

Rock Springs, Green River, Sweetwater County Combined Communications

Joint Powers Board

Regular Meeting Minutes

August 26, 2019

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on August 26, 2019 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Alex Visser, Jim Wamsley, Clark Robinson, John Grossnickle, Clark Allred, Dwane Pacheco, and Mera Souare. Board members absent were: Tom Jarvie and Shaun Sturlaugson. Also in attendance were: Rick Hawkins, executive director; David Halter, IT director; George Lemich, attorney; Drew Varley, accountant; Becca Thornock; Cheryl Johnson; Nathan Edgerton with BLM; Kevin Parker with Motorola; and Katie Olmsted and Ciara Jackson with Sweetwater Combined Communications Dispatch.

Call to Order

Vice-Chair John Grossnickle called the meeting to order at 2:30p.m.

Agenda for Regular Meeting

The agenda was distributed to those in attendance. Grossnickle entertained a motion to accept the agenda as presented. A motion was made by Wamsley and seconded by Pacheco. Motion carried unanimously by board members.

Minutes from Regular Meeting

Grossnickle entertained a motion to approve the minutes from regular meeting July 22, 2019. A motion was made by Allred and seconded by Wamsley. Motion carried unanimously by board members.

Financial Report

Grossnickle entertained a motion to accept the July financial report. A motion was made by Wamsley and seconded by Visser. Motion carried unanimously by board members.

Comments from Floor

Hawkins introduced Ciara Jackson and Katie Olmsted to those in attendance. Jackson and Olmsted attended the RAVE Summit in Orlando, Florida earlier this year and were asked to present what they learned and what RAVE Alert and Smart911 can do for the community. Jackson stated Smart911 is an app you can download on your phone that the user programs as much information as they want about

themselves so if they do call 911, all of that provided information shows up on the dispatcher's screen. Dispatch can receive the caller's name, address, vehicle description, house floor plans, any medical conditions, or cautions; whatever the user would like dispatch to have access to. Smart911 also provides the ability for the 911 operator to initiate a text conversation with someone who has called any number connected to dispatch. On the dispatch side of things, 911 personnel cannot see a user's data unless the user calls 911 and the information cannot be uploaded into CAD unless the dispatcher physically types any of the provided information into the call notes. A user's Smart911 profile can be viewed by any 911 dispatch center who is a subscriber of the product across the country and only when a phone number connected to that profile dials 911. RAVE Alert is replacing the CodeRed Alert system that was being utilized by the dispatch center. It is more user friendly, allows more groups in the audience, has geopolling capabilities, and allows for files to be attached such as evacuation plans and floor plans. RAVE Alert is more useful for first responders as well. Halter stated that Smart911 also has facility profiles where a business could create a profile that would show for example any gas shut-offs, water shut-offs, etc.; whatever the user uploads to the profile. People can also be connected to the facility profiles such as key holders. To help raise community awareness on Smart911 and RAVE Alert, dispatch will be attending various community events, visiting school districts, putting brochures at any information centers in the community, and possibly advertising on the radio stations, Sweetwater NOW, and Wyo4News.

Executive Director Report

Hawkins provided the example for Smart911 that if Emergency Management has the caretakers of those unable to self-evacuate set up a Smart911 profile, the Emergency Management director and any other domain admin, which is currently Hawkins, Halter, and Johnson, have the ability to go into RAVE Prepare. RAVE Prepare will allow the domain admin to query the user information and view anyone who is unable to self-evacuate in an emergency. Hawkins, Halter, and Johnson visited Weld County, Colorado and toured their dispatch center. Weld County uses Spillman and Priority Dispatch and will be sending their written policies for examples.

IT Director Report

Halter provided updates on the EOC move. The tower move is tentatively scheduled the first two weeks in September 2019. Day Wireless has started installing the MCC7500 and there is connectivity back to WyoLink. The 911 system for the EOC is scheduled for cutover on September 24, 2019. The microwave system will not be installed until after the Blairtown WyoLink is completed. WyoLink has received all of the required permits for the Blairtown site from City of Rock Springs; they are now waiting for access agreements from land owners. WyoLink will be using the Center's microwave connectivity at the Blairtown site for that site's connection back to WyoLink. And will also be converting Mansface from

their T1 microwave back to Aspen over the Center's microwave to hopefully keep Mansface up and running longer. Halter stated the Center would also be receiving backup connectivity to WyoLink from the Center and EOC. Both centers will have Ethernet as the primary and the backup connectivity will be a T1 over microwave back to Cheyenne over WyoLink's microwave system. The furniture has also been installed at the EOC and came in under budget.

Lemich informed the Board and Halter about an increase in ransomware attacks that are occurring against hospitals, cities, and 911 centers.

Committee Reports

No reports given.

Bills & Claims

Grossnickle entertained a motion to accept the bills and claims. A motion was made by Wamsley and seconded by Robinson. Motion carried unanimously by board members.

Correspondence

Wamsutter right-of-way: BLM Approval

Hawkins stated the town of Wamsutter wanted to provide the Center with a radio site called Latham Point Communication Site. The Center agreed to take ownership of the site and Halter began the process of getting the right-of-way for ownership. The approval from BLM was received earlier in August 2019 and the letter states as such. The Town of Wamsutter has been given the opportunity to appeal the decision should they choose. Halter will be finding out what Wamsutter was in violation of on that site and will move forward in getting those remedied.

New Business

None noted.

Comments from the Chairman and Board

Wamsley and Grossnickle thanked dispatch for the amazing job they do. Pacheco thanked dispatch for the work they provided during fair.

Old Business

Strategic Planning Committee

Robinson provided the reminder from July's meeting that the Board was to provide names of others in their agency who will serve on the Strategic Planning Committee besides the board members

themselves. Board members will continue working on their selections and will present those chosen to Souare. Souare stated that about 3-4 committee members would be good to have.

It was at this time Nathan Edgerton introduced himself to those in attendance. Edgerton is the BLM Law Enforcement Ranger out of Rock Springs who will be covering Sweetwater County and parts of neighboring counties.

Executive Session

Grossnickle entertained a motion to move into executive session for personnel matters at 3:22p.m. A motion was made by Wamsley and seconded by Robinson. Motion carried unanimously by board members. A motion was made by Wamsley and seconded by Allred to place the regular meeting back in order at 3:27p.m.

Next Meeting

The next meeting of the board was scheduled for Monday, September 23, 2019 at 5 Shoshone Avenue in Green River, WY.

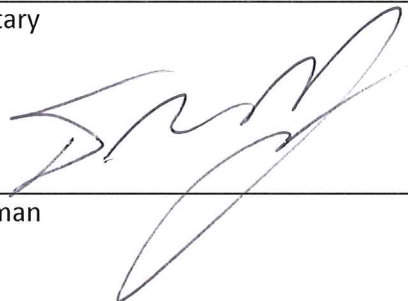
Adjournment

Grossnickle entertained a motion for adjournment. A motion was made by Robinson and seconded by Wamsley. Motion carried unanimously by board members. Meeting was adjourned at 3:28p.m.



Secretary

Date: 9/23/19



Chairman

Date: 9/23/19