

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
Monday, October 24, 2022**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, October 24, 2022 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Alex Visser via teleconference; Clark Allred, John Grossnickle, Bill Erspamer, Shaun Sturlaugson, Jim Wamsley, and Cindy Johnson. Board members absent were: Tom Jarvie and Mera Souare. Also in attendance were: George Lemich, attorney, via teleconference; Rick Hawkins, executive director; David Halter, IT director; Drew Varley, accountant; Becca Thornock, and George Jost.

Call to Order

Vice-Chair John Grossnickle called the meeting to order at 2:30p.m.

Agenda for Regular Meeting

Grossnickle entertained a motion to approve the agenda as presented. A motion was made by Wamsley and seconded by Allred. Motion carried unanimously by board members.

Minutes from Regular Meeting

Grossnickle entertained a motion to approve the minutes from regular meeting September 26, 2022. A motion was made by Allred and seconded by Wamsley. Motion carried unanimously by board members.

Financial Report

Varley stated 40% of the current budget has been expended due to the larger invoices that come due at the start of each fiscal year. Varley will also be contacting Commerce Bank to discuss their current interest rates compared to other banks. Grossnickle entertained a motion to approve the September financial report. A motion was made by Wamsley and seconded by Sturlaugson. Motion carried unanimously by board members.

Comments from Floor

No comments were made.

Executive Director Report

A copy of the Executive Director report was included in the meeting packet. Hawkins presented the report as follows: "I attended the Apple emergency response event on September 27, 2022. This contained important information for 911 centers involving Apple's emergency alerts using satellite communication (in the form of a text, SMS). This feature is set to roll out in November 2022. Interaction with the satellite communication should happen through our text to 911 interface. The focus of the event was to introduce the feature and advise 911 centers there would likely be a delay in receiving the initial message and any subsequent message. Additionally, the initial message is designed to provide enough information to hopefully limit back and forth communication due to the delay inherent with satellite communications. There was an Equature VP2 Overview on September 30, 2022. David and I had a demo of the new interface for accessing our 911 logger, the Equature platform. I had a meeting with Motorola on October 3, 2022. Troubleshooting some issues with the CAD module in Spillman. The issue was not resolved but was escalated to a higher level of support to "fix" the bug. We conducted CritiCall testing October 3-5, 2022 for 9 applicants. The applications and CritiCall scores were given to the Shift Supervisors to review and recommend 3 to 5 applicants who they would like to continue in the process. It was decided 4 will be interviewed and the interviews will take place October 25, 2022. Two (2) Siyata devices were demoed to the Jail admin on October 6, 2022. I had a meeting with Motorola regarding Tip Manager on October 10, 2022. Motorola is updating the Tip Manager platform in the future. This is the platform we use to accept anonymous crime tips and forward the information to the appropriate agency. Met with Sara Wise regarding Rave on October 11, 2022. I reviewed RAVE Mobile Safety's aware product with our account rep, Sara. I advised Sara we were not going to proceed with that module at this time. RAVE Aware provides a close to real time call location and nature of call on a map that can be viewed by other (generally neighboring) public safety agencies. It has been popular in metropolitan areas that do not share their call information any other way. The DRC group met on October 13, 2022 to discuss updates to Priority Dispatch. This included removing the COVID-19 questions from the medical protocols and potentially adding questions related to Monkeypox. It was agreed the COVID-19 questions should be removed from the few remaining medical protocols but that would need to be approved by our medical director. Once approved by the medical director, the questions will be turned off in Priority Dispatch. Shift Supervisor/TAC Jen Buller attended the Terminal Agency Coordinator (TAC) meeting on October 18, 2022. This is a statewide meeting of all TAC's to provide the latest updates about the Criminal Justice Information System rules and regulations. We had a Shift Supervisor meeting on October 20, 2022. Went over any concerns/complaints. Discussed upcoming schedules and courses of action for such. Jen provided updates based upon information gained from the TAC meeting. Of note for law enforcement agencies, MDC certification testing and security awareness will now be done online. Rules of Behavior will remain in paper form and will need to

be signed annually. David and I had a NG911 workgroup on October 20, 2022. We discussed pros and cons of five of other state's NG911 RFPs (Request for Proposal) as they relate to NG911 in Wyoming. The group is now back on a regular meeting schedule to move the project forward. I also attended the WY APCO board meeting on October 20, 2022 to finalize information regarding the upcoming conference in November 2022. I have had ongoing email correspondence with the Board's attorney and Accounting firm to develop a policy to allow the Executive Director to approve ACH transactions, as necessary, up to a certain dollar amount. Any approved transaction would be detailed in the financial transactions and ratified at the next Board meeting. The policy should be ready for approval at the next Board meeting. We are going to include a list of any current ACHs and other automatic transactions for the board's approval. Chantell Bolton and Mersadee Odom will be attending Dispatch Basic at the Wyoming Law Enforcement Academy (WLEA) October 31-November 4, 2022. The online portion will be the week before and then a week in person. We will also have 5 people, myself included, attending Wyoming APCO conference in Casper, WY November 14-17, 2022."

IT Director Report

Halter stated he had applied for the WYDOT ARPA grant and WYDOT is currently going through the applications and will be sending out award letters upon completion of their review. Halter participated in the NG911 technology committee meeting where they discussed RFPs that other States have written and have also been tasked with providing project ideas for the committee. State WyoLink is tying into Verizon, FirstNet, and one other push-to-talk system. Halter has asked WyoLink to allow the Center to participate in their testing with FirstNet. Halter is also purchasing workstations and a new server. The workstations will replace all of the current CAD workstations.

Committee Reports

None noted.

Bills & Claims

Grossnickle entertained a motion to accept the bills and claims as presented. A motion was made by Wamsley and seconded by Allred. Motion carried unanimously by board members.

Correspondence

A letter of depository continuation from Uinta Bank was received. This item was place on the agenda under New Business for approval or denial to continue using Uinta Bank as the depository for public funds. It was noted that Uinta Bank is used as reserve accounts for general and 911 funds. A letter was also received from Wyoming Workers Comp. notifying of the approximate WC rate for 2023. The Premium Rate is down 0.0296 from 2022's rate. Grossnickle entertained a motion to place the

correspondence on file. A motion was made by Wamsley and seconded by Sturlaugson. Motion carried unanimously by board members.

New Business

Wamsley made a motion to approve Uinta Bank as a certified depository for Communication Center's finances. Motion was seconded by Johnson and carried unanimously by board members.

Comments from the Chairman and Board

Wamsley thanked the dispatchers for everything they do for the folks out in the field and for watching over them. Grossnickle commended the dispatchers for everything they did over the past week.

Old Business

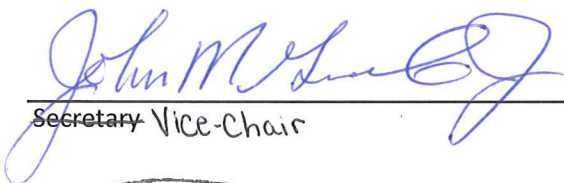
Hawkins stated a policy will be presented at November's board meeting for the ACH proposal.

Next Meeting

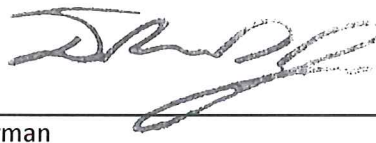
The next meeting of the board was scheduled for Monday, November 21, 2022 at 5 Shoshone Avenue in Green River, WY.

Adjournment

Grossnickle entertained a motion for adjournment. A motion was made by Wamsley and seconded by Allred. Motion carried unanimously by board members. Meeting was adjourned at 2:56p.m.


Secretary Vice-Chair

Date: 11/21/2022


Chairman

Date: 11/21/22