

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Final Review of Request for Qualifications (RFQ)
Meeting Minutes
December 6, 2010**

A conference call for the final review of the RFQ with Technology Plus and board members of the Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board was held on Monday, December 6, 2010 at George Lemich's Office, 205 C Street, Rock Springs, WY. Board members present included Mike Lowell, John Love, Rick Hawkins, Lisa Taruffelli, Jim Wamsley, and Rich Haskell. Also in attendance were Jackie Herwaldt, Robin Kizzire, Wauneta Lutes, Lyle Armstrong, Heather Marsh, Clark Robinson and Dwane Pacheco.

Purpose

The purpose of the meeting was to review the final changes to the RFQ with Technology Plus. The updated RFQ packets were handed out to those in attendance.

Changes

Changes were made to the name of the joint powers board as requested. Juvenile Management was added on page 2 and it was noted sex offenders was misspelled.

On page 3 the number of system administrators needing to be trained was changed from four to six.

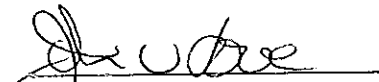
The dates were discussed under 1.4 Schedule of Events for the RFQ and Project Activity. The written questions due date was changed to 12-20-2010.

Under 4.3 Requirements Matrix the following changes were made:


- 1.3 – touch screen was added
- 1.10 – email was added
- 1.13 – supporting the associated applications was added
- 6.1 – changed to optional biometric security options
- 6.3 – deleted from matrix
- 8.30 – it was noted to add touch screen
- 8.51 – change to match 8.49 to include paging, email, instant messaging and unified messaging of units (manually and automatically)
- 8.55 – ICOP was added
- 8.101 – ambulance service was added
- 8.102 – remove wrecker
- 8.119 – added and ability to add words to the dictionary
- 15.9 – removed and re-numbered
- 17.2 – Word added
- 17.3 – to meet Board's Specifications added
- 18.1 – must be password protected added
- 20.16 – added fax and/or email

- 20.42 – added touch screen
- 22.6 – added as well as the office
- 22.8 – pull-down was deleted
- 23.1 – added new and it was noted to remove optional
- 23.7 – added by a preset algorithm
- 24.8 – removed and re-numbered
- 25.4 – combined 25.4, 25.5 & 25.6 into one
- 25.8 – via Word added
- 27.1 – reworded ending to Standard procedure field stop, Interviewee and vehicle information, Officer information, Reason for contact, reason for interview, Location information. and/or additional fields notes
- 31.13 – added currently in use by the departments
- 34.1 – added Adult module, Juvenile module and Sex Offender module
- 37.5 – removed
- 38.0 – NIBRS removed both 38.1 and 38.2
- 39.7 – added with the ability to view and or scroll single images
- 39.9 – added new
- 43.1 – add and before must interface
- 45.1 – and was added
- 46.1 – industry standard mobile devices was added
- 47.1- change agency to agencies
- 49.4 – added web based data-sharing queries
- 52.0 – Fleet Management was removed including 52.1 to 52.3
- 53.1 – took out drop down

Attest:


Secretary

Date: 1/24/11


Chair

Date: 1/25/11

**Rock Springs, Green River, Sweetwater County Combined Communications
Joint Powers Board
Meeting Minutes
December 6, 2010**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Monday, December 6, 2010 at 205 C Street, Rock Springs, WY. Board members present included Mike Lowell, John Love, Rick Hawkins, Rich Haskell, Lisa Tarufelli and Jim Wamsley. Also in attendance was Charlie Van Over, architect; George Lemich, attorney; Lyle Armstrong, Robin Kizzire, Jackie Herwaldt, Wauneta Lutes, Heather Marsh, Clark Robinson and Dwane Pacheco.

Call to Order

Chair Mike Lowell called the meeting to order at 3:16 p.m.

Minutes from Last Meeting

Minutes from the November 8, 2010 meeting were reviewed by the board. Lowell entertained a motion to accept the minutes. A motion was made by Rich Haskell and seconded by Rick Hawkins. Motion carried unanimously by board members.

Financial Reports

Financial reports for October and November 2010 were reviewed by the board. Lowell entertained a motion to accept the reports. A motion was made by Jim Wamsley which was seconded by Rick Hawkins. Motion carried unanimously by board members.

Lisa Tarufelli noted the City of Rock Springs and Sweetwater County had paid their portion of funding for the 2011 fiscal year, however, the City of Green River had not. John Love said he would check on it.

Committee Reports

Executive Director

Jim Wamsley reported 13 applications had been received for the Executive Director position. Lowell noted he would like all those applicants from Wyoming to be interviewed for the position. Wamsley said there had not been a closing date for the applications but suggested to set a cutoff as it had been posted for a month. The board agreed to have the cutoff December 10. Committee members setup a meeting for Monday, December 13 to begin reviewing the applications.

Board members discussed requirements needed for POST certification including psychological and physical exams. Lowell noted everything should be completed when they come out for the interview so they would only have to make one trip. Background packets were discussed by board members and the best way to distribute them. Heather Marsh noted the Rock Springs Police Department will send out an interview confirmation letter with the packet included so they may be filled out in time for the interview.

Benefits

George Lemich informed the board he had contacted Wyoming Association of Municipalities (WAM) and had found a joint powers group health insurance coverage plan. He handed out booklets on the plan to those members in attendance. He noted Plan 1 on Page 4 meets or exceeds the best of all three entities insurance plans. He noted the prescription plan was different as it was a three tier rather than a two tier plan and the vision is optional through VSP. Lemich said only one person can create a plan so benefits could be provided when the Executive Director comes on board.

Building

Charlie Van Over said the building is in the final stretches. He noted he had met with the Building Committee on security issues and would like to setup another meeting next week. Lemich asked if there were going to be panic alarms since there

will not be armed officers in the facility. The board agreed it would be a good idea and Van Over noted he would look into it.

John Love noted the new building for the City of Green River is behind schedule and asked when the latest possible time was they could be out of the building. Van Over noted by the first of February after the contract is awarded.

911/IT

No Report Given.

Bills & Claims

Lisa Tarufelli presented a disbursement list for approval. The disbursement listed included three bills as follows:

| | | |
|--------------------------------|---------------------------------|-------------|
| Lemich Law Center | Professional Services/ Legal | \$1,304.00 |
| Heyborne, Radakovich & Company | Professional Services/Architect | \$225.00 |
| APCO | Personnel Recruiting | \$225.00 |
| Green River Star | Advertising | \$18.00 |
| The Daily Dispatch | Advertising | \$450.00 |
| Plan One/Architects | Professional Services/Architect | \$24,043.27 |

Lowell entertained a motion to accept the disbursement list. A motion was made by Jim Wamsley which was seconded by Rich Haskell. Motion carried unanimously by board members.

Old Business

Technology Plus Conference Calls

Lowell asked board members if they had any questions about the RFQ. No members responded with questions.

New Business

None

Miscellaneous

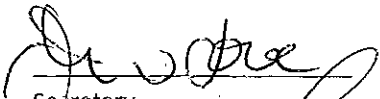
Next Meeting

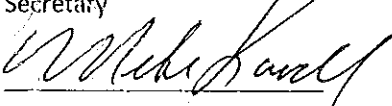
It was decided by the board members to schedule the next meeting on Monday, January 10, 2011 at 3:00 p.m. in the City of Rock Springs Council Chambers.

Adjournment

Mike Lowell entertained a motion to adjourn the meeting. A motion was made by John Love which was seconded by Jim Wamsley. Motion carried unanimously by board members. Meeting was adjourned at 3:55 p.m.

Attest:


 Secretary


 Chair

Date: 1/24/11

Date: 1/25/11