

**Rock Springs, Green River, Sweetwater County Combined Communications  
Joint Powers Board  
Regular Meeting Minutes  
December 19, 2022**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, December 19, 2022 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Clark Allred and Mera Souare via teleconference; Cindy Johnson, John Grossnickle, Alex Visser, Jim Wamsley, Bill Erspamer, and Tom Jarvie. Board members absent were: Shaun Sturlaugson. Also in attendance were: George Lemich, attorney, via teleconference; Rick Hawkins, executive director; David Halter, IT director; Drew Varley, accountant; George Jost, and Becca Thornock.

**Call to Order**

Vice-Chair John Grossnickle called the meeting to order at 2:31p.m.

**Agenda for Regular Meeting**

Grossnickle entertained a motion to approve the agenda as presented. A motion was made by Wamsley and seconded by Visser. Motion carried unanimously by board members.

**Minutes from Regular Meeting**

Grossnickle entertained a motion to approve the minutes from regular meeting November 21, 2022. A motion was made by Wamsley and seconded by Visser. Motion carried unanimously by board members.

**Financial Report**

Varley stated invoices have been sent out to the funding entities for the third quarter contributions and the County's has been received. An extension will be requested from the Wyoming Department of Audit regarding the fiscal year 2021 audit that is still underway. Grossnickle entertained a motion to approve the November financial report. A motion was made by Wamsley and seconded by Johnson. Motion carried unanimously by board members.

**Comments from Floor**

No comments were made.

### **Executive Director Report**

A copy of the Executive Director report was included in the meeting packet. Hawkins presented the report as follows: "During the week of December 5, 2022, everyone received their holiday bonus, that was authorized during the November meeting. They all asked me to extend their "thanks" to the Board. On December 12, 2022, I met with our new hire Cassie Whittaker to briefly discuss the employment process and answer any questions she had. Her first day is today and she will be with Shift Supervisor Andrew Lessard. We will be having a regular Shift Supervisor meeting on December 22, 2022. Dispatch participated in the Toys for Kids event as in years past. We've completed a few public records requests that have come through to our Center. The latest update on FY21's audit is that the field work has been completed and Kyle Gruver with MHP is reviewing the audit file. They are planning on having the audit report done by the end of the year." It was noted that the information contained in this report regarding the audit was provided before this meeting where a new update was given.

### **IT Director Report**

Halter stated six workstations have been received for the replacement project. There has been issues regarding the WyoLink microwave link between Mansface and Aspen Mountain. This is a backup link for the Center and the issues appear to have been resolved. Halter has been testing Unication digital pagers for WyoLink paging. Jost informed Halter about Senate File 22 regarding WyoLink funding. Halter attended the NG911 technology group meeting on December 15, 2022. Another survey will be sent out to PSAPs in Wyoming.

It was at this point in the meeting that Chairman Tom Jarvie took over conducting the meeting.

### **Committee Reports**

None noted.

### **Bills & Claims**

Jarvie entertained a motion to accept the bills and claims as presented. A motion was made by Wamsley and seconded by Grossnickle. Motion carried unanimously by board members.

### **Correspondence**

A letter was received from LR Communications notifying of a monthly lease payment increase. The amount will be \$1,000.49 each month starting March 1, 2023. Also included was a notice that from March 2022 to December 2022, LR Communications was charging the Center at the old rate rather than the one that should have taken over in March 2022. They submitted an invoice for \$543.90 to make up for the short payments.

A letter was also received from Wyoming Workers' Comp. for the final rate notice for 2023. Jarvie entertained a motion to place the correspondence on file. A motion was made by Erspamer and seconded by Wamsley. Motion carried unanimously by board members.

#### **New Business**

None noted.

#### **Comments from the Chairman and Board**

Wamsley thanked dispatch for everything they have done during the paging transitions with the ambulance service.

Grossnickle thanked dispatch for their aid during the Search and Rescue events.

Jarvie thanked dispatch for all of their hard work, especially during today's events.

Lemich stated with the new iPhones being released, the models have the ability to be oriented to a chain of satellites, if there is not a cell phone signal, and can then text emergency messages to a satellite center manned by Apple who can then notify emergency personnel of the need. Halter and Hawkins have attended Apple trainings regarding this new development and how it will interact with the Center and a video of the training has also been provided to dispatch.

#### **Old Business**

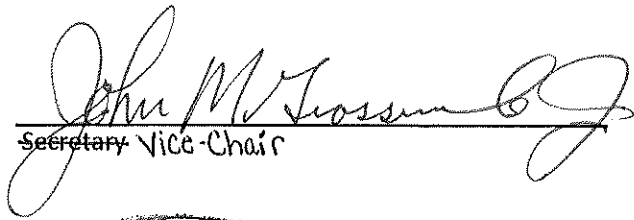
None noted.

#### **Next Meeting**

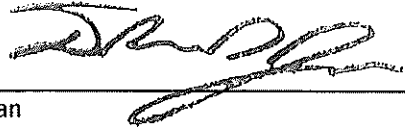
The next meeting of the board was scheduled for Monday, January 30, 2023 at 5 Shoshone Avenue in Green River, WY.

#### **Adjournment**

Jarvie entertained a motion for adjournment. A motion was made by Wamsley and seconded by Grossnickle. Motion carried unanimously by board members. Meeting was adjourned at 2:55p.m.

  
Secretary Vice-Chair

Date: 01/30/2023

  
Chairman

Date: 1/30/23