

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
January 27, 2014**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, December 16, 2013 at Green River, Wyoming. Board members present included: Mike Lowell, Lisa Taruffelli, Rich Taylor, Richard Haskell, Clark Robinson, Rick Hawkins, Jim Wamsley, and Mike Kennedy. Also in attendance were: Gary Bailiff, BOCC Liaison, Robin Etienne, executive director; David Halter, IT director; George Lemich, attorney; Judy Roderick, emergency management; Dave Johnson, emergency management; Scott Sisman, Smart 911, Drew Varley and Brad Radakovich, Rex Welsh, Charlie Van Over, Kimberly Blackwell and Wauneta Lutes.

Call to Order

Chair Mike Lowell called the meeting to order at 14:32 p.m.

Minutes from Regular Meeting 12/16/2013

Minutes from the regular meeting on December 16, 2013 were reviewed by the board. Lowell entertained a motion to accept these minutes. A motion was made by Wamsley and seconded by Hawkins. Motion carried unanimously by board members.

Financial Report

The December financial report was reviewed by the board. Lowell entertained a motion to accept the financial report. A motion was made by Haskell and seconded by Haskell. Motion carried unanimously by board members.

Petitions

Dave Johnson passed out packets with information about Integrated Public Alert and Warning System (IPAWS). He gave an overview of the content in the packet and explained the benefits of using IPAWS in our community.

Committee Reports

Executive Director

Etienne provided the stats for the current month running. December there were 12,571 of those calls 1794 were 911 calls and 85.4% were wireless calls. Answering times again, 99.9% were answered within 10 seconds. In 2013 there was 139,377 phone calls, 17,550 were specifically 911 calls. Debbie went to Salt Lake to background investigation training; she is now trained to screen applicants for the hiring pool. We need to hire 2 more dispatchers to be fully staffed. We hope to have that completed by the first of April. Debbie stated that it would be

Benefits

No changes

IT

Halter stated he has been working with the Sheriff's department AVL's. He explained that he has developed a ticket system for anyone requesting help or needing attention for IT related issues. Halter traveled to the top of Wilkins peak to fix the control system. The control system was not narrow banded correctly. He had asked Sterling for two consecutive months to go and look at the site, and they failed to do so. Halter called Wireless advanced to go and fix the control system. Halter rode with Wireless Advanced; they took a snow cat to reach the site. Halter also is will be checking all the other sites to see if they are narrow banded. Kennedy questioned the progress of patching the stations. Etienne stated that they are working with Wyo Link and the paging and toning of the radios issues. Etienne stated that they are leaning more about the long term of digital paging and the future of narrow banding.

Bills & Claims

Lowell entertained a motion to accept the bills and claims. A motion was made by Robinson and seconded by Kennedy. Motion carried unanimously by board members. Rock Springs, Green River, Sweetwater County Communications JPB transactions by account-checking, as of January 25, 2014, is attached to this document.

Correspondence

- a. The Department of Labor has selected our agency to participate in their information gathering of any workplace accidents for the 2014 calendar year.
- b. The County Communions also sent out a letter of approval for Wamsley and Hawkins to continue another term on our board.
- c. The Wyoming Department of Audit is providing training for all special districts for the 2014 budget process. There is a training date on the February 3, 2014. Lowell entertained a motion to accept the correspondence item. A motion was made by Wamsley and seconded by Hawkins. Motion carried unanimously by board members.

New Business

a. New Board Member

Rich Tyler was welcomed to the board; he is the current IT Director for the Sweetwater Memorial Hospital. He stated that he is happy to serve on the board. The City of Rock Springs appointed Rich Tyler to replace Tarufelli, she had successfully served 3 consecutive terms on our board. Radakovich advised that at the February meeting a new Treasurer will need to be appointed to replace Tarufelli.

b. Report Beam Integration

Robinson explained they had received an invoice from Interact to integrate Beam Interaction with is the crash report software to the current records system. They quoted 9300.00 with a 1500.00 a year maintenance fee. Lowell as for more comments on the topic, none were added.

Old Business

a. Real estate purchase update from meeting with Plan One

Lowell informed that an offer was put in for the building and tower, it was accepted, the escrow process has begun and the plans are to close on February 13, 2014. Lowell also added that there are 2 more sites at the other ends of the county that are owned by American Tower who specializes in renting space. The plan is to establish a redundant system county wide so that everyone in the county can be heard no matter where they are. Plan One prepared some costs to prepare the new site. A chain link fence with barbs around the top and a new front door would make it secured. The fence would cost 28,000.00 and the door for around 5,000.00. There is power to the building, but to hook the power up to the building, there will need to be interior wiring upgrades made.

b. WAM Nomination for 2014

Lemich explained that it would be very beneficial for someone from our board to server on this board. Lemich ask for volunteers, no one stepped up at this time. Haskell nominated Etienne to serve on the board. Lowell ask for more nominations, nominates were closed, a there was a unanimous vote to elect Etenne the WAM board.

C. Audit Update

Radokavich stated that the audit has been completed.

Executive Session

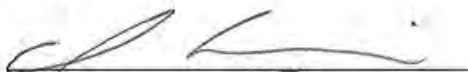
Miscellaneous

Lowell requested a meeting date for February. The meeting is set for February 24, 2014 at 14:30 pm at the Combined Communications Center.

Adjournment

Lowell entertained a motion to adjourn the meeting. A motion was made by Wamsly which was seconded by Haskell. Motion carried unanimously by board members present. Meeting was adjourned at 15:40 p.m.

Attest:


Secretary

Date: 2/24/14


Chair

Date: 2/23/14