

Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Meeting Minutes
November 8, 2010

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, November 8, 2010 at 5 Shoshone Avenue, Green River, WY. Board members present included Mike Lowell, John Love, Peg Leininger, Rick Hawkins, Rich Haskell, and Jim Wamsley. Also in attendance was Charlie Van Over, architect; George Lemich, attorney; Brad Radakovich, accountant; Wauneta Lutes, Heather Marsh, Clark Robinson and Dwane Pacheco.

Call to Order

Chair Mike Lowell called the meeting to order at 3:08 p.m.

Minutes from Last Meeting

Minutes from the October 4, 2010 meeting were reviewed by the board. John Love entertained a motion to accept the minutes which was seconded by Peg Leininger. Motion carried unanimously by board members.

Committee Reports

Executive Director

Jim Wamsley reported the executive director position would be posted outside today. It was noted no applications were received from in-house postings and January 1, 2011 is still the target date for having an executive director on board.

Moving expenses for the executive director were discussed by board members. The board agreed expenses should be offered but there should be a cap on the amount. Radakovich suggested capping expenses and note expenses as allowed by the IRS. Lowell asked Wamsley to put something together for moving expenses and review it with Radakovich and Lemich.

Board members discussed the hiring process for executive director. Lowell suggested sending out a written questionnaire to review written skills to those who apply. He also noted there are certain POST requirements which will need to be met including a background.

Benefit packages for employees were discussed by board members. It was noted the package has to be the best of all the three entities packages. Wamsley asked if it is an average or the best coverage. It was noted they will have to look at one individual right now to get an answer and you may not be able to obtain one until an employee application packet is obtained as companies usually want to bid on a group of employees.

Benefits

No report given.

Building

Charlie Van Over said everything was moving ahead and he had brought progress prints if anyone would like to view them. A meeting was set up with building committee members for Monday, November 15 at 1:30 p.m. at the Plan One Office to go over building security. John Love reported the City of Green River sells water from the building and would like to continue. Love said he let them know it would have to be moved somewhere else. Lowell noted he had spoke with Mayor Castellon and Tom McCullough and the construction of the new building for Green River is on time. He asked Charlie when the City of Green River would need to vacated the building on Shoshone Avenue. Charlie noted he would like to have it emptied out by the time of the pre-bid which he is planning for the 2nd or 3rd week of January. A meeting was setup for all

board members to go over the request for qualifications on Thursday, November 18 from 10 a.m. to 12 noon at George Lemich's office.

911/IT

No report given.

Bills & Claims

Lisa Taruffelli presented a disbursement list for approval. The disbursement listed included three bills as follows:

Lemich Law Center	Professional Services/ Legal	\$708.50
Plan One Architects	Professional Services/Architect	\$17,588.97
Heyborne, Radakovich & Company	Professional Services/Accounting	\$695.00

Lowell entertained a motion to accept the disbursement list. A motion was made by Jim Wamsley which was seconded by John Love. Motion carried unanimously by board members.

Old Business

Wyoming Retirement System Letter

Mike Lowell told the board after several phone calls he had asked George Lemich to write a letter to the Attorney General regarding the retirement letter. George told the board he had received a letter from the Wyoming Retirement System which he reviewed with the board and noted he would keep on file. He noted the only issue may be dispatchers vs. call takers. It was noted they would all be communications personnel with no specifications.

New Business

Financial Report

Brad Radakovich reviewed the documents which were handed out to board members. He said each month he will give the board a balance sheet, statement of revenues and expenditures and that same statement compared to the budget. He said if the board needed any other items just to let him know. Lowell informed Radakovich of the funding for the center in addition to the transfer of the 911 monies.

Miscellaneous

Construction Costs

Lowell asked if the budget is about where construction costs are at. Charlie said they had requested bids on a job last week at the college for some labs and bids had not even come close to the estimated cost for the project. He also noted they had received 16 bids.

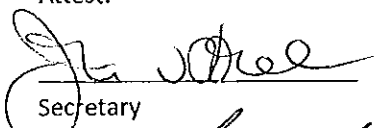
Next Meeting

It was decided by the board members to schedule the next meeting on Monday, December 6, 2010 at 3:00 p.m.

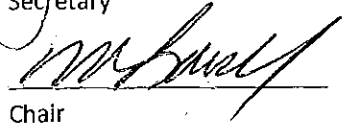
Adjournment

Mike Lowell entertained a motion to adjourn the meeting which was seconded by Jim Wamsley and approved unanimously by the board. Meeting was adjourned at 4:21 p.m.

Attest:


Secretary

Date: 12/6/10


Chair

Date: 12/9/10