

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
February 23, 2015**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, February 23, 2015 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Clark Robinson, Mike Liberty, Chris Steffen, Tom Jarvie, Dwane Pacheco, Rick Hawkins, Mike Lowell and Jim Wamsley. Board member absent was: Rich Tyler. Also in attendance were: Robin Etienne, executive director, David Halter, IT director, Kimberly Blackwell, Rebecca Thornock, Heather Marsh, Drew Varley, accountant and Joel Moreno.

Call to Order

Chairman Jim Wamsley called the meeting to order at 2:30 p.m.

Agenda for Regular Meeting 02/23/2015

Wamsley asked board members if there were any changes to the agenda. With no changes noted Wamsley stated the agenda would stand as presented.

Minutes from Regular Meeting 01/26/2014

Minutes from the regular meeting on January 26, 2015 were reviewed by the board. Wamsley entertained a motion to accept the minutes from the January 26, 2015 meeting. A motion was made by Liberty to accept the minutes which was seconded by Steffen. Motion carried unanimously by board members.

Financial Report

The January financial report was reviewed by the board. Allocations made by the three entities were briefly discussed by board members. Wamsley asked board members to either add the discussion of allocations to new business or setup a meeting to review them. Wamsley entertained a motion to accept the January financial report. A motion was made by Hawkins and seconded by Liberty. Motion carried unanimously by board members.

Comments from the Floor

Joel Moreno with All Points Wireless out of Sandy, UT provided information to the board about services the company offers. He noted they are a 24/7 operation and travel up and down I80 to Montana. The company works with local companies including TaTa Chemicals and FMC. He offered to email presentations and product lines to members for review.

Executive Director Report

Etienne reported there were 8,477 incoming calls in January 2015. Of these calls 1,003 were 911 of which 82.7% were wireless. 99.7% of incoming 911 and admin calls were answered in 8 seconds or less and 99.9% 12 seconds or less which is above state standards. The center will be having a booth at the

White Mountain Community Awareness Days on March 14. A couple of dispatchers will be attending the annual public safety communications continuing education course at the Wyoming Law Enforcement Academy in March. The WAM-JPIC nominations for four members are due tomorrow. He has been working on budget numbers for next year.

IT Director Report

Halter said he has been working with Blackwell on a policies and procedures reference manual for NCIC as there were several questions for IT for the DCI audit. He noted a draft will be sent out within the next couple of months. Blackwell said there will be an FBI audit this spring. Halter said Mansface had gone down and the batteries had only lasted about an hour. He wasn't sure everything which was plugged into it. Jarvie said Wireless Advanced would know as they do their maintenance. Halter said it may need an environmental sensor.

Committee Reports

Personnel Committee

Jarvie said he had not received any review on the elements he had emailed out. He asked if once they are numbered with one to five if it would need board approval. Wamsley said he would like to review it and then it could be used.

Bills & Claims

Wamsley entertained a motion to accept the bills and claims. A motion was made by Lowell and seconded by Hawkins. Motion carried unanimously by board members.

Correspondence

Etienne reviewed a letter received from Commerce Bank expressing the appreciation for using them as the center's bank depository

New Business

Allocations

Lowell noted in a past meeting it was requested to have the allocations reviewed and changed for this budget year. He said the joint powers board agreement was never meant to be changed as it is about a nine month process. Wamsley asked Pacheco, Steffen and Lowell when they could meet to discuss the allocation changes. A meeting was setup for March 6, 2015 at 1 p.m. at the center.

Smart 911 Workshop

Pacheco said he had spoken to the Rocket-Miner and the White Mountain Library regarding a workshop on Smart 911. He said since the article was in the paper the Rocket-Miner wanted to do a follow up and this would be a good time to do it. Wamsley said the fire department is working on a card to hand out to citizens about Smart 911. Etienne said Smart 911 has items pre-designed which can be used. He was asked to email them to board members. Jarvie asked if he would speak to the senior center in Green River. Etienne said he had been working with Randy Hanson from the Rock Springs Police Department. He has setup a lunch presentation at the senior center in Rock Springs and was planning on speaking at

the Green River senior center. Hawkins asked him to contact Judy Roderick at the emergency management for some presentations also.

Comments from the Chairman

Wamsley said he had changed jobs and was moving forward with opportunities and improvements with communications. He is learning a new system and protocols.

Old Business

a. RMS Status

Dennis with InterAct had taken care of a few things when he was here and had captured other items. It was noted not everyone had received the emails on the issues. It was noted if the emails are not received by board members feedback cannot be given. Hawkins noted some issues were taken care of and others were directed to JARA and taken off the plate since it was thrown to someone else. Tracking is lost once it ends up at JARA and the ticket system is sub-par, according to Hawkins. Wamsley said the best way to respond would be to respond to each bullet point and request tracking information on each. Pacheco said some UCR issues were fixed but they still cannot extract any more data but a huge coding error had been found. Wamsley noted it needs to be resolved to our satisfaction. He asked where they were at with looking at other products. Etienne said he had spoken to Spillman and Siren and also had calls into other agencies. Wamsley asked to have an update in Etienne's next executive director report.


Next Meeting

The next meeting of the board was scheduled for March 30, 2015 at 2:30 p.m. at 5 Shoshone Avenue in Green River, WY.

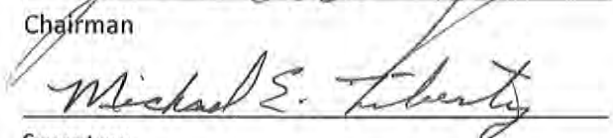
Adjournment

Wamsley entertained a motion for adjournment. A motion was made by Hawkins and seconded by Robinson. Motion carried unanimously by board members. Meeting was adjourned at 3:11 p.m.

Attest:



Chairman



Secretary

Date: 3-30-15

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