

Rock Springs, Green River, Sweetwater County Combined Communications

Joint Powers Board

Regular Meeting Minutes

June 27, 2022

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, June 27, 2022 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Clark Allred and Joan Savage via teleconference; Tom Jarvie, Alex Visser, Jim Wamsley, Shaun Sturlaugson, Bill Erspamer, and John Grossnickle. Board members absent were: Mera Souare. Also in attendance were: George Lemich, attorney, via teleconference; Rick Hawkins, executive director; David Halter, IT director; Drew Varley, accountant; Becca Thornock; and Commissioner Roy Lloyd.

Call to Order

Chairman Jarvie called the meeting to order at 2:34p.m.

Agenda for Regular Meeting

The agenda was distributed to those in attendance. Jarvie entertained a motion to accept the agenda as presented. A motion was made by Wamsley and seconded by Visser. Motion carried unanimously by board members.

Minutes from Regular Meeting

Jarvie entertained a motion to approve the minutes from regular meeting May 23, 2022. A motion was made by Sturlaugson and seconded by Wamsley. Motion carried unanimously by board members.

Minutes from Special Meeting

Jarvie entertained a motion to approve the minutes from special meeting May 31, 2022. A motion was made by Grossnickle and seconded by Allred. Motion carried unanimously by board members.

Financial Report

Varley stated the 911 funding was higher than budgeted coming in above \$400,000 with the final deposit being made on June 30, 2022. 94.3% of the administrative, 95% of the operations, and 95% of the capital outlay budgets have been expended. The indirect budget was \$1,000 over budget but as a whole, the budget is under. Cash carryover is estimated at \$178,000 for general fund and \$68,000 for 911 fund. Approximately \$60,000 of the 911 fund was worked into the wages line item for PTO payouts

and the remaining amount was placed into the contingency reserve for the Board for an approximate total of \$130,000 of contingency reserve. Jarvie entertained a motion to accept the financial report. A motion was made by Wamsley and seconded by Grossnickle. Motion carried unanimously by board members.

Comments from Floor

Commissioner Lloyd stated the Commission has agreed to the percentage changes to the Joint Powers Board agreement. Thanks was given to all law enforcement and dispatch for the work done over the past weekend and for the great communication amongst all parties.

Executive Director Report

A copy of the Executive Director report was included in the meeting packet. Hawkins presented the report as follows: "Our two most recent trainees, Chantell Bolton and Mersadee Odom completed training and were assigned to their crews on May 30, 2022 and June 16, 2022 respectively. Congratulations to them both for completing the training program. On June 7, 2022, I attended a Rave Aware Demo online. Rave Aware is a platform that provides some cross boundary situational awareness by sharing some of the CAD call information through RAVE's web-based platform. Rave Aware is an additional module, not included with what we currently own, that RAVE mobile safety developed. I have asked for the pricing module for Rave Aware. June 9th and 16th, the RSPD Junior Police Academy toured the Dispatch Center. Dispatchers Tani Mamalis and Tasha Urbatsch conducted the tours. Shift Supervisor Andrew Lessard and myself attempted to attend NENA (National Emergency Number Association) Conference but due to flight cancelations and delays, we were unable to make it. The Wyoming Peace Officers Association meeting was also canceled for this year as well. Dispatch participated in the Touch a Truck event at the Rock Springs Rec Center on June 11, 2022. Dispatchers Chantell Bolton and Carrie Williams were there handing out dispatch logoed promotional items and showing the public the Mobile Command Center. Thank you to the Sheriff's Office for getting that set up for us. Dispatch also participated in the Battle of the Badges blood drive June 14th and 15th. There was a total of 162 pints of blood donated. Dispatch received 47 votes putting them as the winner. This is the second year in a row that dispatch has won. Dispatchers Anji Hook, Mersadee Odom, and Carrie Williams helped out both days to bring home the win. June 22, 2022, we had our Multi-Agency Shift Supervisor meeting with the Fire Chief's meeting right after where they discussed the plan for July 4th. Received information about federal legislation regarding NG911 funding. House subcommittee held an open markup session for HR7624. The proposed bill authorizes a seven-year spectrum sale with one of the primary provisions being to fund NG911 with up to \$10 billion. The Wyoming state 911 planning coordinator will provide additional information when it becomes available."

IT Director Report

Halter stated there are a few upcoming projects with the new fiscal year, the first of which will be replacing firewalls at the dispatch center as the software maintenance on the current firewalls will expire in September 2022. Workstation upgrades and a server upgrade will also take place during the upcoming year. The new mobile maps have been activated for law enforcement agencies with all of Green River activated and a few are testing with Rock Springs and County.

Committee Reports

The Personnel Committee met and the report will be given in Executive Session.

Bills & Claims

Jarvie entertained a motion to accept the bills and claims as presented. A motion was made by Visser and seconded by Wamsley. Motion carried unanimously by board members.

Correspondence

Hawkins stated a copy of the email received from Bonnie Berry, the accounting manager for the County, and the subsequent responses was included in the meeting packet.

New Business

Varley requested that the Wyoming Retirement Pension contributions be submitted electronically going forward rather than the Board having to sign a blank check each month to meet the deadline for payment when the board meetings happen prior to the last payroll of the month. A motion was not needed from the Board for this change to happen.

Halter reviewed the CenturyLink/Lumen invoices and received an inventory list of what is being paid for and there are some items that are no longer needed and will be removed. This will help offset some of the proposed increase. A copy of the proposed agreement from CenturyLink/Lumen was included in the meeting packet. Wamsley made a motion to approve the agreement with CenturyLink (Lumen) and authorize the Chairman to sign. Motion was seconded by Grossnickle and carried unanimously by board members.

Comments from the Chairman and Board

Jarvie appointed Visser to the open position on the Finance Committee. Appointment carried unanimously by board members. Jarvie also thanked staff for the work done on carrying out the changes that had to be made fiscally during 2022 fiscal year. Thanks was also given to the dispatchers for everything done during the most recent event and for their coordination efforts.

Grossnickle stated dispatch went above and beyond keeping communication open during the event.

Wamsley thanked dispatch for taking their job seriously each day and helping all agencies carry out their missions effectively.

Old Business

None noted.

Executive Session

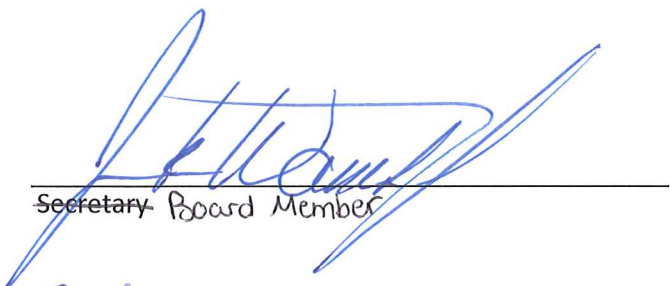
Jarvie entertained a motion to move into executive session for personnel matters at 3:03p.m. A motion was made by Grossnickle and seconded by Erspamer. Motion carried unanimously by board members. A motion was made by Grossnickle and seconded by Wamsley to place the regular meeting back in order at 3:46p.m. No action was taken during the regular session.

Next Meeting

A special meeting of the board was scheduled for Friday, July 1, 2022 at 5 Shoshone Avenue in Green River, WY. The next regular meeting of the board was scheduled for Monday, July 18, 2022 at 5 Shoshone Avenue in Green River, WY.

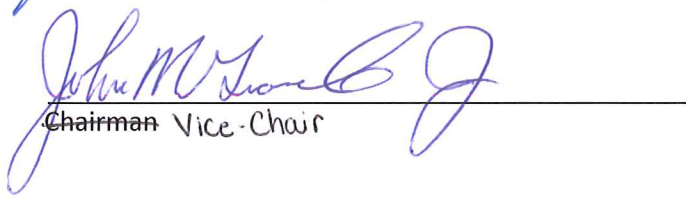
Adjournment

Jarvie entertained a motion for adjournment. A motion was made by Wamsley and seconded by Grossnickle. Motion carried unanimously by board members. Meeting was adjourned at 3:48p.m.



Secretary Board Member

Date: 07/18/2022



Chairman Vice-Chair

Date: 07/18/2022