

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
January 25, 2016**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, January 25, 2016 at 5 Shoshone Avenue, Green River, Wyoming.

Board members present included: Rich Tyler, Clark Robinson, Mike Liberty, Rick Hawkins, Mike Lowell, Jim Wamsley, and Tom Jarvie. Board members absent were: Dwane Pacheco and Chris Steffen. Also in attendance were: Robin Etienne, executive director; David Halter, IT director; George Lemich, attorney; Drew Varley, accountant; Becca Thornock, Cheryl Johnson, Randal Wendling, and Jim Allred with Clark Wireless/Motorola.

Call to Order

Chairman Jim Wamsley called the meeting to order at 2:30 p.m.

Agenda for Regular Meeting

Wamsley asked board members if there were any changes to the agenda. With no changes noted Wamsley stated the agenda would stand as presented.

Minutes from Regular Meeting 12/28/2015

Minutes from the regular meeting on December 28, 2015 were reviewed by the board. Wamsley entertained a motion to accept the minutes from the December 28, 2015 meeting. A motion was made by Liberty and seconded by Lowell. Motion carried unanimously by board members.

Minutes from Regular Meeting 11/30/2015

Modified minutes from the regular meeting on November 30, 2015 were reviewed by the board. It was noted that Cheryl Johnson is the Communications Supervisor, not Communication Shift Supervisor as previously stated. Wamsley entertained a motion to accept the modified minutes from the November 30, 2015 meeting. A motion was made by Hawkins and seconded by Liberty. Motion carried unanimously by board members.

Financial Report

The December financial report was reviewed by the board. Varley stated changes in accounting principles were made to comply with new standards. A payment was received from County and Varley sent an invoice to Rock Springs and will check on the status of payment. Wamsley entertained a motion to approve the December financial report. A motion was made by Jarvie and seconded by Hawkins. Motion carried unanimously by board members. During this time a motion to approve the Treasurer's report was made by Lowell and seconded by Liberty. Motion carried unanimously by board members,

Comments from Floor

No comments were made.

Executive Director Report

Etienne stated virtual tours were given of Park and Goshen counties who are using RIMS. Etienne is currently working on 2 police departments in California, Citrus Heights and Fairfield, to set up virtual tours for RIMS to see how the system handles a higher workload. On January 11, 2016 Etienne provided a tour of the dispatch center to a Girl Scouts troop. A new hot water heater will be installed Wednesday afternoon. Etienne also stated Superior Fire's repeater has been installed on Wilkins Peak however, the current filter won't allow anything to be received. This problem is being looked into by Clark Wireless. NewWorld will conduct a follow-up visit February 2, 2016. Zuercher Technologies, a CAD/RMS/Mobile vendor, will present a demo in February 2016 and will be providing pricing sometime this week. Etienne has received study materials for Shift Supervisor applicants. Applicants will be able to review study material and a test will be given. Wendling asked Etienne how much money WyoLink is requesting from the state for 2016. Etienne stated a quote for user fees has been received but questions are still being asked before anything final is presented. Wendling stated, for the board's information, a \$4 million cut had been recommended for the governor's budget in regards to WyoLink.

IT Director Report

Halter reminded board members Aspen Mountain has a 2 month lead time on the building site. Halter will present quotes during February's board meeting.

Personnel Committee

No comments were made.

Bills & Claims

Etienne stated Airbus, previously called Cassidian; maintenance for 911 systems will be added to January 2016 bills and claims. The amount added was \$56,332 which is a \$4,000 increase from 2015 but is still within budget. A motion was made by Jarvie to accept the bills and claims with the Airbus maintenance addition and seconded by Hawkins. Motion carried unanimously by board members.

Correspondence

Etienne stated an annual letter of depository continuation from Commerce Bank was received. Wamsley entertained a motion to approve Commerce Bank as the depository for public funds. A motion was made by Hawkins and seconded by Liberty. Motion carried unanimously by board members.

New Business

Wamsley stated during December 2015, he met with Green River's mayor and city manager in regards to the dispatch center building lease. A new lease was drafted and reviewed by Lemich. The lease is an annual automatic renewal. Wamsley entertained a motion to accept the building lease. A motion was made by Lowell and seconded by Hawkins.

Comments from the Chairman

Wamsley again thanked the dispatchers for all they do behind the scenes.

Old Business


None noted.

Next Meeting

The next meeting of the board was scheduled for Monday, February 29, 2016 at 5 Shoshone Avenue in Green River, WY.

Adjournment

Wamsley entertained a motion for adjournment. A motion was made by Lowell and seconded by Hawkins. Motion carried unanimously by board members. Meeting was adjourned at 2:55 p.m.


Chairman

Date: 2-29-16


Secretary

Date: 2-29-16