

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
Monday, August 23, 2021**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, August 23, 2021 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Jim Wamsley, Clark Allred, Mera Souare, and Alex Visser via teleconference; John Grossnickle, Dwane Pacheco, and Shaun Sturlaugson. Board members absent were: Bill Erspamer and Tom Jarvie. Also in attendance were: George Lemich, attorney, via teleconference; Rick Hawkins, executive director; David Halter, IT director; Drew Varley, accountant; Becca Thornock; and Cheryl Johnson.

Call to Order

Vice-Chair John Grossnickle called the meeting to order at 2:31p.m.

Agenda for Regular Meeting

Grossnickle entertained a motion to approve the agenda as presented. A motion was made by Wamsley and seconded by Pacheco. Motion carried unanimously by board members.

Minutes from Regular Meeting

Grossnickle entertained a motion to approve the minutes from regular meeting July 12, 2021. A motion was made by Wamsley and seconded by Sturlaugson. Motion carried unanimously by board members.

Financial Report

Varley stated the F32 form was completed and submitted to Wyoming Department of Audit. The affidavit of publication for the budget hearing on July 12, 2021 will be submitted to the Department of Audit by September 1, 2021. The fiscal year 2020-2021 audit is underway. Grossnickle entertained a motion to approve the July financial report. A motion was made by Sturlaugson and seconded by Allred. Motion carried unanimously by board members.

Comments from Floor

No comments were made.

Executive Director Report

Hawkins stated two dispatchers attended the APCO International Conference in San Antonio, Texas. Initial contact has been made with the auditors and the requested information is being uploaded to SamePage which the Finance Committee has access to as well. Dispatchers Val Gelinas and Kim Bach were recognized by the Green River Police Department for their involvement in keeping all agencies informed during the July 6, 2021 shooting. 12 applications were received for the open dispatcher position. Of those 12, seven were chosen to move forward to the testing portion and five will be invited to interview. Dispatcher Katie Olmsted has been appointed as the Peer Support Coordinator for the Center. On September 8, 2021 there will be a meeting with police agency supervisors to present a procedure outline involving silent dispatching and single channel use.

IT Director Report

Halter stated the Blairtown WyoLink site is still waiting for power from Rocky Mountain Power. An outlet has been installed in the site building for the Center's equipment when it arrives and tower crews from KNS will install the microwave equipment after Labor Day. The main server room cooling failed at the Center. Backup cooling had been installed last year and is working until the fix is made. Two quotes were received from Carrier to fix the cooling system; \$8,900 for copper or \$6,500 for PVC. All-West Communications will be moving above-ground fiber optic cabling to below-ground in Green River in the Fall.

Committee Reports

None noted.

Bills & Claims

Grossnickle entertained a motion to accept the bills and claims as presented. A motion was made by Allred and seconded by Pacheco. Motion carried unanimously by board members.

Correspondence

Saltus Technologies

A letter was received from Saltus Technologies regarding a price increase on the annual fees for maintenance and support. There will be a 20% increase spread over two years. The 2021 annual invoice for services from February 2022 through January 2023 will have the first 10% increase and the dollar amount will go from \$14,713 to \$16,184.30. The 2022 annual invoice for services from February 2023 to January 2024 will have the second 10% increase and the dollar amount will go from \$16,184.30 to \$17,655.60. Wamsley made a motion to place this correspondence on file. Motion was seconded by Sturlaugson and carried unanimously by board members.

Wyoming Department of Workforce Services

A letter was received from Workforce Services regarding the granted unemployment claim filed by Wendy Johnson. The Center will pay back \$3,121.16 to Workforce Services. Wamsley made a motion to place this correspondence on file. Motion was seconded by Sturlaugson and carried unanimously by board members.

New Business

Uinta Bank Account Signers

It was requested that Allred and Grossnickle be added as signers to the Uinta Bank account to have uniformity with the list of signers on the Commerce Bank account. Grossnickle entertained a motion to have himself and Allred added as signers to the Uinta Bank account. A motion was made by Sturlaugson and seconded by Wamsley. Motion carried unanimously by board members.

Tree and Brush Removal

Hawkins stated two quotes were included in the meeting packet to have the pine tree in the back-dispatch parking lot removed as well as brush and weeds from the Whalen radio site as it is currently a fire hazard. Pinnacle Solutions provided a quote for \$5,450 which included \$1,100 for removing the pine tree and \$4,350 to remove the brush and weeds as well as spray weed-killer. Mountain Spring Landscaping provided a quote for \$4,500 which included \$2,500 for removing the pine tree and \$2,000 to remove the brush and weeds as well as spray weed-killer. It was Hawkins' recommendation that the Board uses Pinnacle Solutions as there has been better success in contacting them despite the quote being higher. Wamsley made a motion to allow the Executive Director to proceed at his discretion with the contractor he feels would do a more expedient job. Motion was seconded by Sturlaugson and carried unanimously by board members.

Comments from the Chairman and Board

Wamsley thanked dispatch for all of the work they do.

Pacheco echoed those sentiments as well as commended them on the work they're doing on the single channel incident command process. Pacheco also stated there was a general-purpose tax planning meeting he attended.

Grossnickle stated at the WPOA conference, there was a communications presenter and the perspective presented was eye-opening to see how things are for dispatch and the lack of closure they often receive from calls. Grossnickle also stated his appreciation for the great job dispatch does each day.

Hawkins stated the language line the Center purchased is through Voiance which provides language interpretation on calls. On July's invoice, there were three charges to the Center for motorist assists needing a tow. This was just brought forth as information to the Board.

Old Business

None noted.

Next Meeting

The next meeting of the board was scheduled for Monday, September 20, 2021 at 5 Shoshone Avenue in Green River, WY.

Adjournment

Grossnickle entertained a motion for adjournment. A motion was made by Pacheco and seconded by Sturlaugson. Motion carried unanimously by board members. Meeting was adjourned at 3:01p.m.



Secretary

9-20-21
Date: ~~9-20-2021~~^{ca}_____



Chairman Board Member

Date: 9-20-21_____