

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
January 24, 2022**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on January 24, 2022 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Alex Visser and Mera Souare via teleconference; Bill Erspamer, Shaun Sturlaugson, Jim Wamsley, John Grossnickle, and Clark Allred. Board members absent were: Tom Jarvie and Dwane Pacheco. Also in attendance were: George Lemich, attorney, and Drew Varley, accountant, via teleconference; Rick Hawkins, executive director; David Halter, IT director; George Jost; Roy Lloyd; Lauren Reese; Becca Thornock; and Cheryl Johnson.

Call to Order

Vice-Chair John Grossnickle called the meeting to order at 2:31p.m.

Public Hearing-Resolution 2022-01 E911 Surcharge

Grossnickle opened the public hearing for Resolution 2022-01 E911 Surcharge at 2:31p.m. Hearing no public comments, the public hearing was closed at 2:32p.m.

Agenda for Regular Meeting

Grossnickle entertained a motion to approve the agenda as presented. A motion was made by Wamsley and seconded by Allred. Motion carried unanimously by board members.

Minutes from Regular Meeting

Grossnickle entertained a motion to approve the minutes from regular meeting December 20, 2021. A motion was made by Wamsley and seconded by Sturlaugson. Motion carried unanimously by board members.

Financial Report

Grossnickle entertained a motion to approve the December financial report. A motion was made by Allred and seconded by Wamsley. Motion carried unanimously by board members.

Fiscal Year 2020-2021 Audit Report

A copy of the FY2020-2021 audit report was included in the meeting packet. PDF files of the report will also be sent to the two cities, county, and state. Varley stated it was a clean audit again this year and the final representation letter will be sent over to McGee, Hearne, and Paiz upon the Board's approval along with being sent to the Wyoming Department of Audit. Grossnickle entertained a motion to accept the FY2020-2021 audit report as presented by McGee, Hearne, and Paiz and allow the Board Chair and Secretary to sign the representation letter. A motion was made by Wamsley and seconded by Allred. Motion carried unanimously by board members.

Comments from Floor

Commissioner Lloyd thanked Wamsley for meeting with him to discuss the current Board Bylaws. Lloyd also welcomed any additional meetings with other Board members and the executive director.

Executive Director Report

Hawkins stated on January 10, 2022 testing started for the combined law radio channels, however it was stopped due to technical difficulties. The two dispatch trainees have completed, and passed with honors, the Priority Dispatch EPD training and will also be testing for EFD and EMD. The two newly promoted shift supervisors completed the assessment center test on January 12, 2022. On January 14, 2022, the Center's administrative staff and shift supervisors attended an Alcohol and Substance Abuse training to retain the Wyoming Workers Compensation discount. A multi-agency shift supervisor meeting was held on January 19, 2022. It was requested that a fire agency workgroup be created to help streamline radio traffic procedures. On February 21-24, 2022, three dispatchers will attend Field Training Officer Development training at the Sheriff's Office. Thornock attended a Human Resources training on January 7, 2022. Hawkins is starting to work on fiscal year 2022-2023 budget and will work on setting up a finance committee meeting during February 2022.

IT Director Report

Halter presented the 2021 Annual Report. A copy was emailed to the Board and will be posted on the Center's website. WyoLink will be conducting site inspections on January 27 and 28, 2022 for 14-Mile and Blairtown sites. Halter is working with Hawkins on fiscal year 2022-2023 budget.

Committee Reports

None noted.

Bills & Claims

Grossnickle entertained a motion to accept the bills and claims. A motion was made by Wamsley and seconded by Allred. Motion carried unanimously by board members.

Correspondence

Hawkins stated a letter was received from Carrier stating there will be a 5% price increase on the maintenance agreement for the cooling and heating units for the Center. WyoLink informational invoices were also received. Both items of correspondence were included in the meeting packet.

New Business

Resolution 2022-01 E911 Surcharge

Grossnickle entertained a motion to approve Resolution 2022-01 E911 Surcharge as presented. A motion was made by Wamsley and seconded by Allred. Motion carried unanimously by board members.

Wilkins Peak Lease Renewal

Halter stated LR Communications manages the property on Wilkins Peak and there is typically a yearly increase of 3% for the monthly lease payment amount. For 2022, there was approximately a 6% increase and starting in March, the new monthly lease payment will be \$928.57. Wamsley made a motion to renew the lease and allow the executive director to sign for the renewal. Motion was seconded by Sturlaugson and carried unanimously by board members.

Comments from the Chairman and Board

Wamsley thanked dispatch for their hard work.

Old Business

WYDOT MOU

Halter stated the final draft for the WYDOT MOU was received from the Wyoming Attorney General's office and a copy was included in the meeting packet. Wamsley made a motion to approve the WYDOT MOU. Motion was seconded by Sturlaugson and carried unanimously by board members.

Executive Session

Grossnickle entertained a motion to enter into Executive Session to discuss the executive director's contract at 3:08p.m. A motion was made by Wamsley and seconded by Allred. Motion carried unanimously by board members. The meeting was placed back into regular session at 3:20p.m. During regular session, Wamsley moved to approve the employment contract between the City of Rock Springs, City of Green River, Sweetwater County Combined Communications Joint Powers Board and the

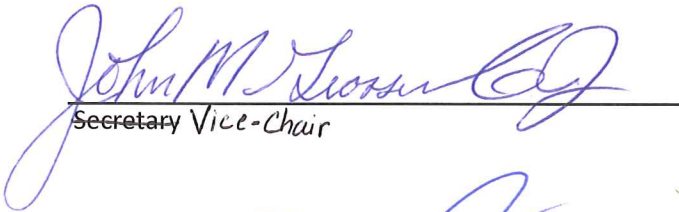
executive director, Rick Hawkins, and allow the Vice-Chair to sign in the absence of the Chair. Motion was seconded by Allred and carried unanimously by board members.

Next Meeting

The next meeting of the board was scheduled for Monday, February 28, 2022 at 5 Shoshone Avenue in Green River, WY.

Adjournment

Grossnickle entertained a motion for adjournment. A motion was made by Wamsley and seconded by Allred. Meeting was adjourned at 3:24p.m.


Secretary Vice-Chair

Date: 02/28/2022


Chairman

Date: 2/28/22