

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
Monday, May 22, 2017**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, May 22, 2017 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Rich Tyler, Mike Liberty, Chris Steffen, Duane Pacheco, Clark Robinson, Rick Hawkins, Tom Jarvie, and Mike Lowell. Board members absent were: Jim Wamsley Also in attendance were: Robin Etienne, executive director; David Halter, IT director; Drew Varley, accountant; George Lemich, attorney; Ted Ware with Uinta Bank; Jim Allred with Clark Wireless; Cheryl Johnson; Becca Thornock; and Randal Wendling.

Call to Order

Rich Tyler called the meeting to order at 2:32 p.m.

Agenda for Regular Meeting

The agenda was distributed to all in attendance. Tyler entertained a motion to approve the agenda as presented. A motion was made by Liberty and seconded by Hawkins. Motion carried unanimously by board members.

Minutes from Regular Meeting

Tyler entertained a motion to accept the minutes from the regular meeting April 17, 2017. A motion was made by Lowell and seconded by Liberty. Motion carried unanimously by board members.

Financial Report

Varley stated budgets will continue to be finalized within the next month and will have all paperwork submitted to the state and county by June 1, 2017. Tyler entertained a motion to accept the April financial report. A motion was made by Lowell and seconded by Hawkins. Motion carried unanimously by board members.

Comments from Floor

Ted Ware with Uinta Bank presented a copy of Public Funds rates, which compared rates at Uinta Bank to other well-known funds suitable for Public Investment, to the board.

Executive Director Report

Etienne stated for the month of April 9,400 calls were made. 1,055 of those calls were 911 with 85% being wireless. 99.4% of 911 calls were answered within 10 seconds or less with 98.89% of admin calls being answered in 10 seconds or less. The new hires are currently entering phase 2 and will start training on the radios. Etienne has continued to work with Spillman and GeoComm on GIS. The Spillman administrator group is continuing work on historical data conversion with Whitebox. Etienne attended the WyoLink portion of the County Commissioners meeting May 18, 2017 as well as the airport tabletop exercise. Etienne also attended WASCOP leadership conference and the County Commissioners budget workshop.

IT Director Report

Halter stated he attended Venture Tech Days in Casper, WY the week of May 9, 2017. Text911 can now receive texts from Verizon and Union carriers. Halter spoke with a contractor from T-Mobile who is looking for locations to put up towers in Green River. Halter offered a colocation option on Whalen Peak.

Radio Infrastructure Presentation

During the IT Director Report, Halter gave a presentation regarding the radio infrastructure and future plans for the center. A copy has been attached to these minutes.

Personnel Committee

No comments were made.

Bills & Claims

Tyler entertained a motion to accept the bills and claims. A motion was made by Lowell and seconded by Liberty. Motion carried unanimously by board members.

Correspondence

Etienne stated a letter was received from Sweetwater County Clerk in regards to the budget proposal for the upcoming fiscal year. A letter was also received from WAM-JPIC for the annual renewal. It was noted there was a .88% rate level decrease.

New Business

Sale of 100' Rhon 45 Tower

Halter stated the tower is sitting in sections on the Whalen Site and is not being used. Visionary Communications offered \$2,000 to purchase the tower from the Board. Halter stated there isn't a

current need for it and doesn't foresee a future need. Tyler entertained a motion to declare the 100' Rhon 45 Tower as surplus and sell to Visionary Communications for \$2,000. A motion was made by Lowell and seconded by Steffen. Motion carried unanimously by board members.

MOU with Hospital

Halter stated the MOU is to formalize the agreement between the board and Memorial Hospital to collocate at the hospital. Lowell made a motion to allow the chairman to sign the MOU. Motion was seconded by Liberty and carried unanimously by board members.

Comments from the Chairman and Board

Varley stated the proposal provided by Ted Ware for the board to utilize Uinta Bank could be an opportunity for increased interest income. Lemich stated Uinta Bank could be designated as an additional depository and be used for the separately invested funds.

Old Business

None noted.

Executive Session

Tyler entertained a motion to enter into Executive Session at 3:37p.m. A motion was made by Lowell and seconded by Hawkins. A motion was made by Lowell and seconded by Hawkins to place the regular meeting back in order at 3:49p.m.

Next Meeting

The next meeting of the board was scheduled for Monday, June 26, 2017 at 5 Shoshone Avenue in Green River, WY.

Adjournment

Tyler entertained a motion for adjournment. A motion was made by Hawkins and seconded by Lowell. Motion carried unanimously by board members. Meeting was adjourned at 3:50p.m.

Michael E. Liberty
Secretary

Date: 6-26-17

[Signature]
Vice-Chair

Date: 6-26-17