

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
October 17, 2011**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, October 17, 2011 at 50 E. 2nd North, Green River, WY. Board members present included Mike Lowell, Rick Hawkins, Peg Leininger, Lisa Tarufelli and David Halter. Also in attendance was Charlie Van Over, architect; George Lemich, attorney; Brad Radakovich, CPA; Kimberly Blackwell, Wauneta Lutes, Cheryl Johnson, Heather Marsh, Dwane Pacheco, & Clark Robinson with the Rock Springs Police Department; Robin Etienne, Director, and Burke Morin and Krista Springer with the Green River Police Department; Rex Welsh and Jason Crandall with Technology Plus; Jim Crul, John Adam, and Dave Johnson with WAM-JPIC; Jim Pobanz, Debbi Serke, and Martin Davis with Motorola; & Andy Bellendir from Wireless Advanced Communications.

Call to Order

Chief Mike Lowell called the meeting to order at 13:01 p.m.

Minutes from Last Meeting

Minutes from the regular meeting on September 12, 2011 were reviewed by the board. Lowell entertained a motion to accept the minutes. A motion was made by David Halter and seconded by Lisa Tarufelli. Motion carried unanimously by board members.

Financial Report

The financial report for September 2011 was reviewed by the board. Lowell entertained a motion to accept the report. A motion was made by Rick Hawkins which was seconded by David Halter. Motion carried unanimously by board members.

Petitions

None

Committee Reports

- a. Executive Hiring Board
- b. Benefits

Chief Lowell opened the floor to the WAM –JPIC group representing Blue Cross Blue Shield. Speaking was Dave Johnson. The group provides affordable insurance to small entities. There are five plans to choose from. The steps now would be to administer a plan, determine eligibility and under write applications and complete the enrollment process. To start the employees must fill out an application. A rate tier will be determined, and a proposal will be offered. The enrollment would follow. George Lemich received the enrollment package. The board will introduce the plan to the current employees and request return of them by November. Employees could be on board by late December or early January. We are still waiting on competitive bid. The goal is to have effective transmission of service with no break. Mike Lowell asked the difference. The answer was one was a choice of high deductible, other than that the same. \$500 is the default deductible. It was further addressed that under Health Care Reform preventive services are paid at 100 %. Jim Curl spoke about the Flex plan. Employees would pay the premium which would set aside tax free dependent child care. Tarufelli asked if the maximum for Flex was \$2500 or \$5000. Jim will bring an answer to the board. Dave Johnson spoke to the Portable Care Act (PAC). Under the plan it will allow coverage for children to the age of 26. Under the plan the administrative expenses are low all coverage is the same. Lemich will work with the 60 day window period. He asked about the time line to determine the rate. We will receive the rate a week after the applications are received. Robin Etienne will follow through with the applications.

The packets handed to the board included a power point presentation. George Lemich asked about the long time liability. Dave Johnson reported the plan has strong reserves and would cover claims for 2 years if the entity did not exist.

Lemich asked about the provider network. The answer was no difference in or out of the network. The exception is preventative services must be provided inside the network.

Dave Johnson further spoke to other questions; there are no life time limits. The prescription drug plan is paid at 100% after \$1800 out of pocket.

Motorola

In lieu of a conference call Motorola representatives were present. Debbie Serke was introduced as the new project manager. George Lemich asked about the two proposals for inter connect to two radio systems, and the manner of connectivity from the old to new. Services are currently being performed by Tel Co. Options are to purchase one fiber line for line for now or add multiplexers on to current lines. Discussion followed. Lowell entertained a motion. A motion was made by David Halter to purchase one fiber line which was seconded by Lisa Tarufelli. Motion carried unanimously by board members. Welsh or Crandall will order. Andy will have it next week. A list of destination points to 5 Shoshone will be provided to Lemich.

Multiplex from Green River will move from city to new location.

Rick is working with Sterling on circuits per channel. Andy recommends two.

Rick reports State mutual aids works on both side of the county. Serke with Motorola will be the lead with WYOLINK

Action Item #1 T1 to new WyoLink master Marty will order by request of Rick. Marty will follow up with email to Rick Hawkins on behalf of the board. Equipment will move after T1 in place.

Action item #2 All equipment arrived and is secure in Casper. WAC install to be in November. Jason will talk up line to cut over. Jason anticipates 1 month to cutover, he will assist in phasing in CAD, EOC, etc. Debbi will call Bob Simmons to encourage a second WyoLink site for the county.

c. Building

Charlie Van Over reported the supervisor said the building would be done on Oct 27th. Charlie believes November 21st or the following week. He further reports it looks good but electrical is behind. The generator is 4 weeks out. There is no contract with Rocky Mountain power. Will be in touch with Mike Davis and electricity will be in 2 to 3 weeks after the contract is signed. Charlie further reports the fire alarm bid was not submitted until last week. The fire marshal has 21 working days to approve. The equipment is ordered. Temperature bid was received and rejected. There are no cable trays, just bundles and J hooks. The supervisor has been told to do it right. The consoles look nice. The office furniture will be purchased with PFCC grant money. No bids in for furniture. Lemich reminded us under the new laws the specs can not contain any brand names.

d. IT

Bills & Claims

Lowell entertained a motion to accept the disbursement list. A motion was made by Hawkins which was seconded by Halter. Motion carried unanimously by board members.

Old Business

None

New Business

a. Budgets

Chief Lowell needs projected numbers from Green River and the county, including projected cost plus 10 to 12 %. The numbers need to include projected cost from January 1 to June 30. These numbers should include all communication related cost.

b. WMNS

Rex Welsh and Rick Hawkins spoke about the network community and the money. It was suggested that it be governed by JPCCB. Jason Crandall suggested that RS wireless and GR wireless is not combined for public safety. The projects in each community do not function with each other. Lyle Armstrong is working on a first round grant for Rock Springs. Chief Lowell explained each project was different with long term strategy. Jason expressed he felt the Public Safety wireless mesh and mobile data had a future in the combined dispatch. We will move forward with gentle conversation

b. Utilities

CK is paying the water needs to pay Gas and Power until such time it is complete and occupied.

Executive Session

The board adjourned to executive session returning at 4:07 p.m.

Miscellaneous

A motion was entertained to reimburse Etienne for travel and car rental expenses. A motion was made by Lowell which was seconded by Hawkins. Motion carried unanimously by board members.

Next Meeting

The next regular meeting was scheduled for October 25, 2011 at 2:00 pm. 212 D Street, Rock Springs, WY.

Adjournment

Lowell entertained a motion to adjourn the meeting. A motion was made by Hawkins which was seconded by Halter. Motion carried unanimously by board members. Meeting was adjourned at 4:12 p.m.

Attest:

Margaret Leming
Secretary

Date: Jan 23, 2012

Mike Paul
Chair

Date: 2/7/12

APPROVED

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
October 25, 2011**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, October 25, 2011 at 212 D Street, Rock Springs, WY. Board members present included Mike Lowell, Rick Hawkins, Peg Leininger, Lisa Tarufelli, Chris Steffen, Jim Wamsley and David Halter.

Call to Order

Chief Mike Lowell called the meeting to order at 2:08 p.m.

Minutes from Last Meeting

Minutes from the regular meeting on August 8, 2011 were reviewed by the board. Lowell entertained a motion to accept the minutes. A motion was made by Jim Wamsley and seconded by Rick Hawkins. Motion carried unanimously by board members.

Petitions

None

Committee Reports

- a. Executive Hiring Board – no report
- b. Benefits - no report
- c. Building – Charlie Van Over reported flooring coverings, planters and conduit being buried are being completed. George Lemich said he had received the contract for power which will take two weeks to complete. The heating contractor does not want to be assessed due to the lack of power to the building. The electrical is still in the early stages of pulling wires. The concrete is ready to be poured outside. Proposal for covering fence sensors were discussed.
- d. IT – Hawkins gave a report on InterAct and Motorola.

Executive Director Report

Robin Etienne reported they are making good progress on the S.O.P.s and the plain text had been sent to the three agencies.

Bills & Claims

Lowell entertained a motion to accept the disbursement list. A motion was made by Hawkins which was seconded by Halter. Motion carried unanimously by board members.

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| Verizon Wireless | Utilities | \$75.58 |
| Principal Life | COBRA Payment | \$571.74 |

Old Business

- a. Reminder of Budget Remainders
Lowell reported on the remaining budget.

New Business

- a. Inberg-Miller Engineers Contract
Lowell reported the work had been done and he had signed off on the contract.

Executive Session

Lowell entertained a motion to go into executive session at 2:21 p.m. A motion was made by Wamsley to go into executive session which was seconded by Hawkins. Motion carried unanimously by all board members. Executive session was adjourned at 4:22 p.m.

Miscellaneous

Board members discussed wireless mesh and applying for a regional bid grant.

Next Meeting

The next regular meeting was scheduled for November 7, 2011 at 2:00 p.m. at the Green River City Council Chambers, 50 E 2nd North, Green River, WY.

Adjournment

Lowell entertained a motion to adjourn the meeting. A motion was made by Hawkins which was seconded by Steffen. Motion carried unanimously by board members. Meeting adjourned at 4:30 p.m.

Attest:

Margaret Leminga
Secretary

Date: Jan 23, 2012

Michael Hull
Chair

Date: 2/2/12

APPROVED