

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Open Meeting Minutes
April 4, 2011**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held an open meeting on Monday, April 4, 2011 at 205 C Street, Rock Springs, WY. Board members present included Mike Lowell, John Love, Rick Hawkins, Rich Haskell, Peg Leininger, Cezanne Brennan and Jim Wamsley. Also in attendance was George Lemich, attorney; Heather Marsh, Clark Robinson and Dwane Pacheco. Those attending via conference call were Charlie Van Over, architect; Rex Welsh, Technology Plus; Jim Pobanz, Motorola & Marty Davis, Motorola

Purpose

The purpose of the meeting is a Motorola project update via telephone conference.

Conference Call

George Lemich asked from the meeting the prior week where they needed to proceed and where they are. Marty Davis said they are still looking at bringing the four-wire back and Wireless Advanced will be working with Qwest on it. He said they were able to hit Wilkins Peak and Aspen Mountain from the new center with portables and there would be no problem setting control stations there. He said Rick Hawkins was with him when they went back up to the EOC and one possibility they believe is the fiber from up there will go from that location through some various points and then connect over to the new dispatch center. If this is the case then there might be some options to have a primary link with fiber or using it as a backup to the dispatch center. Hawkins noted you could hit all the Rock Springs channels all you would not have is Green River as a standalone station. Davis said if you could hit Green River from the new dispatch center then one option you could do is hit Rock Springs with the fiber.

Lemich asked what the advantages and disadvantages were. Davis said one of the advantages is the board would control the fiber and instead of bringing a four-wire all the way back from the mountain top site with RF it comes into control station as a four-wire which is converted over to fiber from the Rock Springs site to the new center where it will transfer from fiber back into four-wire and into the gateway. He said he did not want to speak for Andy as he was not on the call but believes it would save money by cutting out Qwest.

Davis said you are facing the disadvantage if someone disconnects the fiber or the line is cut you lose the Rock Springs site and you lose all the sites. If you have individual four-wire coming from all the sites and someone cuts it up by one of the sites you would only lose one site.

Davis said the end all is four-wire from each location back to the new dispatch center. The board said this is not going to happen and Lemich noted the preference of the board is to use fiber. Lemich said the vulnerability with Qwest is everything on four-wire comes to a building which is about 200 feet away from his office right now and the fiber system is going to have more points of backup. It was noted this is only the backup system.

Davis said if you go direct to WyoLink and have the mobiles and portables setup then your backup would be the conventional. If the T1 were to go down then you would have the conventional backup.

Lemich summarized that the T1 at the new center would be the primary communication from the center to WyoLink, then over the air radio from the MCC7500 to the WyoLink site would be the first backup, then the secondary backup would be the fiber connection from the new center to four-wire conventional radios as designated by the board. The board agreed this is the direction they would like to go with the design goal.

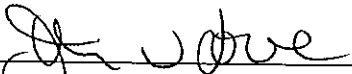
The board then discussed the fiber connections in Green River. Davis asked if there was a possibility to get a diagram of the fiber runs. Lemich suggested Van Over to contact both of the providers and request a copy of the existing mapping. In addition to the existing mapping Lemich said he would like them to identify any vulnerability so the board can evaluate it. He would also like to know if it is buried in conduit or if it is open air for security purposes. He also noted in researching to make sure there is enough bandwidth and capacity to move forward.

Davis asked for the mapping of fiber and talk group information for the next meeting. Lemich noted the entities will create their own talk groups.

The next meeting was scheduled for April 18, 2011 at 1 p.m.


Conference call ended at 1:35 p.m.

Attest:



Secretary

Date: 5/16/11



Chair

Date: 5/16/11

APPROVED

Rock Springs, Green River, Sweetwater County Combined Communications

Joint Powers Board

Regular Meeting Minutes

April 6, 2011

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, April 6, 2011 at 1480 Uinta Drive, Green River, WY. Board members present included Mike Lowell, John Love, Rick Hawkins, Rich Haskell, Peg Leininger, Cezanne Brennan and David Halter. Also in attendance was William Wheatley, Plan One Architects; Charlie Van Over, architect; George Lemich, attorney; Elena Hamilton, Angela Adams, Kristi Frost, Heather Ginestar & Tasha Urbatsch with Sweetwater County Sheriff's Office; Kimberly Blackwell, Wauneta Lutes, Heather Marsh, Clark Robinson & Dwane Pacheco with the Rock Springs Police Department; & Krista Springer and Jackie Herwaldt with the Green River Police Department.

Call to Order

Chair Mike Lowell called the meeting to order at 3:07 p.m.

Minutes from Last Meeting

Minutes from the regular meeting on March 16, 2011 were reviewed by the board. Lowell entertained a motion to accept the minutes. A motion was made by David Halter and seconded by Rick Hawkins. Motion carried unanimously by board members.

Financial Reports

The financial report for March 2011 was reviewed by the board. Lowell entertained a motion to accept the reports. A motion was made by Rick Hawkins which was seconded by Cezanne Brennan. Motion carried unanimously by board members.

Petitions

Heather Ginestar thanked the board for seeing them. She addressed the board with questions and concerns from dispatchers. She began by asking how the pay and benefits will equal out. The board noted it is bound by the joint powers agreement and should make a decision by the fall. Lowell noted there is a tentative agreement with Blue Cross Blue Shield of Wyoming and a partnership with the Wyoming Retirement System. Lemich noted the executive director will be responsible for the operating procedures and the benefits and wages will be the best of all three departments and based off of classifications. It was explained that the board was a standalone entity and dispatchers would become employees of the board. It was noted all employees who want to come over plus an executive director and IT positions are budgeted for. Lemich noted if positions are available the posting procedures will remain the same and if a part time position wants to apply for a full time position they will go through the same hiring process. Lowell said everyone who wants to come over will have a position.

Tasha Urbatsch asked how many positions there are. Lowell noted 26 or 27 plus an executive director and IT position. It was asked when it would be operational and it was noted the board suspects the first part of 2012 with one agency transitioning at a time. They asked about scheduling and seniority and the board noted they do not have an idea yet as the executive director will be tasked with creating policies. It was asked if Rock Springs dispatchers would receive

mileage and Lowell noted they would not. Pay days and recreation passes were addressed and the board asked them to leave a list of their concerns and they would be discussed by the board through the executive director.

It was noted they would prefer not to wear uniforms as when they are in public it poses a safety issue. It was asked if a computer program had been selected and the board noted it is in negotiations but had not been decided. It was asked if supervisors would remain as supervisors and it was noted positions and titles have not been addressed.

Kimberly Blackwell asked if dispatchers from the entities would receive raises when the entities do. It was noted the board is a separate entity with its own budget and raises would be decided by the board.

Committee Reports

Executive Director

Jim Wamsley noted interviews will be April 19th and 20th after which the applicants will look at the area on April 21st and leave on April 22nd.

Benefits

No Report Given.

Building

Charlie Van Over said the fence had been approved and he was working on obtaining the fiber mapping.

911/IT

No Report Given.

Bills & Claims

The board reviewed the disbursement list for approval. The disbursement list included three bills as follows:

Lemich Law Center	Professional Services/ Legal	\$2187.09
Heyborne, Radakovich & Company	Professional Services/Accountant	\$285.00
The Green River Star	Advertising	\$18.00
Rocket Miner	Advertising	\$10.70
City of Rock Springs	Meeting Expense	\$261.05

Lowell entertained a motion to accept the disbursement list. A motion was made by Rich Haskell which was seconded by David Halter. Motion carried unanimously by board members.

Old Business

Bid Award

Van Over noted several weeks prior there were bid openings for the construction project and the low bidder was C.K. Construction out of West Haven, UT for \$1.7 million. He said he had requested from the low bidder resumes of all the superintendent and project managers of all the people who were going to be involved with the project. He also requested a breakdown of their bid as far as subcontractors and a schedule of values. Out of the bid there are two Wyoming subcontractors, Jackman Construction and Global Electric. A list of references was also requested of which Van Over had checked on five of them, four of them had come back very good. All of these are current projects which they had started within the last six months to a year. The architects he has spoken with had good things to say about the work paper flow, which Van Over noted was not his past experience with them. He said he had spoke with Christina

Priest from Sublette County who had worked with C.K. Construction on a medical building in 2009-2010 she said the work was good, the superintendent was good but he gathered from her she had the same paperwork problems that Van Over had experienced and the project has not been closed out as of today's date. She was the only one who had anything negative to say according to Van Over. He said they are currently working on the new court room in Green River and he spoke with the architect and Chuck Radosevich and both had good things to say. He said he did not see a reason to not award them the contract.

Lemich asked if Global Electric would be able to handle the electrical for the internet wiring and connectivity wiring. Van Over said there is a technology subcontractor from Salt Lake City who Jason Crandall is familiar with that would be handling this type of wiring.

Van Over reviewed the draft contract and noted the contract is between the board and the contractor. He said if the contract is approved it will go directly to the contractor and they will be required to sign it and provide payment and performance bonds along with the certificate of liability insurance which should meet or exceed what is in the specifications. Van Over said once he receives all the documentation back it will be delivered to the board for signatures after which he will issue the notice to proceed. The turnaround is about 10 to 14 days according to Van Over.

The date of substantial move in for intended purposes is on or before October 27, 2011. If they do not meet the deadline they will be assessed liquidated damages of \$300 per calendar day including weekends and holidays.

Applications for payment are required to be turned in no later than the 10th of the month. The board will then pay them at the following board meeting, generally speaking within 30 days.

Van Over noted they will retain 10% each month of the amount billed and which will be held in retention until the project is complete. He noted, per state statute, it does allow that once the contract is 50% completed they can request their retention be reduced to 5%. In order to do this they must request it of the board and must provide consent of surety that his bonding company will agree that it is okay you do that.

He noted insurance requirements will be per specifications and as far as litigation goes it will be mediation first and then litigation second in the open court system.

Owner representatives have been listed as Chief Mike Lowell and the contractor representative will be Ryan Spindler.

He noted the remainder is the numeration of drawings and specifications of addenda for the project.

Haskell asked how the October 27, 2011 date coincided with Motorola. Van Over noted Motorola shipment was set for November 1, 2011 so they should be in good shape.

Lemich said owner representatives were always an issue in these types of agreements if there is a dispute. Van Over noted this is his role with the board in his contract. He said he will perform construction administration and explained what this entails. He noted it would be best to leave Lowell as the owner contract representative so the board can deal with change orders and such.

Lowell entertained a motion to issue the construction contract to C.K. Construction as the low bidder. Motion was made by John Love and seconded by Rick Hawkins. Motion passed by board members with one objection by Haskell.

Resolution for Bank Account

Lowell entertained a motion to accept the yearly resolution for a bank account with Commerce Bank. Motion was made by Cezanne Brennan and seconded by Peg Leininger. Motion carried unanimously by all board members.

New Business

WyoLink & Hookup

It was noted there were bids out for fiber and the appendix for internet. Van Over noted the bids are due May 2, 2011. He said he had had no communications with the Joint Powers Telecom Board and some discussions with Sweetwater Cable TV and expects there should be two bids received. Lemich asked if proposals had been sent to Wyoming.com or Qwest, which is now Century? Van Over noted they had not and Lemich suggested they be sent a request.

Regular Meeting Schedule

The board discussed having a regular meeting schedule which should fall in line with payments for the construction project. It was decided to schedule the meetings on the third Monday of each month at 3 p.m. with alternating locations at the Rock Springs and Green River city council chambers. The schedule will begin with May 16, 2011 in Rock Springs and June 20, 2011 in Green River. It was noted there will be additional meetings which will need to be attended.

Miscellaneous

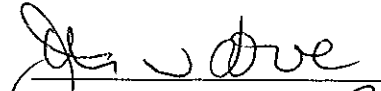
Next Meeting

It was noted the next meeting will be a conference call on Monday, April 18, 2011 at 1 p.m. at 205 C Street in Rock Springs.

Adjournment

Mike Lowell entertained a motion to adjourn the meeting. A motion was made by Rick Hawkins which was seconded by David Halter. Motion carried unanimously by board members. Meeting was adjourned at 4:06 p.m.

Attest:


Secretary

Date: 5/16/11


Chair

Date: 5/16/11

APPROVED

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The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held an open meeting on Monday, April 18, 2011 at 205 C Street, Rock Springs, WY. Board members present included Mike Lowell, Rick Hawkins, Cezanne Brennan, Peg Leininger, John Love and David Halter. Also in attendance was George Lemich, attorney; Charlie Van Over, architect; Heather Marsh, and Clark Robinson. Those attending via conference call were Rex Welsh & Jason Crandall, Technology Plus; Ron Thomas & Marty Davis, Motorola and Andy Bellendir, Wireless Advanced.

Purpose

The purpose of the meeting is a Motorola project update via telephone conference.

Conference Call

George Lemich announced who was there and noted there was a quorum for the meeting.

Ron Thomas said this was probably the first time members had seen the action items sheets and the purpose of the sheets are to put all the information about the project and team members together. He said one of the tabs is a team roster and asked those attending to review it and notify him of any changes.

The first tab reviewed was the action item tab which is project related issues. He noted they are items which need to be kept track of which need completed.

Item #1 - R56 audit of building plans. Thomas noted at the design review meeting one of the items was to do an R56 audit of the new building design and it was agreed the building was not in a state that a good audit could be completed. Van Over gave Thomas a copy of the plans which were given to the system technologist who does the audit in addition the building plans were marked up and sent by FedEx to Van Over. Lemich noted they were not in the position to discuss it today as it was only received about two hours prior to the call.

Item #2 - redundant link back to the master site in Cheyenne. Thomas noted WyoLink will support a redundant link back to the master site but Sweetwater County would have to incur all costs for the link. Lemich noted they would proceed accordingly. The board decided at this time they would not have a redundant link and there would not be a change order.

Item #3 – convert all required equipment to 4 wire tone control. Thomas said if his information is correct the board is contracting with Wireless Advanced Communication on this item. Crandall noted they have been waiting for three weeks on the pricing. Bellendir said they have had preliminary talks with GRPD, have dealt with RSPD and still needed to visit the sites for Sweetwater County. He noted the prices would not be available until the county sites were visited. An arrangement was made to visit the county sites Monday, May 9.

Item #4 – convert all required 2 wire links to 4 wire links and terminate all required 4 wire links into the equipment room of the new center. Thomas noted this is any radios and control stations which need to be controlled by the MC7500. It

has to have 4 wire audio links coming into the equipment room to be connected in. Bellendir asked if the board had determined one, if they are all right controlling the mountain top sites via RF and two, if fiber is available is the route the board wants to take to connect to Rock Springs and Green River and get off the Qwest circuits. Lemich noted he was confused by the first question, he said it was his understanding the primary control would still be four wire by fiber or whatever means of connection would be necessary to reach each of the mountain tops and the radio system would be backup to it and on question two fiber is preferable. Bellendir noted if this is what the board wanted then that is what they will work on. Lemich said it is preferred to use 4 wire as much as possible and use RF as backup. Bellendir said if it is decided that a microaid link is needed from point A to point B then at that point in time he would like it to go right back into Motorola engineering and become part of the project. He asked if everyone was okay with that. Hawkins said they would take that into consideration if it is a recommendation.

Item #5 – completion of contract design review. Thomas said the purpose of the design review is to make sure what Motorola is putting together meets all the board's needs so far. The output of a design review is to see whether everything was captured in the original design or complete change orders to capture the other requirements which were not captured initially. Thomas asked if Charlie had the authority to sign a completion form or design review. Lemich confirmed Charlie had the authority.

Lemich noted in the last discussion they were going to receive and discuss a copy of the proposed change order, that deleted the desk microphones, changed the warranty and added the firewall and switch for the NICE recorders. He said it should have been noted in the change order dated April 30. He asked when the board would receive the change order for review and approval. Thomas said either Motorola or the board needs to put an email together stating what they want and he would have no problem doing it and emailing it to Charlie to be captured for the change order. Lemich said he believed it had been done at the meeting in Rock Springs at the fire station. Thomas said he believed there were a couple of items which were in question. He said he would get the changes made and get it to the board ASAP.

Milestone dates were reviewed and changes were noted. Lemich noted he would like to see more specific dates within a particular week than just months noted.

Thomas said the staging of the equipment would be completed and shipped out in June. He noted he would have a more accurate date for when the equipment will be checked and verified there is no damage. The inventory will be done in Casper, WY at the Wireless Advanced shop. Lemich noted the board had already designated Halter and Hawkins to go up and conduct the inventory.

Thomas noted the next call would be on May 2, 2011 at 1 p.m.

Conference call with Motorola ended at 1:45 p.m.

The board briefly discussed the booklet from Motorola and then added Crandall and Welsh back into the meeting. Van Over said there are a few valid points in the booklet which Motorola has pointed out which needs to be checked out. He noted the rest of it appears to be boiler plate but since it has been brought to them it has to have some attention. Van Over noted it was supposed to be specific to the facility.

Welsh asked if the board would like to see them rewrite it and address the items which need to be addressed and eliminating the things which are boiler plate. Van Over agreed and said the things which need addressed can be added

to the general contractor's construction contract if it is needed. Crandall noted they did not spend a lot of time going through the drawings. A lot of the stuff they had outlined was covered in the drawings. He noted he was concerned where they had noted there were code violations which were put there to protect themselves but they did not outline anything. None of the document was referenced as part of the contract and said he was not comfortable with accepting the document as part of contract without them changing what a lot of the document reads. He said the problem is they keep referencing the Motorola document and he is not sure what that means. Charlie agreed he is not either.

Lemich said his concern is if something is identified as a recommended course of action and it is not taken he doesn't want Motorola to use an excuse for either a change order or for some degree of likeness or other issue in the completion of the contract. Crandall noted their Motorola contract is not considered code and is not even considered standard. He also noted they did not base any recommendations off of the drawings. Van Over noted he seen hours and hours of time for the design team to review the document. Van Over noted if you look at the diagram of the server room it does not even represent the building at all.

Crandall said there was never any mention of the contract they have in place with the exception of the change order. They are not going to come back to us with additional pricing after it is gone through. It appears they are addressing each one of the agencies separately which is odd. Lemich noted the contract is the contract and it is not going to change. Van Over noted the design review is what will show if the contract has been met or not. If it is not then there will have to be a change order to ensure it is met.

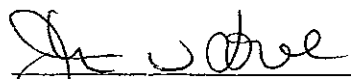
Maintenance contracts with Motorola and the three agencies were briefly discussed by the board.

Lemich asked if the proposals for fiber had been advertised. Van Over noted they had been advertised and were due on May 2, 2011. He said they were originally due on April 18, but had been moved to May 2 due to time constraints. Halter noted the time frame for proposals had been discussed at the last telecom board and the board felt they did not have enough time to put together a proposal. Van Over said he had heard Sweetwater Cable was not interested in bidding. He noted if no bids were received on May 2 they would have to put it back out and re-advertise.

Board members had done Interact 911 site visits and had said they would like to go see a New World site. Van Over noted New World is not willing to pay any expenses except hotel room. He said Rex can get it facilitated and make that happen but the board needs to be aware it will be at their expense. It was decided to drive down to Denver, CO on April 28 and do the visit on April 29. Welsh said he would call and make sure it works and get back with them. In addition, he would make hotel arrangements.

Cezanne Brennan made a motion to adjourn the meeting. Motion was made by John Love and seconded by Rick Hawkins. Motion carried by all board members. Meeting was adjourned at 2:35 p.m.

Attest:



Secretary

Date:

5/16/11



Date:

5/16/11

Chair