

Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
Monday, June 28, 2021

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, June 28, 2021, at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Mera Souare, Alex Visser, and Clark Allred via teleconference; Tom Jarvie, Jim Wamsley, Bill Erspamer, and Shaun Sturlaugson. Board members absent were: Dwane Pacheco and John Grossnickle. Also in attendance were: George Lemich, attorney, via teleconference; Rick Hawkins, executive director; David Halter, IT director; Drew Varley, accountant; Cheryl Johnson; and Becca Thornock.

Call to Order

Chairman Tom Jarvie called the meeting to order at 2:31p.m.

Agenda for Regular Meeting

Jarvie entertained a motion to approve the agenda as presented. A motion was made by Wamsley and seconded by Erspamer. Motion carried unanimously by board members.

Minutes from Regular Meeting

Jarvie entertained a motion to approve the minutes from regular meeting May 24, 2021. A motion was made by Allred and seconded by Erspamer. Motion carried unanimously by board members.

Financial Report

Varley stated everything is still within budget. For expenditures, 87% of the admin budget, 99% of operations, and 97% of capital outlay was spent. Approximately \$130,000 more of payroll was allocated towards 911 which will be transferred from 911 to the general fund which will increase the general fund cash carryover amount. There will be approximately \$200,000 of cash carryover on the general fund side and approximately \$250,000 on the 911 fund side. There will be transfer checks to be signed for June taking monies from the general and 911 accounts at Uinta Bank and transferring the monies to Commerce Bank. Contribution requests will be sent to the 3 funding entities July 1, 2021. Varley received a notice from Wyoming Department of Audit stating the F32 form will need to be completed and submitted by September 30, 2021 with the audit being due by December 31, 2021. Jarvie asked what the historical cash carryover amounts were like. Varley stated over time that amount has

decreased significantly. Those cash carryover amounts were utilized in the budget each year and has now been almost completely exhausted. Halter stated on the general fund, the project of installing the microwave install at the WyoLink Blairtown site will be moved to the FY2022 budget as it has not been completed. Jarvie entertained a motion to accept the May financial report. A motion was made by Sturlaugson and seconded by Wamsley. Motion carried unanimously by board members.

Comments from Floor

Cheryl Johnson stated she had her 20-year anniversary working for dispatch on June 25, 2021.

Executive Director Report

Hawkins stated on June 16 and 17, 2021, Priority Dispatch held four 3-hour meetings to allow the users to ask any questions they had. As discussed during May's board meeting, the 911 call handling system contract has been executed with Motorola. Dispatch has been attending meetings with the various fire departments to finalize the call handling plan for July 4. Hawkins has received the resignation notice of one 20+-year employee effective. Their last day will be July 11, 2021. Regarding NextGen 911, the outreach and training working groups are getting presentation timeslots available for professional organizations across the State such as Wyoming County Commissioners Association and WASCOP. The State is looking for a 911 representative on the PSCC as well as a State repository for all GIS data. For July's board meeting, board elections will take place along with the FY2022 budget approval and review of the peer support team policy.

Lemich recommended that the board consider contacting local or state legislatures to discuss changing the legislation that causes meeting notices to be publicized in print media rather than through an electronic source.

IT Director Report

Halter stated FirstNet would like to have an agency-based presentation on July 27 and 28, 2021. Regarding WyoLink sites, power has been run to the Blairtown site and the tower should be stacked by July 8, 2021. It is projected that the site will be mostly complete by the end of July 2021 with the microwave being installed first part of August 2021. The morning of June 28, 2021, there was an internet outage on the Center's mammoth connection, which is the link the radio system goes through, for approximately 10 minutes and the T1s took over so there was no service disruption on the Center's side. The Equature audio loggers are scheduled to be installed on July 20 and 21, 2021 by Day Wireless and an Equature technician.

Committee Reports

None noted.

Bills & Claims

Jarvie entertained a motion to accept the bills and claims as presented. A motion was made by Sturlaugson and seconded by Wamsley. Motion carried unanimously by board members.

Correspondence

None noted.

New Business

None noted.

Comments from the Chairman and Board

Wamsley thanked dispatch for participating in the 4th of July planning meetings. Jarvie thanked dispatch for being the link between the public and first responders.

Old Business

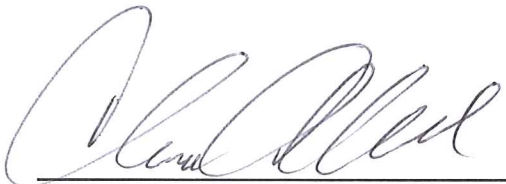
None noted.

Next Meeting

The next meeting of the board was scheduled for Monday, July 12, 2021 at 5 Shoshone Avenue in Green River, WY.

Adjournment

Jarvie entertained a motion for adjournment. A motion was made by Wamsley and carried unanimously by board members. Meeting was adjourned at 3:00p.m.



Secretary

Date: 7-12-2021



Chairman

Date: 7/12/21