

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
September 28, 2015**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, September 28, 2015 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Jim Wamsley, Clark Robinson, Rick Hawkins, Chris Steffen, Mike Liberty, and Dwane Pacheco. Board members absent were: Rich Tyler, Tom Jarvie, and Mike Lowell. George Lemich, attorney, was also absent. Also in attendance were: Robin Etienne, executive director, David Halter IT director, Becca Thornock, Randal Wendling, and Drew Varley, accountant.

Call to Order

Chairman Jim Wamsley called the meeting to order at 2:33 p.m.

Agenda for Regular Meeting 09/28/2015

Wamsley asked board members if there were any changes to the agenda. With no changes noted Wamsley stated the agenda would stand as presented.

Minutes from Regular Meeting 08/31/2015

Minutes from the regular meeting on August 31, 2015 were reviewed by the board. Wamsley entertained a motion to accept the minutes from the August 31, 2015 meeting. A motion was made by Steffen and seconded by Hawkins. Motion carried unanimously by board members.

Financial Report

The August financial report was reviewed by the board. Varley stated currently liability insurance is over budget and will need to be amended at a later date. Wamsley entertained a motion to accept the August financial report. A motion was made by Hawkins and seconded by Steffen. Motion was carried unanimously by board members.

Comments from the Floor

No comments were made.

Executive Director Report

Etienne stated for the month of August, 11,868 calls were made. 1,633 of those calls were 911 with 88.7% being wireless. 99.5% were answered in 8 seconds or less with 99.6% of admin calls being answered in 8 seconds or less. Motorola presented a PremierOne Suite demo on September 10, 2015. On September 11, 2015, Zuercher presented a web demo on CAD/RMS/Mobile/Jail. CODY Systems also presented a web demo on September 24, 2015. DCI conducted an audit on September 16, 2015. On September 23, 2015 there was a multi-agency shift supervisor meeting. Specific problems with possible solutions were presented. Tasha Urbatsch and Etienne will be attending a public education program at Golden Hour Senior Center the evening of September 28, 2015. Etienne also stated Sprint will be adding more service in the area of Sweetwater County.

IT Director Report

Halter stated there was nothing to report this month.

Committee Report

Personnel Committee

Hawkins and Etienne stated the personnel committee met on September 18, 2015 and discussed job descriptions. Revisions are being made.

Bills & Claims

Wamsley entertained a motion to accept the bills and claims. A motion was made by Steffen and seconded by Hawkins. Motion carried unanimously by board members.

Correspondence

Etienne stated a letter was received from State of Wyoming Department of Audit stating a CPA audit will need to be completed by December 31, 2015. A letter was received from Wyoming Workers' Comp stating a public hearing will be held on October 14, 2015 to discuss changes being made to Base Rates in 2016. Wyoming Workforce Services provided a letter stating employers are able to request reserve amount reviews for 2016. The quarterly newsletter from Wyoming Workforce Services was also received.

New Business

Halter stated Geofeedia, a social media monitoring system, presented a demo which Green River PD, Rock Springs PD, and Sheriff's Office attended. It was requested, at the demo, for Geofeedia to provide dollar amounts on the software. Halter received those amounts and presented them to the board. With a 20% discount and having a joint account, 20 users would equate to \$13,920 per year. Those 20 users

would be broken down to each agency. 2 users for dispatch, 6 users for Sheriff's Office, 4 users for Green River PD, and 8 users for Rock Springs PD. Wamsley stated DIRT system from Homeland Security is a similar product that is free to users. Pacheco suggested looking into DIRT more as well. Wamsley suggested Halter look into DIRT as well as find out what Geofeedia has in mind for contracts. Wamsley then entertained a motion to table further Geofeedia discussion until October 2015's board meeting. A motion was made by Steffen and seconded by Liberty. Motion carried unanimously by board members.

Comment from the Chairman

Wamsley stated there's an extensive upgrade being proposed for WyoLink. Wamsley questioned the details of said upgrade. Halter stated it is a software upgrade. Etienne added the upgrade is actually an addition of a different component of software to existing items. It is not additional equipment for current users.

Old Business

None noted.

Executive Session

Wamsley entertained a motion to move into Executive Session at 3:24 p.m. A motion was made by Hawkins and seconded by Steffen. A motion was made by Steffen and seconded by Hawkins to place the general meeting back in order at 3:50p.m. At the start of the general meeting, Hawkins made a motion to enter a 1 year agreement with VFIS insurance and purchase tail coverage for 1 year with RPS. Motion was seconded by Steffen and carried unanimously by board members.

Next Meeting

The next meeting of the board was scheduled for Monday, October 26, 2015 at 2:30 p.m. at 5 Shoshone Avenue in Green River, WY.

Adjournment

Wamsley entertained a motion for adjournment. A motion was made by Hawkins and seconded by Steffen. Motion carried unanimously by board members. Meeting was adjourned at 3:55 p.m.

Attest:



Chairman

Date: 10-26-15



Secretary
Vice Chair

Date: 10/26/15