

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
Tuesday, May 26, 2020**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Tuesday, May 26, 2020 at 5 Shoshone Avenue, Green River, Wyoming.

Board members present included: Clark Robinson, Alex Visser, Clark Allred, and Mera Souare via teleconference; John Grossnickle, Tom Jarvie, Jim Wamsley, and Shaun Sturlaugson. Board members absent were: Dwane Pacheco. Also in attendance were: Rick Hawkins, executive director; David Halter, IT director; George Lemich, attorney; Drew Varley, accountant; Becca Thornock; Cheryl Johnson; Commissioner Randal Wendling; and Henry Johnson with Day Wireless.

Call to Order

Chairman Tom Jarvie called the meeting to order at 2:30p.m.

Agenda for Regular Meeting

Jarvie entertained a motion to accept the agenda as presented. A motion was made by Wamsley and seconded by Grossnickle. Motion carried unanimously by board members.

Minutes from Regular Meeting

Jarvie entertained a motion to approve the minutes from regular meeting April 27, 2020. A motion was made by Wamsley and seconded by Grossnickle. Motion carried unanimously by board members.

Financial Report

Varley stated the 911 funding is currently at \$395,000 with the budgeted amount being \$410,000. All contribution checks have been received from the 3 funding entities. There will be the ability to allocate some 911 money towards general fund wages. Jarvie entertained a motion to approve the April financial report. A motion was made by Wamsley and seconded by Grossnickle. Motion carried unanimously by board members.

Comments from Floor

No comments were made.

Executive Director Report

Hawkins stated there has been an increase in law calls now that things are opening back up. The Warrants Officer was moved out of the Center and over to the Sheriff's Office building in Rock Springs. There are still 2 dispatchers in training and that training will be extended due to the low call volume.

IT Director Report

Halter stated backup cooling has been installed in the server room at the Center. The microwave link between the Justice Center and Wilkins Peak will be installed next week. Work will be finished on the tower at the Justice Center as well. 311 phone system has been removed and the phone bank is being housed at the EOC. The library system has informed Halter that they would be interested in covering 311 calls moving forward also.

Committee Reports

Souare stated the finance committee met on May 7, 2020. The preliminary budget shows the 10% cut that was requested and a copy of such was included in the meeting packet.

Bills & Claims

Jarvie entertained a motion to approve the bills and claims as presented. A motion was made by Wamsley and seconded by Grossnickle. Motion carried unanimously by board members.

Correspondence

A notice was received from Rocky Mountain Power regarding the Gateway South Project. A copy of the letter was included in the meeting packet. There will be a public meeting on May 28, 2020 which Hawkins will attend.

New Business

Jarvie stated the presented preliminary budget was included in the meeting packet. With no comments or questions, Jarvie entertained a motion to approve the preliminary budget as presented. A motion was made by Souare and seconded by Sturlaugson. Motion carried unanimously by board members.

Comments from the Chairman and Board

Jarvie thanked Varley, Hawkins, Johnson, Halter, and the finance committee for all of the work that was put into preparing the preliminary budget.

Souare asked if there were any changes made to the insurance the Board provides for health, dental, and vision as there was a spreadsheet included in the meeting packet regarding costs. Hawkins stated

no changes were made to the current insurance plan at this time and the preliminary budget includes the dollar amounts moving forward with the current.

Wamsley thanked Hawkins and Halter for the work that they did on setting up the 311 system.

Appreciation was also given to the dispatchers for all of the work they do daily.

Commissioner Wendling thanked the communications staff for the work done on the 311 system as well. Thanks was also given to the finance committee for working on the preliminary budget.

Old Business

None noted.

Next Meeting

The next meeting of the board was scheduled for Monday, June 22, 2020 at 5 Shoshone Avenue in Green River, WY.

Adjournment

Jarvie entertained a motion for adjournment. A motion was made by Wamsley and seconded by Grossnickle. Motion carried unanimously by board members. Meeting adjourned at 2:56p.m.


Secretary Vice-Chair

Date: 06/22/2020


Chairman

Date: 6/22/20