

Rock Springs, Green River, Sweetwater County Combined Communications

Joint Powers Board

Regular Meeting Minutes

Monday, March 25, 2024

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, March 25, 2024 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Bill Erspamer, Alex Visser, and Mera Souare via teleconference; John Grossnickle, Cindy Johnson, Shaun Sturlaugson, and Bradley Halter. Board members absent were: Clark Allred and Jim Wamsley. Also in attendance were: George Lemich, attorney, via teleconference; Rick Hawkins, executive director, David Halter, IT director, Drew Varley, accountant, Becca Thornock, and Rock Springs City Councilman David Thompson.

Call to Order

Chairman John Grossnickle called the meeting to order at 2:30p.m.

Agenda for Regular Meeting

The agenda was distributed to those in attendance. A motion was made by Johnson to amend the agenda by adding a discussion under New Business regarding RAVE Mobile Reach. Motion was seconded by B. Halter and carried unanimously by board members. A motion was made by Johnson and seconded by Sturlaugson to approve the agenda as amended. Motion carried unanimously by board members.

Minutes from Regular Meeting

Grossnickle entertained a motion to approve the minutes from regular meeting February 26, 2024. A motion was made by Sturlaugson and seconded by Johnson. Motion carried unanimously by board members.

Financial Report

Varley stated invoices have been sent out to the three funding entities for the fourth quarter contribution. The funds transfer to WYClass was completed as well. Grossnickle entertained a motion to approve the February financial report. A motion was made by Visser and seconded by Sturlaugson. Motion carried unanimously by board members.

Comments from Floor

No comments were made.

Executive Director Report

A copy of the director's report was included in the meeting packet and went as follows: "Milestones: Shift Supervisor Katie Olmsted had her 6-year work anniversary on March 1, 2024. Shift Supervisor Kim Bach had her 14-year work anniversary on March 12, 2024. Dispatcher Anji Hook had her 8-year work anniversary on March 14, 2024. On March 1, 2024, I met with Carbon County Sheriff and the Carbon County SO communications supervisor. They are considering combining their public safety dispatch centers and had several questions about how we handled many of the issues back in 2009. Information was provided as requested during the meeting. Shift Supervisor Kim Bach and Dispatcher Tani Mamalis attended an FBI-LEEDA Supervisor Leadership training March 4-8, 2024. This training defined what leadership is and how to build credibility within the organization. On March 4, 2024, I met with Deborah Thomas from Motorola to discuss our account needs and some upcoming enhancements to the Spillman product. We also talked about the rescheduling of our server migration. More to come on these items. On March 7, 2024, Day Wireless completed the WYOLink radio console upgrades at both the main center and the EOC. This update was to prevent some known issues from occurring after the State upgrades the Statewide system. Dispatchers Chantell Bolton, Mersadee Odom, and Lundyn Palmer attended FTO training at the Academy March 11-13, 2024. I submitted the fiscal year 2025 funding documents to the City of Rock Springs on March 8, 2024. On March 19, 2024, I attended the County Commission, Rock Springs City Council, and Green River City Council meetings to present our Annual Report for 2023 and answered any questions. On March 20, 2024, we had our Multi-Agency Shift Supervisor meeting. Shift Supervisor Jen Buller attended on my behalf. Nothing of note took place to pass on. On March 20, 2024, I learned that Governor Gordon signed a bill out of this legislative session that changed the WRS percentages. The LE pension contributions will be raised by .9 % for both employees and employers each year for the next three years, making the total increase over three years 5.4%. The same contribution rules apply as far as who is or can be responsible for paying the increase. As discussed at budget time, the non-LE pension accounts were also raised and that was formalized during the budget session and signed by Governor Gordon. The budget committee decided to continue the current practice of the Center paying both the employee and employer portion of the non-LE pension, as has been done in the past. I will add this as a discussion/ action item under new business to confirm the Board's desire to continue paying both portions with the LE group as well. On March 21, 2024, I learned that one of the DRC (dispatch review committee) members retired from the Rock Springs Fire Department. RSFD Captain Seth Lancaster was appointed to the DRC to replace the retirement. March 21, 2024, I continued working with Motorola (RAVE Alert) on our renewal that will come due in May 2024. Based on previous discussions I have asked them to add the RAVE Mobile Reach module to our subscription. I should have the renewal finalized and ready to present in April's meeting. March 25, 2024, is IT Specialist Brey Edwards first day of employment. Welcome Brey. Brey previously worked for the County IT department and has various related work experience that makes him well suited for

working in the 911 communications field. As a reminder, the week of April 14- 20 is National Telecommunicators Week. I, along with some of the communicators, will be attending the first County Commission, and both City Council meetings of April (April 2, 2024) for the purpose of receiving proclamations and/or declarations of that week as telecommunicators week, locally, from the governing bodies. Board members are encouraged to attend should they desire to do so. We will also hold a small information awards ceremony in the dispatch center that week to acknowledge a hall-of-fame award winner. I'll make sure the exact date and time are forwarded to the Board via email when it is finalized." Brey Edwards started as the IT Specialist on March 25, 2024.

IT Director Report

Halter stated the Spillman server migration was postponed and a date will be announced later on.

Committee Reports

None noted.

Bills & Claims

Grossnickle entertained a motion to accept the bills and claims. A motion was made by Sturlaugson and seconded by Johnson. Motion carried unanimously by board members.

Correspondence

A letter was received from Commerce Bank to continue being a depository for the Board. Grossnickle entertained a motion to continue utilizing Commerce Bank as a depository. A motion was made by B. Halter and seconded by Sturlaugson. Motion carried unanimously by board members.

A letter was received regarding the Pacific Soda Dry Creek Trona project. A letter was also received from WSBA regarding a rebate of \$431.54 that will be given. Grossnickle entertained a motion to accept the correspondence as presented. A motion was made by Sturlaugson and seconded by Visser. Motion carried unanimously by board members.

New Business

Law Enforcement Pension Contribution Increase

Hawkins stated notice was received confirming the law enforcement pension contribution will increase by 5.4% over the next 3 years. This would be 1.8% per year. In the past, the Board has paid both the employer and employee portion which would mean a 1.8% increase for all dispatchers for the upcoming year. This increase was not included in the fiscal year 2025 budget. The public employee pension will also be increasing by .75%. The question was posed if the Board wanted to continue paying both the employer and employee portions. Sturlaugson stated he was in favor of keeping it the way it has been.

Sturlaugson made a motion for the Board to continue paying both portions of the pension. Motion was seconded by Souare and carried unanimously by board members.

RAVE Mobile Safety Addendum

Hawkins stated he has been working on having the billing for RAVE Alert and Smart911 to come due at the same time. It was also brought up to the Board previously that there is a product called RAVE Mobile Reach that could be added to RAVE Alert. RAVE Mobile Reach uploads cell phones to the database in addition to just the landlines. RAVE Mobile Reach would be added as an addendum to the current RAVE Alert plan and the billing would not take effect until May 2024 when the RAVE Alert renewal comes due. It is being requested that the Board authorize the addition of RAVE Mobile Reach and allow Hawkins to sign on behalf of the Center. The addition would be \$4,500 annually. Johnson made a motion to accept and allow Hawkins to sign for the addition. Motion was seconded by Sturlaugson and carried unanimously by board members.

Comments from the Chairman and Board

Grossnickle thanked all Center staff for everything they do.
Johnson congratulated Thornock on her 9-year work anniversary.

Old Business

None noted.

Next Meeting

The next meeting of the board was scheduled for Monday, April 29, 2024 at 5 Shoshone Avenue in Green River, WY.


Adjournment

Grossnickle entertained a motion for adjournment. A motion was made by Sturlaugson and seconded by Visser. Motion carried unanimously by board members. Meeting was adjourned at 3:00p.m.


Secretary
Board Member

Bradley Hatter

Date: 4/29/2024


Chairman

Date: 04/29/2024