

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
May 20, 2013**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, May 20, 2013 at 212 D Street, Rock Springs, Wyoming. Board members present included: Mike Lowell, Lisa Tarufelli, Richard Haskell, Clark Robinson, Mike Kennedy, Rick Hawkins, Jim Wamsley, Chris Steffen, and Tom Jarvie. Also in attendance were: Robin Etienne, executive director; David Halter, IT director; George Lemich, attorney; Debbie Alvarez, administrative assistant; Brad Radakovich, accountant; Heather Marsh, Rock Springs Police Department, Kimberly Blackwell, Cheryl Johnson and Wauneta Lutes.

Call to Order

Chair Mike Lowell called the meeting to order at 2:33 p.m.

Minutes from Regular Meeting 04/15/2013

Minutes from the regular meeting on April 15, 2013 were reviewed by the board. Lowell entertained a motion to accept these minutes. A motion was made by Wamsley and seconded by Kennedy. Motion carried unanimously by board members.

Financial Report

The April financial report was reviewed by the board. Lowell entertained a motion to accept the financial report. A motion was made by Wamsley and seconded by Steffen. Motion carried unanimously by board members.

Petitions

None

Committee Reports

Executive Director

Robin Etienne notified the board the new Code Red update is ready. The cost proposal is the same at a rate of \$17,750.00 for a 3 year contract. The proposal includes prorating the City of Green River. He did note this only includes 5 logins and thought more logins would be needed. He said one would be needed for an administrator, one for dispatch, two to three for Green River, two to three for Rock Springs and two to three for Sweetwater County. Steffen said the City of Green River would still maintain their logins for their account. Etienne said each additional login is \$150.00. He was asked how much City Watch was and Etienne said just under \$7,000.00. Lowell asked what the major advantage is of Code Red. He explained City Watch uses a third party for their calls and cannot dictate control of the calls. Code Red handles all calls in house directly. Lemich asked if the national weather service updates were available through Code Red. Etienne said it was for an additional fee which he thinks is \$1,500.00 per year but he would have to double check. Robinson asked if he had looked into safetown.org which was already

owned with Interact. Etienne said he had an appointment scheduled with them but they had canceled and it was rescheduled for this week. Wamsley asked if it should be tabled until next meeting after the meeting with safetown.org. Haskell made a motion to table the decision on Code Red until next meeting which was seconded by Steffen. Motion carried unanimously by board members.

Etienne reported the Data Air and UPS units maintenance contracts were received and he would email them out for review. He introduced the new administrative assistant for the center, Debbie Alvarez.

Benefits

No report

IT

David Halter said he had reported the Green River fire noise issues to Dave Riegert with Wireless Advanced. Halter said the wiring is not up to Motorola standards and fire is not using PL tones. He said Wireless Advanced is leaning towards equipment rewiring, then PL tones and as a last resort separating frequencies. Lowell asked if the center should assist paying for PL tones. Members discussed how it should be little to no cost if it is included in the yearly update.

He said the issues with Interact and MDTs are CAD and interdex related and is not on the center's end. He said the Interact system has been experiencing slowdowns. Halter said he has been restarting it every other day.

He has been working on mobile command posts so they will be ready for the rodeo and fair. They will have a new firewall with a satellite connection which will maintain connectivity and will be able to host or connect to wi-fi.

Rex Welsh and Halter have been working on surveillance cameras at the EOC. There are five hardware tokens being tested for advanced authentication. Two are being tested by Rock Springs, two by Green River and one by the county.

He said he has been working on the issues with the Rock Springs Police Department's MDTs. Green River and the county utilizes net motion. RSPD uses the city's wireless mesh which has dead spots. He said with net motion if connectivity is lost it caches data until connection is regained. Halter said there are enough licenses for Rock Springs to utilize net motion. The Rock Springs IT department is aware net motion can be used but does not want to use it. He said in addition to connectivity it also adds another encryption. There would be no cost except Halter's time. Lowell asked Robinson to work on net motion. Halter said the MDTs are owned by the board and didn't see a problem loading it on them. He said they can be setup to tell net motion what to bypass and leave everything else on the city's network.

Steffen said they are patched together with the county and asked if they were able to be unpatched due to it being a constant problem. He noted it is a huge officer safety issue and doesn't know how it can be solved. Haskell said when they get out of city limits they can no longer hear Green River which doesn't allow Green River to get on the radio. He said it needs to be addressed before someone is killed.

Etienne said it can be unpatched but would give the dispatchers a double duty of phone and radio. Cheryl Johnson asked if it is more during the day than night. Jarvie said the latest was an evening this past weekend. Kimberly Blackwell said dispatchers are already doing both radio and phone. Lowell asked Etienne for options and cost within 30 days. Rex Welsh said they will look at it and email if they find solutions sooner. Johnson did note if MDTs were used more it would cut down on radio traffic.

Bills & Claims

Radakovich said an additional bill was added from Tegeler and Associates for \$250.00 for Tarufelli's insurance bond. Lowell entertained a motion to accept the bills and claims. A motion was made by Wamsley and seconded by Hawkins. Motion carried unanimously by board members.

Employee Payroll	Payroll Liabilities	\$27,941.25
United States Treasury	Payroll Liabilities	\$9,620.46
Office Supplies	Officer Supplies	\$10.00
Service Charge	Office Supplies	\$10.00
Employee Payroll	Payroll Liabilities	\$29,294.21
United States Treasury	Payroll Liabilities	\$10,024.80
Employee Payroll	Payroll Liabilities	\$29,605.28
United States Treasury	Payroll Liabilities	\$10,077.72
Wyoming Retirement System	Payroll Liabilities	\$12,507.70
Quickbooks Payroll Service	Payroll Liabilities	\$9.44
Global GOV/ED Solutions, Inc.	Monitoring	\$910.00
Wireless Advanced Communications	Communications Equipment	\$14,808.29
Computer Projects of IL., Inc.	Software	\$312.00
Copier & Supply	Office Supplies	\$114.70
City of Green River	Utilities	\$92.21
Castle Rock Hospital District	Personnel Recruitment	\$177.90
Dell Marketing	Office Equipment	\$1,026.36
Heyborne, Radakovich & Co. P.C.	Accounting Services	\$1,625.00
F.B. McFadden Wholesale	Supplies	\$578.59
Orkin Pest Control	Building/Grounds Maintenance	\$1,665.00
Plan One Architects	Consulting/Technical	\$4,676.41
Quill Corporation	Office Supplies	\$342.90
Rocky Mountain Power	Utilities	\$1,642.44
Questar Gas	Utilities	\$93.58
Cummins Rocky Mountain	Equipment Maintenance	\$75.63
Rocket-Miner	Advertising	\$11.89
Simple Signal	911 Telephone Service	\$841.92
Sweetwater Federal Credit Union	Credit Card	\$695.85
Green River Cable TV	Utilities	\$16.30
Sweetwater Cable Television Co.	Utilities	\$2,000.00
Joint Powers Telecom Board	Utilities	\$660.00
TLO LLC	Dues and Subscriptions	\$203.00
Wyoming Law Enforcement Academy	Education	\$175.00
Paetec	911 Telephone Service	\$307.49
Verizon Wireless	Utilities	\$199.47

Blue Cross Blue Shield of Wyoming	Insurance	\$60,500.56
AFLAC	Insurance	\$673.95
Century Link	Utilities	\$7,705.33
United States Treasury	Payroll Liabilities	\$1.32
Orchard Trust	Payroll Liabilities	\$550.00
Motorola	Radio	\$36,355.08

Old Business

a. Motorola Contract

George Lemich reviewed the contract with the board and said Welsh had also looked at it. Jarvie made a motion to recommend signing of the Motorola Contract which was seconded by Haskell. Motion carried unanimously by board members.

New Business

a. Interact Letter

Lemich handed out the draft letter to Tim Bigwood at Interact to board members to review. He said Welsh had worked on the milestones in the letter. He noted 30% progress payment would be made upon the completion of InSych table conversion which is due by June 15. A motion was made by Hawkins authorizing the letter to be signed and mailed to Tim Bigwood at Interact which was seconded by Kennedy. Motion carried unanimously by board members.

Executive Session

Lowell made a motion to go into executive session. A motion was made by Wamsley and seconded by Jarvie. Motion carried unanimously by board members. Executive session started at 3:25 p.m. and ended at 4:05 p.m.

Miscellaneous

a. Next Meeting

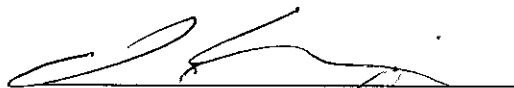
The next meeting was scheduled for Monday, June 24, 2013 at 2:30 p.m. in the Green River City Council Chambers.

Adjournment

Lowell entertained a motion to adjourn the meeting. A motion was made by Steffen which was seconded by Wamsley. Motion carried unanimously by board members present. Meeting was adjourned at 4:10 p.m.

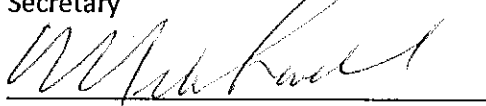
Attest:

APPROVED



Secretary

Date: 6/24/13



Chair

Date: 6/24/13