

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
April 20, 2015**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, April 20, 2015 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Mike Liberty, Tom Jarvie, Rick Hawkins, Jim Wamsley, Clark Robinson, and Dwane Pacheco. Board members absent were Rich Tyler, Chris Steffen and Mike Lowell. Also in attendance were: Robin Etienne, executive director, David Halter, IT director, Becca Thornock, Randal Wendling, Wauneta Lutes, Kimberly Blackwell, Drew Varley, accountant, and George Lemich, attorney.

Call to Order

Chairman Jim Wamsley called the meeting to order at 2:42 p.m.

Agenda for Regular Meeting 04/20/2015

Wamsley asked board members if there were any changes to the agenda. A discussion of the budgeting process was added under new business. Wamsley noted the agenda would stand as presented.

Minutes from Regular Meeting 03/30/2015

Minutes from the regular meeting on March 30, 2015 were reviewed by the board. Wamsley entertained a motion to accept the minutes from the March 30, 2015 meeting. A motion was made by Jarvie to accept the minutes which was seconded by Liberty. Motion was carried unanimously by board members.

Financial Report

The March financial report was reviewed by the board. Varley stated the budget amendment would take place next month. Wamsley entertained a notion to accept the March financial report. A motion was made by Hawkins and seconded by Jarvie. Motion was carried unanimously by board members.

Comments from the Floor

Chief Pacheco attended Telecommunicator's Award night on Thursday April 16th. He commended all who participated on a job well done.

Executive Director Report

Etienne stated for the month of April, 10,611 calls were made. 1,097 of those calls were 911 with 83.4% being wireless. 99.7% were answered in 12 seconds or less with 99.9% of admin calls being answered in 12 seconds or less. Two dispatchers attended the Missing Children Dynamics and Response training on the 15th. On May 6, 2015 Wauneta Lutes and Kimberly Blackwell will attend TAC training in Cheyenne. Etienne will attend the Administrator Conference next week. Etienne also stated that Venture Technologies out of Casper requested his attendance at their tech day on May 6, 2015. A demonstration of alliance by Cyrun including their CAD, RMS, mobile and jail projects was presented. Etienne, Hawkins, Jarvie, and a few dispatchers were present at the demonstration. Cyrun's customer base includes Teton County and Jackson Police Department. Etienne stated he would contact Teton County and Jackson PD to get their thoughts on the products. Etienne stated Anthony from Spillman has been collecting background information on how the board conducts business so Spillman can set up a demonstration. Etienne also had contact with SunGuard to discuss whether or not they would be a viable service as they do not have customers in Wyoming. New World Systems is expected to contact Etienne as well. Lemich asked if the current system has the ability to initiate emergency notifications to cell phones. Etienne stated that CodeRed has that capability through the program IPAUSE. Lemich suggested that a test be initiated to test the response time of when the notification is submitted and when it is received. Etienne stated monthly training will be set up with CodeRed. Lemich also stated that the new transportation director for the school district will arrive next week. Lemich will meet with him and suggest that the director meet with Rock Springs Police Department and the Sweetwater County Sheriff's Office to utilize school buses for transport vehicles during wrecks.

Wamsley suggested Etienne meet with various departments around the county to see if there is an interest in adding road closure notifications to CodeRed. It was suggested CodeRed be used for more than just emergency notifications. Etienne stated he has been working with First Choice Ford to purchase a Ford Explorer. The price is approximately \$3800 over budget. A request was made to authorize payment in advance for the vehicle. Varley stated that approval to exceed the original budget and amend the purchase at the next meeting is all that is needed. A motion to approve the request to purchase the vehicle from First Choice Ford for the amount of \$33,855.66 was made by Jarvie and seconded by Hawkins.

IT Director Report

Halter stated a firewall was replaced last week and to contact him with any issues. Halter expects to receive a quote for Aspen Mountain so BLM permitting can take place. Halter also stated he would be out of office for a couple weeks starting the week of April 27, 2015.

Committee Reports

Personnel Committee

Jarvie stated he will meet with Etienne to further discuss the 360 degree evaluations.

Bills & Claims

Wamsley entertained a motion to accept the bills and claims. A motion was made by Liberty and seconded by Robinson. Motion carried unanimously by board members

Correspondence

Etienne stated a letter from NebraskaLand National Bank was received and discussed the securities pledged to the board. Letters from the Department of Audit and County Clerk were received stating budget submission is due by June 1, 2015. The quarterly newsletter from Wyoming Workforce Services was also received along with election results from WAM-JPIC.

New Business

Jarvie stated the budgeting process should be briefed and approved individually rather than thrown into one large budget.

Comments from the Chairman

Wamsley stated for 3 successive days, dispatchers put on roadshows for Rock Springs Fire. Professionalism shown was appreciated. A dispatcher also took part in a ride along with the fire department.

Old Business

RMS Status

Hawkins received a list of conversions from InterAct for records management and forwarded the list to Jarvie and Robinson. Hawkins also stated that name and address information has been cleaned up with not as many duplicates as before. Etienne stated a conference call will take place on May 6, 2015 to discuss any questions the board may have about the conversions. Hawkins stated action has been noticed but so far no resolutions have been made. Wamsley stated while looking at other CAD opportunities, fire departments need to be included. The new system must work for everyone using it.

Next Meeting

The next meeting of the board was scheduled for Monday, May 18, 2015 at 2:30 p.m. at 5 Shoshone Avenue in Green River, WY.

Adjournment

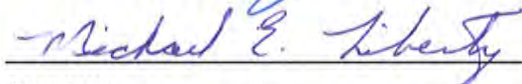
Wamsley entertained a motion for adjournment. A motion was made by Robinson and seconded by Hawkins. Motion carried unanimously by board members. Meeting was adjourned at 3:25 p.m.

Attest:



Chairman

Date: 5-18-15



Secretary

Date: 5-18-15