

Rock Springs, Green River, Sweetwater County Combined Communications

Joint Powers Board

Regular Meeting Minutes

Monday, May 21, 2018

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, May 21, 2018 at 5 Shoshone Avenue, Green River, Wyoming.

Board members present included: Jim Wamsley, Tom Jarvie, Mike Lowell, Rick Hawkins, Clark Robinson, Dwane Pacheco, and Mike Liberty. Board members absent were: Rich Tyler. Also in attendance were: David Halter, IT director; George Lemich, attorney; Drew Varley, accountant; Ted Ware with Uinta Bank; Becca Thornock; Cheryl Johnson; Kimberly Blackwell; and John Kolb.

Call to Order

Wamsley called the meeting to order at 2:31p.m.

Agenda for Regular Meeting

The Agenda was distributed to those in attendance. Wamsley stated discussions would be added under New Business for a Personnel Committee meeting date, Wright Express fuel card application, Green River Tire and The Oil Can business account applications, and a Wattsmart grant.

Minutes from Regular Meeting

Wamsley entertained a motion to accept the minutes from regular meeting April 30, 2018. A motion was made by Lowell and seconded by Jarvie. Motion carried unanimously by board members.

Financial Report

Varley stated contributions have been received from all three entities. Invoices have been sent to City of Rock Springs and City of Green River for their final contributions. Wamsley entertained a motion to accept the April financial report. A motion was made by Hawkins and seconded by Liberty. Motion carried unanimously by board members.

Comments from Floor

No comments were made.

Staff Report

Wamsley stated the recruiting period to receive applications for the Executive Director position will close approximately Monday, May 28, 2018.

IT Director Report

Halter presented pictures to the board regarding the repeater installation at Memorial Hospital, everything is now installed and running. Rock Springs Fire Department is currently using the repeater as well as Sweetwater Medics. Aspen Mountain will have the same set-up as the hospital and currently there is a law and fire repeater. Halter stated he will be programming Rock Springs Police Department radios at the hospital site once software is received. Spillman and Net Motion have been installed on Sweetwater Medics and Farson EMS MDTs.

Bills & Claims

Wamsley entertained a motion to accept the bills and claims. It was noted that an invoice from InterAct is still being held until the requested data is received. A motion was made by Lowell and seconded by Robinson. Motion carried unanimously by board members.

Correspondence

Uinta Bank Rates

Ted Ware with Uinta Bank provided the current rates on public funds. Uinta Bank was chartered as a state bank in Wyoming in 1919 with the branch being in Mountain View. They have since opened up a branch in Evanston and have a loan production office in Rock Springs but are licensed to have a branch there as well. In regards to pledging, when there are funds over the \$250,000 FDIC Insurance limit, Uinta Bank pledges government securities which are held by a third party custody agent which would be First Tennessee Bank. Once a month a report would be received from First Tennessee Bank showing what's pledged and the market value to be compared with deposits.

Sweetwater County Proposed Budget Submittal

Wamsley stated the proposed budget for fiscal year 2018-19 must be submitted to the county clerk by June 1, 2018 which will be done by Varley.

Dearborn National

Wamsley stated this letter was received in regards to Dearborn National's Benefits Manager. Further information will be received at a later date from Dearborn National.

New Business

Wamsley stated an application has been received to create a business account at The Oil Can in Green River for service on the company vehicle. Liberty stated that Green River Tire will be going out of business so an application will not be submitted to them. Wamsley also stated an e-mail was sent to the board in regards to a fuel card account with Wright Express. Wamsley entertained a motion to approve accounts at The Oil Can and Wright Express. A motion was made by Hawkins and seconded by Jarvie. Motion carried unanimously by board members. Wamsley stated an application for a Wattsmart grant through Rocky Mountain Power was received. This application is for the dispatch center. Wamsley entertained a motion to allow him to submit the application for the evaluation and eventual upgrade of lighting at the center. A motion was made by Liberty and seconded by Hawkins. Motion carried unanimously by board members. Wamsley suggested the Personnel Committee meet to review the current job descriptions and he will be sending out a meeting invite.

Comments from the Chairman and Board

Johnson informed the board there will be a stakeholders meeting on June 25, 2018 for Priority Dispatch. There will also be a kickoff meeting which a meeting invite will be sent out for. Pacheco thanked the dispatchers for their appreciation gifts for police week.

Old Business

None noted.

Next Meeting

The next meeting of the board was scheduled for Monday, June 18, 2018 at 5 Shoshone Avenue in Green River, WY.

Adjournment

Wamsley entertained a motion for adjournment. A motion was made by Lowell and seconded by Hawkins. Motion carried unanimously by board members. Meeting was adjourned at 3:01p.m.


Secretary

Date: 6-18-18


Chairman

Date: 6-18-18.