

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
Monday, July 27, 2020**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, July 27, 2020 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Clark Robinson and Alex Visser via teleconference; and Tom Jarvie, Jim Wamsley, Clark Allred, Shaun Sturlaugson, and Dwane Pacheco. Board members absent were: Mera Souare and John Grossnickle. Also in attendance were: George Lemich, attorney, via teleconference; and Rick Hawkins, executive director; David Halter, IT director; Drew Varley, accountant; Cheryl Johnson; and Becca Thornock.

Call to Order

Chairman Tom Jarvie called the meeting to order at 2:31p.m.

Agenda for Regular Meeting

Jarvie entertained a motion to accept the agenda as presented with the addition of an Executive Session for legal matters. A motion was made by Wamsley and seconded by Sturlaugson. Motion carried unanimously by board members.

Minutes from Regular and Special Meeting

Jarvie entertained a motion to approve the minutes from regular meeting June 22, 2020 and special meeting July 13, 2020. A motion was made by Wamsley and seconded by Sturlaugson. Motion carried unanimously by board members.

Financial Report

Varley stated for fiscal year 2019-2020, all categories came in underbudget which resulted in a larger carryover for fiscal year 2020-2021. The final budget application was submitted to Wyoming Department of Audit. Jarvie entertained a motion to approve the June financial report. A motion was made by Pacheco and seconded by Allred. Motion carried unanimously by board members.

Comments from Floor

No comments were made.

Executive Director Report

Hawkins stated there is still restricted access to the dispatch area in the Center. A request was made, through the County, regarding the Ciner Expansion Project for \$90,000 to be used for a portable repeater site. The site would be set up to run long term in an area with solar power and the ability to use WyoLink and conventional frequencies. The PTO payouts have been completed for the Center employees. Invoices have been sent to the 3 funding entities for the start of fiscal year 2020-2021. Wyoming Retirement had a 1.2% increase for the 3 Center employees that are not under the law enforcement section.

IT Director Report

Halter stated there is a set of frequencies licensed for the portable repeater mentioned in the executive director's report. 3 channels have been created off of that license along with 4 new TAC frequencies licensed which will create 8 channels. The new barracuda back-up appliance has been installed. Visionary Communications, who the Board leases space on Whalen to and the Telecom Board uses services for the WyoLink connection and Center's internet, has asked to write a letter on the Board's behalf regarding the Cares Act funding and monies earmarked for broadband. Visionary Communications will be applying for said money for expansion in Sweetwater County. Further discussion will be held under New Business.

Committee Reports

None noted.

Bills & Claims

Jarvie entertained a motion to approve the bills and claims as presented. A motion was made by Wamsley and seconded by Robinson. Motion carried unanimously by board members.

Correspondence

A letter was received from Wyoming Department of Workforce Services Worker's Comp Division stating 2 premium credits have been awarded to the Board. These credits went into effect July 1, 2020 and can be used for premium payments from August 1, 2020 through June 30, 2021. Any unused premium credits will expire June 30, 2021. The Premium Credit awarded is for \$1,960.47 and the COVID Premium Credit is also for \$1,960.47.

New Business

Board Elections

Fiscal year 2020-2021 board election was opened for discussion. It was noted Tom Jarvie is Chairman, John Grossnickle is Vice-Chair, Clark Robinson is Secretary, and Mera Souare is Treasurer. Wamsley made a nomination to keep the current individuals in their respective position. Nomination was seconded by Pacheco. Jarvie entertained a motion to close the nominations. A motion was made by Wamsley and seconded by Pacheco. Motion carried unanimously by board members. Through affirmation from board members, the current individuals listed were approved to continue in their respective positions.

McGee, Hearne, and Paiz Engagement Letter

Hawkins stated a request was received from McGee, Hearne, and Paiz to continue utilizing the firm for the fiscal year 2019-2020 audit. The engagement letter will be signed by the director and the Board's accounting firm. Wamsley made a motion to authorize the executive director to sign the letter of engagement with McGee, Hearne, and Paiz for fiscal year 2020 when it arrives. Motion was seconded by Sturlaugson and carried unanimously by board members.

Visionary Communications Letter

Wamsley made a motion to authorize the drafting of the letter and sending it to Visionary Communications in support of their pursuit of Cares Act funding for broadband improvement in Sweetwater County. Motion was seconded by Pacheco and carried unanimously by board members.

Comments from the Chairman and Board

Jarvie thanked Center employees for all of the work they have done and continue to do. Wamsley also thanked the dispatchers for what they do everyday and passed along Battalion Chief Erramouspe's message that the dispatching of calls and getting fire and EMS units enroute in a timely matter has been going a lot smoother.

Old Business

None noted.

Executive Session

Jarvie entertained a motion to move into Executive Session for legal matters at 2:56p.m. A motion was made by Wamsley and seconded by Allred. Motion carried unanimously by board members. A motion was made by Wamsley and seconded by Sturlaugson to place the regular meeting back in order at 3:12p.m.

Next Meeting

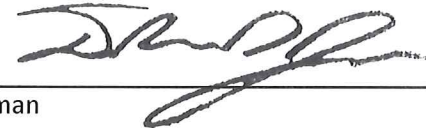
The next meeting of the board was scheduled for Monday, August 24, 2020 at 5 Shoshone Avenue in Green River, WY.

Adjournment

Jarvie entertained a motion for adjournment. A motion was made by Wamsley and seconded by Allred. Motion carried unanimously by board members. Meeting was adjourned at 3:13p.m.


~~Secretary~~ Vice-chair

Date: 08/24/2020


Chairman

Date: 8/24/20