

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
Monday, March 29, 2021**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, March 29, 2021 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Mera Souare, Shaun Sturlaugson, Alex Visser, and Clark Allred via teleconference; Tom Jarvie, Jim Wamsley, John Grossnickle, Bill Erspamer, and Dwane Pacheco. No board members were absent. Also in attendance were: George Lemich, attorney, via teleconference; Rick Hawkins, executive director; David Halter, IT director; Drew Varley, accountant; Becca Thornock; Cheryl Johnson; Commissioner Roy Lloyd; and Green River Councilman George Jost.

Call to Order

Chairman Tom Jarvie called the meeting to order at 2:32p.m.

Agenda for Regular Meeting

Jarvie entertained a motion to approve the agenda as presented. A motion was made by Wamsley and seconded by Grossnickle. Motion carried unanimously by board members.

Minutes from Regular Meeting

Jarvie entertained a motion to approve the minutes from regular meeting February 22, 2021. A motion was made by Wamsley and seconded by Allred. Motion carried unanimously by board members.

Financial Report

Varley stated the final contributions for fiscal year 2021 were received from all three funding entities. There will be an overage on the budgeted amount for insurance, however due to other line items being under in the operations budget, the overage will be absorbed. 911 funding is ahead of schedule and should meet the \$400,000 budgeted if not more. Jarvie asked what the 911 funds were when combined dispatch was first formed in 2012. Varley stated it was closer to \$500,000 and has decreased since then. Hawkins stated prior to 2012, the funds were between \$600,000 and \$650,000. Jarvie entertained a motion to accept the February financial report. A motion was made by Wamsley and seconded by Visser. Motion carried unanimously by board members.

Comments from Floor

No comments were made.

Executive Director Report

Hawkins stated dispatch participated in the Community Awareness Fair on March 13, 2021. Smart911 was presented at 5 new profiles have been created since that time bringing the total number of profiles to 429. Western Wyoming Community College is having advanced EMT students doing sit-ins at dispatch as done in years past. The two dispatch trainees are continuing to progress through the in-house training program and both will be attending WLEA in October 2021. Plans are being made for National Telecommunicator Appreciation week April 11-17, 2021. Meetings are still being held for NextGen911. The outreach and education committee are putting together talking points for a consistent message to be given to political leaders, decision makers, etc. The major stakeholders in neighboring states attended the meeting to share their experiences of moving to NextGen911. There is a bill in congress called the LIFT America Act for \$15 billion related specifically to funding NextGen911 across the United States. NENA and APCO are representing communications group for the bill.

Visser asked how the number of Smart911 profiles in Sweetwater County compared to other communities of a similar size. Hawkins stated there are not any statistics posted but Sweetwater County was the first Smart911 provider in Wyoming.

IT Director Report

Halter stated in regards to Smart911, the profiles can include families rather than only individuals. A temporary repeater has been installed at Memorial Hospital for RSLE radio channel. However, if both RSFR and RSLE key up at the same time, RSLE has back feed coming into dispatch. Motorola is still waiting on parts to fix the original repeater. New GPS Netclocks have been installed at the Justice Center and at Dispatch. The EOC has received the T1s but Halter is still waiting on WyoLink and Motorola to install the one at Dispatch. Spillman has been updated from version 20 to 21.1. A NetMotion software update was completed and the VMWare environment is currently being updated. On April 1, 2021 the ID cards for law enforcement, board members, etc. will be reactivated for the Center.

Committee Reports

Souare stated the Finance Committee met on March 3, 2021 to finalize fiscal year 2022 budget request. Three options were presented with a 15% decrease, 18.6% decrease, and a 25.3% decrease to the Center's budget. The 15% decrease to the Center's budget was decided on which will be a flat request to the funding entities with an 11.18% cut to the general fund and a 29.15% cut to the 911 fund. This includes removing all non-required capital projects, removal of one position, cutting overtime in half, removing cleaning service, setting reserves to \$40,000 in 911 fund, and removing all reserves in general

fund. Wamsley reiterated how important it is for the Center to have money in the reserves should something happen that would cause a major expense which would now have to be handled by contacting each funding entity and requesting the funds at the time of the event. The 911 system is end of life with a hardware refresh coming up in 2022. Hawkins stated a cover letter was included with the budget request to City of Rock Springs explaining the decline of the reserves and the reason for it along with the historical percentage cuts to the Center's budget and how that correlates with the percentage cuts to each funding partner. The same will be sent to County and City of Green River. Hawkins will also attend the City of Rock Springs budget meeting on April 20, 2021. Jarvie stated it is the board members responsibility to communicate with those who appointed them to the board regarding the operations of the Center and discussions held during board meetings.

Bills & Claims

Jarvie entertained a motion to approve the bills and claims as presented. A motion was made by Wamsley and seconded by Allred. Motion carried unanimously by board members.

Correspondence

None noted.

New Business

Renewal of Latham Point BLM Right-of-Way

Halter stated this is the right-of-way that was transferred to the Center from the town of Wamsutter. It is a small communications site that was used for a television repeater. The Center does not have any equipment at this site currently. The transfer included the 50-year right-of-way lease by the town of Wamsutter that will be expiring soon. A copy of the application to renew the right-of-way was included in the meeting packet. The Board needs to authorize the Chairman to sign the application.

Relinquishment of Aspen Mountain BLM Right-of-Way

Halter stated the right-of-way on Aspen Mountain is one that the Center currently owns and was originally applied for with the intent to build a communications site on Aspen Mountain. The Center is currently co-locating at BLM's site on Aspen Mountain. A notice was received that the right-of-way will be terminated unless something is placed on the site as it has already been 5 years with nothing being built out. Halter stated there is not a need for the right-of-way due to co-locating with BLM and would request that the Board authorize the relinquishment.

Jarvie entertained a motion regarding the two items of New Business. Wamsley made a motion to approve the renewal of the Latham Point BLM Right-of-Way and authorize the Chairman to sign the

application and that the Board takes no action on the renewal of the Aspen Mountain Right-of-Way and allow the easement to expire. Motion was seconded by Visser and carried unanimously by board members.

Comments from the Chairman and Board

Wamsley thanked the dispatchers for the great work they do and for always having the first responder's backs.

Old Business

None noted.

Next Meeting

The next meeting of the board was scheduled for Monday, April 26, 2021 at 5 Shoshone Avenue in Green River, WY.

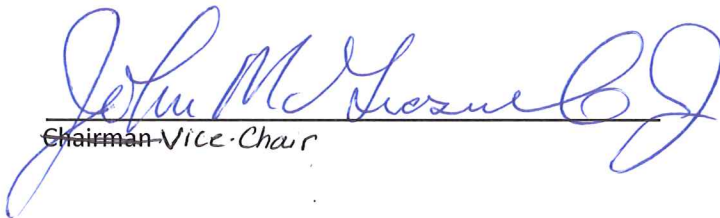
Adjournment

Jarvie entertained a motion for adjournment. A motion was made by Wamsley and seconded by Grossnickle. Motion carried unanimously by board members. Meeting was adjourned at 3:06p.m.



Secretary

Date: 4-26-2021



Chairman Vice-Chair

Date: 04/26/2021