

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Regular Meeting Minutes
October 26, 2015**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, October 26, 2015 at 5 Shoshone Avenue, Green River, Wyoming. Board members present included: Jim Wamsley, Mike Liberty, Chris Steffen, Rick Hawkins, Clark Robinson, Dwane Pacheco, and Tom Jarvie. Board members absent were: Mike Lowell and Rich Tyler. Also in attendance were: Robin Etienne, executive director, David Halter IT director, George Lemich, attorney, Drew Varley, accountant, Becca Thornock, and Kenneth Lorimer.

Call to Order

Chairman Jim Wamsley called the meeting to order at 2:30 p.m.

Agenda for Regular Meeting 10/26/2015

Wamsley stated a discussion of the Telecom Board agreement to lease bandwidth on microwave backhaul be added under Old Business. Wamsley stated the agenda would stand as presented with the addition.

Minutes from Regular Meeting 09/28/2015

Minutes from the regular meeting on September 28, 2015 were reviewed by the board. Wamsley entertained a motion to accept the minutes from the September 28, 2015 meeting. A motion was made by Liberty and seconded by Jarvie. Motion carried unanimously by board members.

Financial Report

The September financial report was reviewed by the board. Varley stated he contacted Rachel Bevan with MHP and final drafts of the audit will be received by next board meeting for final approval to be sent to county and state. A representation letter will need to be signed prior to issuing final reports. Wamsley entertained a motion to accept the September financial report. A motion was made by Jarvie and seconded by Hawkins. Motion carried unanimously by board members.

Comments from Floor

No comments were made.

Executive Director Report

Etienne stated David Halter was featured in a publication made by CDW. Etienne attended, during the month of September, Safety Education evening at Golden Hour Senior Center and presented Smart911. On October 3, 2015 Etienne attended County Fire's open house to present Smart911 and CodeRed. Etienne has asked Smart911 for statistics on registration after these events. The DCI audit was completed and results have been received. On October 21, 2015 a multi-agency shift supervisor meeting was held. Etienne attended WyoLink Status meeting by phone on October 26, 2015. Etienne is still waiting to receive pricing for Motorola's PremierOne Suite. NewWorld will present a demo tentatively on December 2-3, 2015. Etienne will be attending APCO/NENA conference November 2-5, 2015. Etienne has completed the job description for Communications Supervisor and will meet with personnel committee to discuss pay scales and will then meet with Varley to discuss effects the new pay scales will have on the budget. Jarvie stated Sweetwater County School District #2 is currently coordinating radio channels to dispatch.

IT Director Report

Halter stated he is still waiting for the right-of-way application from BLM for Aspen. It was stated the application should be received before the beginning of December 2015. A Paleo Survey was done of the site and no further action is needed. Halter anticipates construction will start in the spring of 2016. Halter also stated the microwave backhaul is up and running between Green River city hall and the Center. MOU to utilize the backhaul still needs approval. Wilkins Peak has been winterized.

Personnel Committee

Jarvie stated the next committee meeting will be November 6, 2015 at 9:00 a.m.

Bills & Claims

Wamsley entertained a motion to accept the bills and claims. A motion was made by Hawkins and seconded by Liberty. Motion carried unanimously by board members.

Correspondence

No correspondence was received.

New Business

Kenneth Lorimer with Rock Springs Police Department made a presentation on analyzing 911 calls. Lorimer stated there is a class titled, "911 Calls. Is the Caller the Killer?" It was stated that 30% of calls made to dispatch, where a homicide has taken place, has the killer being the one who calls. The class will allow dispatchers to take a scientific approach in analyzing the call and then forward that

information to patrol officers. The class is available to dispatchers, investigators, prosecutors, and patrol officers. Lorimer presented estimated costs for training. \$3,500 is needed for the instructor fee plus travel expenses such as hotel, airfare, etc., and for a 2 day class another \$3,500 plus hotel expense. There is not a size limit for the class and advertisements can be sent out to outside agencies.

Comments from the Chairman

Wamsley stated he attended the multi-agency shift supervisor meeting October 21, 2015 and it's becoming a productive venue for employees to come in and find out what other agencies are doing.

Old Business

Geofeedia

Jarvie stated it would be beneficial for dispatchers to have access to social media posts. On a quick response incident, it would be better to defer to dispatchers while officers respond rather than trying to get the info themselves. Steffen stated he met with Burke Morin and Morin looked into the DIRT system and is planning on doing a trial run. Halter again presented costs for Geofeedia. The program, with a joint account for 20 users, would be \$13,920 annually after a 20% discount. Split between the agencies would be: 2 users for dispatch \$3,000; 6 users for Sheriff's Office \$4,800; 15 users for Rock Springs Police Department \$7,200; and \$4,000 for Green River Police Department. Pacheco stated the dispatch center would have more use of the programing over the patrol officers. Halter stated there wouldn't be any new equipment purchased. Halter also stated keywords can be set up to receive notifications on rather than having to constantly monitor the system. Varley stated funds can be split up within the budget however, it would be better to take 100% of funds out in one area if the dispatch center was the sole purchaser. Varley also stated that an amendment to move the money around would be needed. Jarvie made a motion to look into an agreement with Geofeedia for no more than \$13, 000 and no more than 20 users. Motion was seconded by Steffen and carried unanimously by board. Halter stated he will provide new pricing after an adjustment is made as to how many users each agency will have.

MOU with Joint Fiber Telecom Board

Halter stated the MOU would be an agreement in which the Joint Powers Board would receive two 20 megabyte connections to the Internet while the Joint Fiber Telecom Board would receive the ability to utilize the microwave backhaul between Green River and Rock Springs. With this agreement, the dispatch center would be able to drop the DSL line currently in place. Hawkins made a motion to approve the MOU with Joint Fiber Telecom Board. Motion was seconded by Steffen and carried unanimously by board members.

Executive Session

Wamsley entertained a motion to move into Executive Session at 3:27 p.m. A motion was made by Hawkins and seconded by Jarvie. A motion was made by Robinson and seconded by Hawkins to place the general meeting back in order at 4:02 p.m.

Next Meeting

The next meeting of the board was scheduled for Monday, November 30, 2015 at 2:30 p.m. at 5 Shoshone Avenue in Green River, WY.


Adjournment

Wamsley entertained a motion for adjournment. A motion was made by Hawkins and seconded by Steffen. Motion carried unanimously by board members. Meeting was adjourned at 4:03 p.m.



Secretary

Date: 11-30-15



Chairman

Date: 11-30-15