

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
Monday, December 21, 2020**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, December 21, 2020 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Clark Robinson, Clark Allred, Dwane Pacheco, John Grossnickle, Mera Souare via teleconference; and Tom Jarvie. Board members absent were: Alex Visser, Jim Wamsley and Shaun Sturlaugson. Also in attendance were: David Halter, IT director; George Lemich, attorney; and Commissioner Randal Wendling via teleconference; Rick Hawkins, executive director; Drew Varley, accountant; Becca Thornock; Cheryl Johnson; and Heather Sutton.

Call to Order

Chairman Tom Jarvie called the meeting to order at 2:29p.m.

Agenda for Regular Meeting

Jarvie entertained a motion to approve the agenda as presented. A motion was made by Pacheco and seconded by Robinson. Motion carried unanimously by board members.

Minutes from Regular Meeting

Jarvie entertained a motion to approve the minutes from regular meeting November 23, 2020. A motion was made by Robinson and seconded by Pacheco. Motion carried unanimously by board members.

Financial Report

Varley stated the third quarter contribution requests were sent to the funding entities. County's has been received. Jarvie entertained a motion to accept the November financial report as presented. A motion was made by Souare and seconded by Robinson. Motion carried unanimously by board members.

Fiscal Year 2019-2020 Audit Report

A copy of the FY2019-2020 audit report was included in the meeting packet. PDF files of the report will also be sent to the two cities, county, and state as well. Souare stated the finance committee was involved towards the end of the audit process and requested that they be included more throughout. Jarvie entertained a motion to approve the FY2019-2020 audit report as presented by McGee, Hearne,

and Paiz. A motion was made by Souare and seconded by Pacheco. Motion carried unanimously by board members.

Comments from Floor

Johnson stated Center staff would like to thank the Board for the holiday bonus. It was greatly appreciated by all. Commissioner Wendling wished everyone a Merry Christmas and thank you to staff at the Center for that work they do.

Executive Director Report

Hawkins stated the three trainees have been assigned trainers and the two trainees without previous dispatching experience will be completing Priority Dispatch training. Scheduling adjustments have been made to accommodate conflicts related to COVID-19. The holiday bonus checks approved during November's board meeting have been distributed to all Center employees and are appreciated. Toys were donated from Center employees to the Toys for Kids program. 419 families were helped with 700 kids receiving toys from the program. Aimee Binning is Wyoming's new NextGen 911 coordinator. In July 2019 Hawkins and Halter attended a NextGen 911 meeting and were assigned to committees. Additional meetings or progress had not been made in regards to NextGen 911 at this time. The Center has set up a Facebook page.

IT Director Report

Halter stated the Guardian RFID interface is now online with County and the Detention Center is using the interface. Halter is continuing to wait for Motorola to send the configuration for backup T1s. Work is continuing on improving GIS data. Halter is also working on a renewal for the BLM right-of-way at the communications site near Wamsutter.

Committee Reports

None noted.

Bills & Claims

Jarvie entertained a motion to approve the bills and claims as presented. A motion was made by Allred and seconded by Robinson. Motion carried unanimously by board members.

Correspondence

The final WC rate notice for 2021 from Department of Workforce Services was received. The base rate is 1.86% with the premium rate being 1.05%. This includes a 10% Drug and Alcohol discount. Jarvie

entertained a motion to place the correspondence on file. A motion was made by Allred and seconded by Robinson. Motion carried unanimously by board members.

New Business

BLM right-of-way Renewal

Discussion was brought forth during the IT director report. Halter stated once the application is received, it will be brought before the Board for signature by the Chair.

Comments from the Chairman and Board

Jarvie told those in attendance, Merry Christmas.

Sutton thanked the Board for the Christmas bonus.

Grossnickle extended thanks to the dispatch crew working on Friday, December 18, 2020 for the fantastic job they did during the hectic few hours.

Old Business

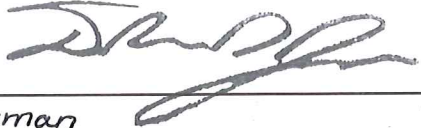
Varley stated regarding the Wyoming CLASS accounts, an email confirmation was received stating two accounts have been created for a general fund and 911 fund. The accounts haven't been funded at this point but are available should the Board choose to utilize them.

Next Meeting

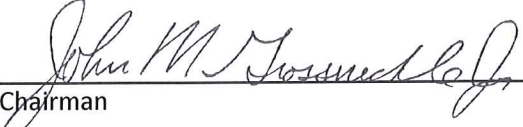
The next meeting of the board was scheduled for Monday, January 25, 2021 at 5 Shoshone Avenue in Green River, WY.

Adjournment

Jarvie entertained a motion for adjournment. A motion was made by Allred and seconded by Robinson. Motion carried unanimously by board members. Meeting was adjourned at 2:57p.m.


Chairman

Date: 1/25/21


Vice-Chairman

Date: 01/25/21