

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
May 24, 2021**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, May 24, 2021 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Alex Visser and Clark Allred via teleconference; Jim Wamsley, Tom Jarvie, and Shaun Sturlaugson. Board members absent were: Dwane Pacheco, Bill Erspamer, John Grossnickle, and Mera Souare. Also in attendance were: George Lemich, attorney, via teleconference; Rick Hawkins, executive director; David Halter, IT director; Drew Varley, accountant; Commissioner Roy Lloyd; and Becca Thornock.

Call to Order

Chairman Tom Jarvie called the meeting to order at 2:35p.m.

Agenda for Regular Meeting

Hawkins stated an item would be added under New Business regarding a proposal from Motorola Solutions. A motion was made by Wamsley to accept the agenda with the additional item for New Business. Motion was seconded by Sturlaugson and carried unanimously by board members.

Minutes from Regular Meeting

Jarvie entertained a motion to approve the minutes from regular meeting April 26, 2021. A motion was made by Wamsley and seconded by Sturlaugson. Motion carried unanimously by board members.

Financial Report

Varley stated a significant deposit for 911 funds was made which cleared the \$400,000 budgeted amount. The proposed budget will be submitted by weeks end to the State. Jarvie entertained a motion to accept the April financial report. A motion was made by Wamsley and seconded by Sturlaugson. Motion carried unanimously by board members.

Comments from Floor

Commissioner Lloyd stated the commission will begin the budget meetings with agencies starting the first week of June 2021.

Executive Director Report

Hawkins stated the law dispatch consolidation group completed a site visit to Laramie County Combined Center. Six dispatchers attended peer support training May 11-14, 2021. Dispatch trainees are either already out on their own or scheduled to be out on their own soon. Hawkins, Shift Supervisor Andrew Lessard, and Aimee Binning who is the state 911 coordinator, made an address regarding NextGen911 to the Wyoming County Commissioners Association Transportation Committee on May 20, 2021. Public Health has informed Hawkins that starting May 24, 2021, they are transferring the responsibility of tracking new COVID 19 cases to the state rather than continuing to track locally. Therefore, there will no longer be the alert code on names and addresses in Spillman. Dispatch will continue asking the COVID 19 questions per the Priority Dispatch protocols and providing that information to first responders. On May 25, 2021, FBI CJIS will conduct their audit over the Center's NCIC entry and validation process regarding warrants, protection and stalking orders, and missing persons. On June 16 and 17, 2021 at Green River Fire Department, Priority Dispatch will have a couple folks available for first responders and dispatch to ask any questions there may be regarding protocols and how they interact with all response sides. NextGen 911 committees continue to meet and the Outreach Committee has put together a presentation similar to what was presented on May 20, 2021 and will be going around the state to various groups.

IT Director Report

Halter stated the T1 has been installed at the Center to provide redundancy back to WyoLink. Halter and Hawkins attended a Codan presentation on May 18, 2021 for Codan's voter radio system. The Equature equipment has been received. Regarding WyoLink sites, the Blairtown site and the 14-mile site buildouts are progressing.

Committee Reports

None noted.

Bills & Claims

Jarvie entertained a motion to approve the bills and claims as presented. A motion was made by Wamsley and seconded by Sturlaugson. Motion carried unanimously by board members.

Correspondence

An informational invoice was received from WyoLink and included in the meeting packet. Jarvie entertained a motion to place the correspondence on file. A motion was made by Wamsley and seconded by Sturlaugson. Motion carried unanimously by board members.

New Business

Probation Period Extension

The proposed language change regarding the probation period was included in the meeting packet. The change would extend the probation period from 6 months to 9 months to allow for the new hires to complete in-house training and be out on their own before the probation period ends. A motion was made by Wamsley to accept the change proposed by the executive director and extend the probation period from 6 months to 9 months and that the policy and handbook be updated to reflect the same. Motion was seconded by Sturlaugson and carried unanimously by board members.

Motorola Solutions Proposal

Halter stated the Center is due for a hardware refresh on the 911 phone system. Halter was working with Motorola to have the maintenance and hardware cost spread out over a 5-year lease. The total maintenance cost was not able to be included in the 5-year lease but Motorola did include the total hardware cost and first year of maintenance. There will be two invoices each year for the next five years. The total hardware cost is \$179,954.23. Each year's payment, for five years, would be \$37,632.00 which includes the first year of maintenance. Starting in the second year of the lease, the second invoice will be added for \$35,221.92 through year five. The first 2 years are interest free and starting year 3, the interest rate is 3.87% compounding annually. Halter will send the lease paperwork to Lemich for review but would request the board allow the lease to be entered into right after the review as the current system's end-of-life comes in October 2021 and it would take approximately that long for the new hardware to arrive and be installed. Wamsley made a motion to accept the proposal dependent on a legal review of the contract and that the executive director be authorized to implement the new purchase as soon as the legal review is complete. Motion was seconded by Allred and carried unanimously by board members. Once Halter receives all of the final paperwork from Motorola, it will be sent to the board as well.

Comments from the Chairman and Board

Wamsley stated he attended the multi-agency shift supervisor meeting on May 19, 2021. It was a very valuable meeting for all agencies served by the dispatch center to attend.

Jarvie thanked the staff for the hard work they do to keep everyone safe. It was also nice to see so many people at the peer support training. The Green River Police Department is looking for funding to help peer support throughout the County such as grants.

Old Business

None noted.

Next Meeting

The next meeting of the board was scheduled for Monday, June 28, 2021 at 5 Shoshone Avenue in Green River, WY.

Adjournment

Jarvie entertained a motion for adjournment. A motion was made by Wamsley and carried unanimously by board members. Meeting was adjourned at 3:09p.m.

Clark Albrecht
Secretary

Date: 6/28/21

[Signature]
Chairman

Date: 6/28/21