

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
Monday, June 24, 2024**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, June 24, 2024 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Mera Souare, Alex Visser, and Jim Wamsley via teleconference; John Grossnickle, Cindy Johnson, Shaun Sturlaugson, and Brad Halter. Board members absent were: Clark Allred and Bill Erspamer. Also in attendance were: Rick Hawkins, executive director, via teleconference; David Halter, IT director; Drew Varley, accountant; Becca Thornock, and Green River Councilman George Jost.

Call to Order

Chairman John Grossnickle called the meeting to order at 2:30p.m.

Agenda for Regular Meeting

The agenda was distributed to those in attendance. Grossnickle entertained a motion to accept the agenda as presented. A motion was made by Wamsley and seconded by Sturlaugson. Motion carried unanimously by board members.

Minutes from Regular Meeting

Grossnickle entertained a motion to approve the minutes from regular meeting May 20, 2024. A motion was made by Wamsley and seconded by Johnson. Motion carried unanimously by board members.

Financial Report

Varley stated with the most recent 911 remittance deposit, the budgeted amount has been exceeded. 93.4% admin, 93.1% operations, and 78.8% indirect has been expended. Grossnickle entertained a motion to approve the financial report. A motion was made by Sturlaugson and seconded by Wamsley. Motion carried unanimously by board members.

Comments from Floor

No comments were made.

Executive Director Report

A copy of the director's report was included in the meeting packet and went as follows: "Milestones: Dispatcher Tani Mamalis had her 14-year work anniversary on June 1, 2024. On May 22, 2024, myself, David, Brey, and Anji Hook participated in a "what3words" demo. On May 24, 2024, myself, David, Becca, and our TAC Jen Buller met to discuss the upcoming CJIS audit to make sure we have everything in place. We held the Multi-Agency Shift Supervisor meeting on May 29, 2024. We provided various updates to those in attendance and received notice of any changes that the other agencies have had. On May 29 I met with Wyoming State 911 coordinator Aimee Binning. She was making one of her regular visits to the PSAPS around the state to check in on operations and ask about any issues related to 911 service we are experiencing. I reported no current outstanding issues with 911 deliver to our center. Dispatchers Mersadee Odom and Anji Hook represented dispatch at the annual Battle of the Badges blood drive. Thanks to their efforts, for the fourth year in a row, dispatch retained the award for the most blood pledges with 68 pints. A total of 181 pints of blood were donated.

We have completed CritiCall testing on the applicants for our one open dispatcher position and will be conducting interviews on July 10, 2024. We will be holding our Shift Supervisor meeting on June 27, 2024 to discuss upcoming trainings and shift bids. I would like to thank all member entities and our own staff for their patience as the Spillman server migration took place. Overall, the migration went well but everyone seemed to be patient during those times when we had to process calls manually. David will most likely address the migration in more detail during his report. As follow up to the Boards inquiry about our Health Care plans, a sheet is included in the packet listing the cost breakdown of each plan offered by WAM/JPIC for the Board's review. The plan costs are the total package cost by type. As of today, the Board pays 85% and employees 15%. Our current plan is the \$500 deductible plan.

In reviewing the Board Bylaws, we discovered that board elections should be held in January, not July like we have been. The Board can choose to change the bylaws or start following what's in place and hold board elections in January. We will need to renew signature certifications for John and Mera as they expire July 1st.

IT Director Report

Halter stated the Spillman migration has been completed and went well overall. The consolete antennae installation has also been completed. This included two antennas at the Sheriff's Office and two at the Blairtown site. A microwave link between Wilkins and Mansface will be replaced the week of July 8, 2024. The FBI audit will take place July 15, 2024 and the DCI audit is due by September. Starting October 1, 2024, the new CJIS requirements will be in place. This includes multi-factor authentication will be required on all devices that have access to law enforcement data.

Committee Reports

None noted.

Bills & Claims

Grossnickle entertained a motion to accept the bills and claims. A motion was made by Visser and seconded by Johnson. Motion carried unanimously by board members.

Correspondence

A letter was received from WSBA providing a projected rebate of \$619.34 as of June 17, 2024.

Grossnickle entertained a motion to place the correspondence on file. A motion was made by Wamsley and seconded by Sturlaugson. Motion carried unanimously by board members.

New Business

Health Insurance Rates discussion

A copy of the current health insurance rates provided by WAM-JPIC were included in the packet. It was decided to keep the current health insurance plan option.

Board Election Schedule

It was discovered the Board By-Laws state Board elections will take place in January of each year. These were being done in July of each year. It was the board's decision to start conducting the elections in January as the By-Laws state rather than changing the By-Laws.

Comments from the Chairman and Board

Wamsley shared his appreciation for everything the dispatchers and staff of the Center do. Grossnickle echoed those sentiments.

Old Business

None noted.

Next Meeting

A motion was made by Wamsley and seconded by Johnson to schedule the next meeting of the board for Monday, July 15, 2024 to approve the fiscal year 2025 budget.

Adjournment

Grossnickle entertained a motion for adjournment. A motion was made by Wamsley and seconded by Sturlaugson. Motion carried unanimously by board members. Meeting was adjourned at 2:45p.m.

Boyd RA

Secretary
Board Member

Date: 7/15/2024

John M. Gossner CJ

Chairman

Date: 07/15/2024