as the Chair of the Board of Directors. Motion was seconded by Johnson and carried unanimously by board members. Due to the election of Grossnickle as Board Chair, nominations were opened for the position of Board Vice-Chair. Visser nominated Erspamer as Vice-Chair. Nomination was seconded by Wamsley. Hearing no other comments, nominations were closed. Through affirmation from board members, Erspamer was elected as Board Vice-Chair.

Bank Account Signers

Johnson made a motion to add Erspamer as an account signer to all bank accounts held by the Board and remove Jarvie as a current account signer. Motion was seconded Wamsley and carried unanimously by board members.

Resolution 2023-02 Funding Percentages

Wamsley made a motion to approve Resolution 2023-02 Funding Percentages. Motion was seconded by Visser. Wamsley then made a motion to table further discussion until April 2023's board meeting to allow board members to interface with other elected officials. Motion was seconded by Visser and carried unanimously by board members.

Comments from the Chairman and Board

Jarvie offered an apology to the Commission if the resolution came across as the Board trying to influence the political aspect of the Joint Powers Board agreement.

Wamsley thanked Jarvie for his service to the Board and his service as Board Chair along with to the City of Green River.

Grossnickle echoed that thanks to Jarvie and stated it has been a pleasure getting to work together.

Old Business

None noted.

Next Meeting

The next meeting of the board was scheduled for Monday, April 17, 2023 at 5 Shoshone Avenue in Green River, WY.

Adjournment

Jarvie entertained a motion for adjournment. A motion was made by Wamsley and seconded by Grossnickle. Motion carried unanimously by board members. Meeting was adjourned at 3:29p.m.



Commissioner Island Richards
Sweetwater County Board of County Commissioners
80 West Flaming Gorge Way, Suite 109
Green River, WY 82935

March 20, 2023

Combined Communications Joint Powers Board

Board Members,

In your agenda today is a resolution recommending that the contracted formula that determines the prorated cost of funding expenses by the contributing entities be changed.

I respectfully advise that you do not adopt the proposed resolution.

Whether or not, and how, the Joint Powers Agreement is renegotiated is a discussion that should happen at the request of the elected representatives from one of the three partner entities, not from members of this appointed, non-political body. I'd also urge you to keep in mind that any change to the Joint Powers Agreement opens the door for it to be completely rewritten and/or repealed, and I'm not sure that's a door you want opened.

The chairman of the Board of County Commissioners liaises regularly with the mayors of both cities. Additionally, elected members of all three bodies also communicate regularly, as do members of our staffs. Inserting your board into those discussions uninvited won't provide additional benefit. What would provide benefit would be for this board to cooperate and solicit the advice, counsel, and recommendations of the governing Bodies of Rock Springs, Green River, and Sweetwater County in your decision-making processes, as you are required to do in the governing agreement.


I want to emphasize that your interference with discussions about the distribution of expenses between partner entities could have long-lasting negative consequences and could harm the relationship between the board and the funding entities, and even damage the relationship between the entities themselves.

I urge you to reconsider this resolution and avoid those potential negative consequences, particularly political, that may arise from straying outside of actions authorized under the Joint Powers Agreement.

Thank you.

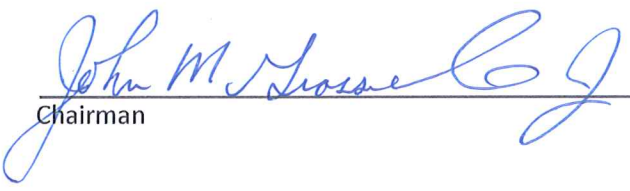
A handwritten signature in blue ink, appearing to read "Island Richards".

Island Richards



Secretary Vice-Chair

Date: 4/17/23



Chairman

Date: 04/17/2023