

Rock Springs, Green River, Sweetwater County Combined Communications

Joint Powers Board

Regular Meeting Minutes

Monday, February 27, 2017

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, February 27, 2017 at 5 Shoshone Avenue, Green River, Wyoming.

Board members present included: Jim Wamsley, Mike Liberty, Chris Steffen, Duane Pacheco, Clark Robinson, Tom Jarvie, Rick Hawkins, and Mike Lowell. Board members absent were: Rich Tyler. Also in attendance were: Robin Etienne, executive director; David Halter, IT director; Drew Varley, accountant; George Lemich, attorney; Becca Thornock; Cheryl Johnson; and Justin Cook and Jim Allred with Clark Wireless.

Call to Order

Chairman Jim Wamsley called the meeting to order at 2:31p.m.

Agenda for Regular Meeting

The agenda was distributed to all in attendance. A motion to add an Executive Session after Old Business was made by Steffen and seconded by Lowell. Motion carried unanimously by board members. Agenda stood as presented with the addition.

Minutes from Regular Meeting

Wamsley entertained a motion to accept the minutes from the regular meeting January 30, 2017. A motion was made by Lowell and seconded by Jarvie. Motion carried unanimously by board members.

Financial Report

The January financial report was reviewed by the board. Varley stated him and Wamsley discussed changing some of the reports to fit more of what the board wants to see on a monthly bases. Wamsley entertained a motion to accept the January financial report. A motion was made by Lowell and seconded by Steffen. Motion carried unanimously by board members.

Comments from Floor

Steffen commended dispatch on all of the hard work they put in during Thursday and Friday's storm. Liberty seconded that commendation.

Executive Director Report

Etienne stated for the month of January 11,082 calls were made. 1,459 of those calls were 911 with 89.24% being wireless. 98.62% of 911 calls were answered in 10 seconds or less with 98.07% of admin calls being answered in 10 seconds or less. Etienne stated out of 10 interviewed applicants, 4 have turned in all paperwork needed for background checks which are currently being conducted. Etienne is continuing to work with GeoComm on GIS for Spillman and ECW. GeoComm has provided an update to ECW to be loaded into the center's ECW phone system. The System Administrators group for Spillman continues to meet and Etienne stated nearly all tables have been completed and work is being done in regards to specific permissions for users. Etienne stated a mock go live will occur March 21, 2017 where more testing will be done to make sure everything is functional. CodeRed contract renewal is coming up in July 1, 2017; Etienne has been reviewing other emergency notification systems. Etienne has viewed Rave Alert, which is tied into Smart911, as well as Nixle. Both provide many of the same functions as CodeRed such as reverse 911, internal notifications, IPAWS, NWS notifications, and mobile apps. Nixle provides a "text to opt in" for signing up for the notifications, anonymous tipping, and translating text to Spanish. Rave 911 will be introducing text to opt in at a later date. Etienne stated price wise, Nixle was less than half of what CodeRed costs for everything with a setup fee of \$800 for the GIS component. Rave was more than half and everything was laid out as optional which would require additional fees. Both options are still less than CodeRed with Nixle being the lesser of the two. Etienne will also be reviewing Alertsense as another option.

IT Director Report

Halter stated countywide paging system has made progress in regards to licensing frequencies. Halter also stated a meeting was held at the hospital regarding Rock Springs Police and Fire Department repeaters. Rock Springs PD will be moved from Wilkins Peak to the hospital and installing a new repeater at the hospital for the fire department.

Personnel Committee

No comments were made.

Bills & Claims

Wamsley entertained a motion to accept the bills and claims. A motion was made by Lowell and seconded by Steffen. Motion carried unanimously by board members.

Correspondence

A letter was received from WAM-JPIC regarding Health Insurance Board elections as there are now 3 vacancies.

New Business

None noted.

Comments from the Chairman and Board

Jarvie stated the Systems Admin group has been doing excellent work.

Wamsley stated he received a phone call from Mike Harshman with WyoLink wanting to know what towers the center was building. Wamsley advised the only tower project is the one collaborating with BLM. Wamsley also advised Harshman of the movement of repeaters into the hospital.

Old Business

None noted.

Executive Session

Wamsley entertained a motion to enter into Executive Session at 3:02p.m. A motion was made by Lowell and seconded by Steffen. A motion was made by Robinson and seconded by Liberty to place the regular meeting back in order at 3:27p.m. At the start of the regular meeting it was noted that an interim meeting will be held on March 7, 2017 at 2:00p.m. at the dispatch center to discuss FY2017-2018 budget.

Next Meeting

The next meeting of the board was scheduled for Monday, March 27, 2017 at 5 Shoshone Avenue in Green River, WY.

Adjournment

Wamsley entertained a motion for adjournment. A motion was made by Liberty and seconded by Lowell. Motion carried unanimously by board members. Meeting was adjourned at 3:30p.m.

Michael E. Liberty
Secretary

Date: 5-27-17

[Signature]
Chairman

Date: 3-27-17