

Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board

Regular Meeting Minutes

June 23, 2014

Opening

The public hearing to finalize the 2014-2015 budget, was opened to the floor for discussion, at 2:40 pm. Hearing no discussion, Jarvie so moved to close the hearing at 2:43 pm on June 23, 2014.

Opening

The regular meeting of the Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board Joint Powers Board was called to order by Co-Chairman Tom Jarvie; at 2:44 pm on June 23, 2014 in Green River, Wyoming in the Conference Room of the Combined Communications Center; located at #5 Shoshone Avenue, Green River, Wyoming.

Absent

Rich Tyler; Rich Haskell; James Wamsley. Quorum was present.

Present

Board Members present included: Mike Lowell; Clark Robinson; Mike Kennedy; Rick Hawkins; Chris Steffen; and Tom Jarvie. Also in attendance were: Gary Bailiff, BOCC Liaison; Robin Etienne, Executive Director; George Lemich Attorney; Debbie Alvarez, Administrative Assistant; Drew Varley, Brad Radakovich.

Approval of Agenda

The agenda was distributed to all who attended.

Approval of Minutes

The minutes for the regular meeting held on May 19, 2014 were distributed to the board. Jarvie entertained a motion to accept the minutes. A motion was made by Steffen and seconded by Hawkins.

Approval of Financial Report

The June Financial Report was distributed to the board. Jarvie entertained a motion to accept the financial report. A motion was made by Robinson and seconded by Kennedy.

Committee Report

Executive Director

Etienne delivered the May 2014 statistics to the board. There was 11,488 calls, of those calls 1455 were 911 calls and of those calls 79.6 were wireless. 98% of the calls were answered within 8%, admin calls also averaged 8% pick-up time. Jarvie requested Etienne to provide statistics that reflect amount of time after the call is picked up; until the call is transferred to the dispatcher. He would like these statistics to be separated by agency. WAC updated the consoles and changed out some problem equipment with new updated equipment.

Bills and Claims

The July bills were distributed to the board. Radakovich reported that there was a large payment to Motorola for an estimated amount of \$59,000.00. Jarvie entertained a motion to approve the Bills and Claims. A motion was made by Hawkins and seconded by Steffen.

New Business

Etienne reported that a Walsh had submitted the RFP proposal and would email the proposal to anyone who would like to receive it. Lemich had the RFP proposal in hand for anyone who wished to view it at this time. There was an open discussion concerning the FCC licensing. Lemich provided an explanation of the expectations and requirements of licensing and installation processes. Jarvie entertained a motion to accept the RFP with the additions that had been discussed. A motion was made by Hawkins and seconded by Robinson. Etienne requested from the Board, a direction of how to proceed with the replacement of a new 911 system. Etienne recommended that Walsh could step in with his current knowledge of our existing 911 system. Jarvie requested Etienne to explain Next Gen 911 in connection with a new 911 system. Jarvie suggested that we seek others who have more knowledge of the current 911 systems. Lemich suggested that the board hire Walsh to manage the proposal and work with the chosen 911 expert in consideration of the time and money that has been invested in Welsh on our current systems. Jarvie requested Etienne to provide some proposals and references for the July meeting.

Jarvie brought up the topic of Board Elections. It was agreed that there would be a Board Election for the July meeting.

Jarvie requested that the board look at adjusting the percent load of funding per agency. Lowell advised that the board has the power to make an adjustment and with the sufficient data for them past fiscal years, there should be enough to make an accurate adjustment. Lowell requested Etienne to call a group together, assign a decision maker and analyze the data to propose an adjustment to the Board.

Old Business

Smart 911

Lemich requested Etienne to deliver the Smart 911 agreement to Scott Sissler for his signature.

Wilkins and Aspen Site

Etienne was sure where Halter was at the time with land lease agreement. Lemich suggested that Etienne arrange a meeting to discuss the land lease agreement and he could have it prepared it for the July meeting.

Agenda for Next Meeting

New business for the June 23, 2014 agenda will be as follows: Board Seat Election; Adjusting Fund Load of Percentages Paid by Agencies. Old business includes: E-ticket Grant Research; Wilkins and Aspen Site Land Lease Agreements; RFP 911 System Proposal

Adjournment

Jarvie entertained a motion to adjourn the meeting at 3:52 pm. A motion was made by Robinson and seconded by Hawkins. The next general meeting will be at 2:30 on June 23, 2014, in the conference room at #5 Shoshone Avenue, Green River WY 82935.

Chairman of the Board: _____ Date: _____

Secretary Treasure: _____ Date: _____