

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
Monday, May 23, 2022**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, May 23, 2022 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Tom Jarvie, John Grossnickle, Shaun Sturlaugson, Bill Erspamer, Dr. Joan Savage, Alex Visser, and Clark Allred. Board members absent were: Mera Souare and Jim Wamsley. Also in attendance were: George Lemich, attorney, via teleconference; Rick Hawkins, executive director; David Halter, IT director; Drew Varley, accountant; Becca Thornock; George Jost; and Roy Lloyd.

Call to Order

Chairman Jarvie called the meeting to order at 2:30p.m.

Agenda for Regular Meeting

The agenda was distributed to those in attendance. The following items were added under New Business: Bank Account Signers, Grant Discussion, and State Budget Worksheet. Jarvie entertained a motion to approve the agenda as amended. A motion was made by Erspamer and seconded by Grossnickle. Motion carried unanimously by board members.

Minutes from Regular Meeting

Jarvie entertained a motion to approve the minutes from regular meeting April 18, 2022. A motion was made by Grossnickle and seconded by Allred. Motion carried unanimously by board members.

Board Appointment

The City of Rock Springs recently promoted Erspamer to Interim Police Chief. With that promotion a City of Rock Springs appointment spot was opened on the board to complete Erspamer's unexpired term, while Erspamer moved into Pacheco's appointment spot. Jim Wamsley was appointed to fill the unexpired term which will expire January 21, 2023. A motion was made by Visser to seat Erspamer to the Chief's spot on the board and to seat Wamsley to the open City of Rock Springs spot. Motion was seconded by Grossnickle and carried unanimously by board members.

Financial Report

Varley stated currently the 911 revenue is \$7,000 under budget as of today's meeting. The FY2023 budget was amended to show the 3% increase in health insurance and a copy was included in the meeting packet. This increase will not affect the total dollar amounts that were requested from the funding entities. The cash carryover amount is projected to be about \$200,000 between the 911 and General funds. Jarvie entertained a motion to accept the financial report. A motion was made by Allred and seconded by Visser. Motion carried unanimously by board members.

Comments from Floor

Commissioner Lloyd thanked Hawkins for attending the fire meetings to discuss the changes taking place.

Executive Director Report

A copy of the Executive Director report was included in the meeting packet. Hawkins presented the report as follows: "On April 22, 2022, Center staff and myself completed an orientation meeting with Dr. Savage based off of the Board Seating and Orientation of Board Members policy the Board adopted at April's board meeting. Dr. Savage also did a ride along with Rock Springs Police Department at her request. April 26, 2022, I attended the Fire Coordinating meeting with representatives from all fire agencies in Sweetwater County. This meeting was to help coordinate fire activities for the upcoming fire season. April 27, 2022, I met with fire chiefs from Rock Springs Fire and Fire District #1 where we made some zone updates to our CAD map. April 29, 2022, Communicators from the Center participated in the Airport disaster exercise. May 5, 2022, I conducted a Spillman training for the folks at Adult Probation and Parole. I answered any questions they had and showed them how to navigate through Spillman. May 6, 2022, the 2 Law Enforcement Radio group met to discuss the updated testing schedule for combining law radios. The testing dates will be June 27-30, 2022. May 11, 2022, Scott Harkins with VFIS did a walk-through of the Center and met with myself, David, and Becca. VFIS is currently our insurance carrier providing a package policy covering the Property, General Liability, Crime and Auto. A copy of Scott's report is under Correspondence. May 17, 2022, myself and Shift Supervisor Ali Johnson met with Wamsutter Fire and Ambulance and initiated the discussion about dispatching calls in their response area. Currently Wamsutter Fire and Ambulance are paged out by Carbon County, even though the call will most often ring into our dispatch center. We created an initial plan to move forward but we will need to discuss things further with Carbon County dispatch. I will keep the Board informed as things develop. May 18, 2022, we had our Multi-Agency Shift Supervisor meeting. This was created a few years ago to allow the Shift Supervisors from all participating agencies to meet and discuss any questions or concerns they have. These meetings are typically held every other month. That meeting was followed by the Fire Chiefs meeting where they went over the fire response changes due to County Fire no longer

existing. Under Correspondence is the annual renewal notice for WAM-JPIC who provides our health insurance. There will be a 3% increase this year.”

IT Director Report

Halter stated the 911 system hardware has been installed and overall everything went well. A new FirstNet cell booster is being tested in the Center. Map data was received from GeoComm and Halter will be making the updates in Spillman. Halter attended the Motorola Summit Conference in Orlando and viewed several different presentations for Spillman updates. The Latham Draw right-of-way renewal application that was submitted to BLM a couple years ago is now being processed.

Committee Reports

The Personnel Committee met and the report will be given in Executive Session.

Bills & Claims

Jarvie entertained a meeting to accept the bills and claims as presented. A motion was made by Allred and seconded by Visser. Motion carried unanimously by board members.

Correspondence

WyoLink informational invoices were received and included in the meeting packet. These invoices come from Wyoming Department of Transportation as they are charged with having the maintenance and governance over the statewide communications system. The invoices are sent to show what the cost would be to the agencies if Wyoming Legislature stopped providing the funds. Copies were also included in the meeting packet of the WAM-JPIC Annual Renewal letter showing a 3% cost increase and the VFIS site visit synopsis. Jarvie entertained a motion to place the correspondence on file. A motion was made by Grossnickle and seconded by Allred. Motion carried unanimously by board members.

New Business

Bank Accounts Signers

Current signers on the bank accounts are Jarvie, Souare, Pacheco, Allred, Grossnickle and Wamsley. With Pacheco no longer being on the board, he will need to be removed as a signer on all accounts. Another signer can be added should the board choose. Erspamer made a motion to remove Pacheco as a signer from all bank accounts. Motion was seconded by Visser and carried unanimously by board members. Visser made a motion to add Wamsley as a signer to all bank accounts. Motion was seconded by Grossnickle and carried unanimously by board members.

Grant Possibilities

After discussion by board members, it was determined that the grant possibility presented was one that this board specifically would not have the authority to act on.

State Budget Worksheet

The State budget worksheet was completed and is due to be submitted by the end of May. Jarvie entertained a motion to allow Varley to submit the worksheet on the proposed budget to the State on behalf of the Board. A motion was made by Visser and seconded by Grossnickle. Motion carried unanimously by board members.

Comments from the Chairman and Board

Grossnickle thanked dispatch for the appreciation shown to the officers during Law Enforcement Appreciation Week.

Jarvie thanked Center staff for their hard work during this time.

Old Business

None noted.

Executive Session

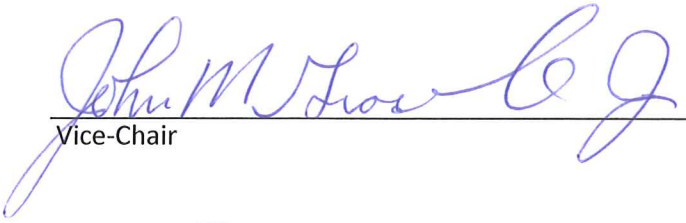
Jarvie entertained a motion to move into executive session for personnel matters at 3:16p.m. A motion was made by Grossnickle and seconded by Visser. Motion carried unanimously by board members. A motion was made by Erspamer and seconded by Visser to place the regular meeting back in order at 4:27p.m. No action was taken during the regular session.

Next Meeting

A special meeting of the board was scheduled for Tuesday, May 31, 2022 at 3010 College Drive in Rock Springs, WY. The next regular meeting of the board was scheduled for Monday, June 27, 2022 at 5 Shoshone Avenue in Green River, WY.

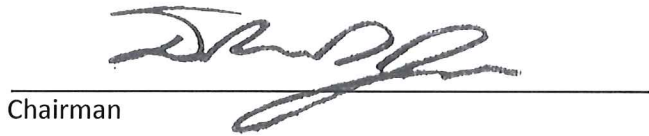
Adjournment

Jarvie entertained a motion for adjournment. A motion was made by Grossnickle and seconded by Sturlaugson. Motion carried unanimously by board members. Meeting was adjourned at 4:30p.m.

A handwritten signature in blue ink, appearing to read "John M. Howes", written over a horizontal line.

Vice-Chair

Date: 06/27/2022

A handwritten signature in black ink, appearing to be a stylized name, written over a horizontal line.

Chairman

Date: 6/27/22