

Rock Springs, Green River, Sweetwater County Combined Communications

Joint Powers Board

Regular Meeting Minutes

December 28, 2015

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, December 28, 2015 at 5 Shoshone Avenue, Green River, Wyoming.

Board members present included: Tom Jarvie, Rich Tyler, Mike Liberty, Chris Steffen, Dwane Pacheco, and Jim Wamsley. Board members absent were: Mike Lowell, Rick Hawkins and Clark Robinson. David Halter, IT director was also absent. Also in attendance were: Robin Etienne, executive director; George Lemich, attorney; Drew Varley, accountant; Becca Thornock and Randal Wendling.

Call to Order

Chairman Jim Wamsley called the meeting to order at 2:30 p.m.

Agenda for Regular Meeting

Wamsley asked board members if there were any changes to the agenda. With no changes noted Wamsley stated the agenda would stand as presented

Minutes from Regular Meeting

Minutes from the regular meeting on November 30, 2015 were reviewed by the board. Wamsley entertained a motion to accept the minutes from the November 30, 2015 meeting. A motion was made by Jarvie and seconded by Liberty. Motion carried unanimously by board members.

Financial Report

The November financial report was reviewed by the board. Varley stated vouchers were sent to County and City of Rock Springs for contributions. Wamsley entertained a motion to accept the November financial report. A motion was made by Steffen and seconded by Liberty. Motion carried unanimously by board members. During this time a motion to approve the Treasurer's report for November 2015 was made by Steffen and seconded by Jarvie. Motion carried unanimously by board members.

Comments from Floor

Jarvie thanked Varley for putting together the financial analysis for various RMS providers.

Executive Director Report

Etienne stated for the month of November, 10,412 calls were made. 1,156 of those calls were 911 with 81.2% being wireless. 99% were answered in 8 seconds or less with 99.8% of admin calls being answered in 8 seconds or less. Wamsley asked if dispatch was able to receive texts for 911. Etienne stated it was not possible at this time. Etienne also stated Smart911 has some functions which allow texting to callers who do not have a Smart911 profile. Etienne has received training material for those functions to review and will be providing it to dispatch for utilization. Etienne stated the next 911 system will have texting abilities however; there are only 2 providers in the nation. Jarvie stated texts can be sent out through CodeRed. Etienne also stated confirmation was received from Lemich that as progress is made with BLM regarding the Aspen site the current site will be placed up for bid. NewWorld Systems presented a demo on December 2-3, 2015 for CAD/Mobile/RMS/Jail. Etienne has continued working with the County Fire chiefs on the Assistance Firefighter Grant (AFG) for priority dispatch protocols and communications for outlying fire departments. 2 current personnel have applied for the open shift supervisor position. The first week of January 2016, evaluations will be held for the applicants along with promotional testing. Etienne received a quote from Airbus, who is the current 911 equipment provider, for annual maintenance for 2016. The quote was very similar to the one for 2015. It was noted that a refund will be given for any months the agreement is not used as well as 10%. Etienne will provide the quote at January 2016 meeting for the boards review.

IT Director Report

Etienne stated Halter was out of the office for the rest of 2015. Halter is continuing to work on projects along with the AFG Grant with Clark Wireless by getting equipment lists and ideas on what Clark Wireless needs from dispatch and users. Etienne stated Superior Fire now has own repeater. Dispatch will need a radio to communicate with Superior. Wamsley questioned if anything has changed with Wamsutter as they will not currently take part in the AFG Grant. Etienne stated that at this point nothing has changed.

Personnel Committee

Jarvie stated there was nothing to report.

Bills & Claims

Wamsley entertained a motion to accept the bills and claims. A motion was made by Liberty and seconded by Steffen. Motion carried unanimously by board members.

Correspondence

Etienne stated a letter was received for WAM-JPIC Premium Holiday for January 2016. Letters were also received from Wyoming Workforce Services for the quarterly newsletter as well as a WC Rate notice for 2016. It was noted the base rate went up 4% from 2015 while the premium rate went up 15% from 2015.

New Business

None stated.

Comments from the Chairman

Wamsley stated that going forward this section will be called "Comments from Chairman and Board." Wamsley thanked everyone for their service on the board as well as dispatch.

Old Business

None stated.

Executive Session

Wamsley entertained a motion to move into Executive Session at 2:54 p.m. A motion was made by Jarvie and seconded by Steffen. A motion was made by Steffen and seconded by Jarvie to place the general meeting back in order at 3:25 p.m.

Next Meeting

The next meeting of the board was scheduled for Monday, January 25, 2016 at 5 Shoshone Ave. in Green River, WY.

Adjournment

Wamsley entertained a motion for adjournment. A motion was made by Jarvie and seconded by Liberty. Motion carried unanimously by board members. Meeting was adjourned at 3:26 p.m.

Michael E. Piherdy
Secretary

Date: 1-25-16

[Signature]
Chairman

Date: 1-25-16