

**Sweetwater Combined Communications Center**  
**Meeting Minutes**  
**July 19, 2010**

The Joint Powers Board for the Sweetwater Combined Communications Center held its regular meeting on Monday, July 19, 2010 at S Shoshone Avenue, Green River, WY. Board members present included Mike Lowell, Lisa Taruffelli, Cezanne Brennan, Peg Leininger, Rick Hawkins and Jim Wamsley. Also in attendance was Charlie Van Over, architect; Jim Pobanz; Heather Marsh, and Dwane Pacheco.

**Call to Order**

Chair Mike Lowell called the meeting to order at 3:15 p.m.

**Budget Hearing**

A budget hearing was held for the 2011 fiscal year. Lisa Taruffelli reviewed the budget with the board members. Jim Wamsley made a motion to approve the 2011 fiscal year budget which was seconded by Cezanne Brennan. Motion carried unanimously by board members.

**Minutes from Last Meeting**

Minutes from the June 7, 2010 meeting were reviewed by the board. Lisa Taruffelli noted a correction of the spelling of Wamsley's name under Depository of Public Funds. Rick Hawkins entertained a motion to accept the minutes which was seconded by Cezanne Brennan. Motion carried unanimously by board members.

**Committee Reports**

**Executive Director**

Jim Wamsley said there was nothing new. The board discussed setting a timeline on when to have the director on board. The salary range and benefits for the position were discussed. Committee members were tasked with having a time frame established by the next meeting for recruiting and having the director on board.

**Benefits**

Cezanne Brennan agreed to check the three entities insurance benefits and compare it with the IXP study to see what has changed since the study was completed. She will bring the results to the next meeting.

**Building**

George Lemich reviewed the terms of the lease with the board members. The lease is for 5 years with a fee of \$10.00 per month being charged to the joint powers board. Insurance was discussed for property, fire, casualty and liability as a policy needs to be in place once the board takes possession of the building. Lisa Taruffelli said she will obtain price quotes and email them to the board members. Since there is not an effective date on the lease the board discussed dates to take possession of the building. Mike Lowell will contact Barry Cook regarding the date.

**Bills & Claims**

Lisa Tarufelli presented a disbursement list for approval. The disbursement listed included three bills as follows:

Lemich Law Center	Professional Services/ Legal	\$950.00
Plan One Architects	Professional Services/Architect	\$4697.55
Plan One Architects	Professional Services/Arhitect	\$5253.00

Lowell entertained a motion to accept the disbursement list. A motion was made by Cezanne Brennan which was seconded by Jim Wamsley. Motion carried unanimously by board members.

**Old Business**

**Lease Agreement**

Lowell entertained a motion to accept the lease agreement for the building with the City of Green River. A motion was made by Jim Wamsley and seconded by Lisa Tarufelli. Motion carried unanimously by board members.

**Wyoming Retirement System**

Lowell said there has still been no response from the Wyoming Retirement System. He is going to contact them to see the status of the letter which was submitted to their office.

**New Business**

**Radio Payment**

Lisa Tarufelli discussed the payment to Motorola with the board. The WyoLink grant expired 06-30-10 and monies for the radio were encumbered prior to this date and the payment City of Rock Springs' fund have been received.

She noted the stimulus grant has its own set of rules to adhere to before a draw down of funds can be done and the City of Rock Springs is the executor of the grant. Lisa said she had spoke with the city attorney regarding the payment of the invoices from Motorola. It was recommended to make a negotiation with Motorola to pay the WyoLink portion now and pay the remainder upon completion and installation of the equipment.

Dwane Pacheco noted in the contract which was signed with Motorola the payment schedule built shows a net of 30 days.

The board discussed the issues of having the equipment purchased and shipped now as it would create warranty issues and some of the equipment would possibly be out of date before the center was ready for operation.

**Miscellaneous**

**Agreement for Hiring of Architect**

George Lemich reviewed the American Institute of Architects agreement between the joint powers board and Charlie Van Over from Plan One Architects which had submitted to the board in the amount of \$1,874,674.25. Lowell made a motion to accept the agreement. A motion was made by Jim Wamsley and seconded by Rick Hawkins. Motion carried unanimously by board members.


**Building Possession and Next Meeting**

The board discussed the date for taking possession of the building. Jim Wamsley made a suggestion of 30 days for the City of Green River to vacate the building. It was decided by the board members to schedule the next meeting Monday, August 16 and take possession of the building on Tuesday, August 17. Lowell will contact Barry Cook to discuss the building possession date.


**Adjournment**

Mike Lowell entertained a motion to adjourn the meeting. A motion was made by Lisa Tarufelli, seconded by Peg Leininger and approved unanimously by the board. Meeting was adjourned at 4:25 p.m.

Attest:

  
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Secretary

Date: 8/16/10

  
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Date: 8/16/10

Chair