

# Rock Springs, Green River, Sweetwater County Combined Communications

## Joint Powers Board

### Bid Openings

March 16, 2011

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its bid openings on Wednesday, March 16, 2011 at 212 D Street; Rock Springs, WY. Board members present included John Love, Rick Hawkins, Rich Haskell, Lisa Tarufelli, Peg Leininger, Cezanne Brennan and David Halter. Also in attendance was Charlie Van Over, architect; George Lemich, attorney; Clark Robinson and Cindy Bertagnolli. Also in attendance was A. Pleasant Construction, Shepard Construction, C.K. Consturction, Alta construction, M.W. Construction, J.L. Hardy Construction and Circle H Construction LLC.

#### Bid Openings

Cezanne Brennan called the SWC bid opening meeting to order at 2:01 p.m. Charlie Van Over stated the Board will not take action on the bids until they meet at 3:00 p.m. today. George Lemich made a correction to Charlie's statement that the Board will not take specific action until staff can make a recommendation. Charlie Van Over read the following bids:

Bidder	Base Bid #1	Addenda	Bid Security	Resident Status
A. Pleasant Construction	\$2,078,000	✓	5%	✓
Shepard Construction	\$2,103,000	✓	5%	✓
C.K. Construction	\$1,700,000	✓	5%	Non-Residence
Alta Construction	\$1,988,795	✓	5%	✓
M.W. Construction	\$1,874,000	✓	5%	Non-Residence
J.L. Hardy Construction	\$1,965,473	✓	5%	Non-Residence
Circle H Construction LLC	\$2,110,000	✓	5%	✓

On behalf of the Board Charlie Van Over thanked all those who took the time to submit a bid and will get back to them soon. Cezanne Brennan made a motion to recess the meeting and to reconvene in George Lemich's office. George Lemich stated we will reconvene at 2:30 p.m. in his office. Rick Hawkins seconded the motion. Meeting was adjourned until 2:30 p.m.

**Rock Springs, Green River, Sweetwater County Combined Communications  
Joint Powers Board  
Meeting Minutes  
March 16, 2011**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held its regular meeting on Wednesday, March 16, 2011 at 205 C Street; Rock Springs, WY. Board members present included Mike Lowell, John Love, Rick Hawkins, Rich Haskell, Lisa Taruffelli, Peg Leininger, Cezanne Brennan and David Halter. Also in attendance was Charlie Van Over, architect; George Lemich, attorney; Jason Crandall and Rex Welsh of Technology Plus (via phone conference); Ron Thomas, Jim Pobanz and Marty Davis of Motorola Communications (via phone conference); Clark Robinson and Cindy Bertagnolli.

**Call to Order**

Cezanne Brennan called the meeting to order at 2:32 p.m.

George Lemich stated the meeting is a continuous of the Rock Springs, Green River, Sweetwater County Combined Communications Board which had assembled at 2:00 p.m. for bid openings at City Hall in Rock Springs City Council Chambers. The Board then assembled at George Lemich's office to conduct a conference call with Motorola Communications.

**Conference Call**

Ron Thomas gave an overview of where they were at on the project. Ron stated the original change order was for five operator positions and has been amended for three more for a total of eight operator positions to be installed at the new facility. The console system will be shipped to the Motorola System factory to be assembled there as far as they can go. It will then be broke down and shipped to the field. Right now shipping to the field is shipping to the Wireless Advanced Communications (W.A.C.) shop in Casper. The equipment will be stored in Casper until they are ready for the installation into the facility. The staging of the equipment for Motorola should happen in late May, early June. The equipment should be expected to be shipped out of the staging facility by mid-June. Once the equipment has arrived in Casper, Motorola will do an inventory to make sure the equipment has arrived in good condition and has not been damaged. Once the inventory is complete it will be a matter of waiting for the facility to be completed.

Jim Pobanz asked if the Board would be interested in sending someone to verify the equipment and inventory. George Lemich stated the Board will take action to do so. David Halter and Rick Hawkins will be representing the Board in this capacity. Rich Haskell asked if the equipment will be equipped with WYOLink. Ron Thomas stated it will be capable of connecting into WYOLink. George asked when the warranty would begin. Ron stated the warranty would begin 1-year from acceptance or 18-months from shipment.

Ron Thomas stated power at each position, AC power highly recommended to put in at least a minimum of two circuits that are on UTS power to each position. George Lemich asked if this was for a 15 amp service and Ron stated it was. Also suggested if fans, heaters, motorized furniture, etc. are to be used that a third circuit be put in for dirty power.

Ron Thomas stated they are providing 19" non-touch screen monitors with the equipment with the consoles. Jason Crandall proposed 23" monitors. George Lemich stated 23" monitors would be the minimum. Ron stated it would

constitute a change order if we changed the monitor size. George stated we would purchase the monitors from a secondary market if we need to. Ron stated if the 19" monitors will not be used to come up for an alternative use for those funds. Jason stated that would be a credit back then. Ron stated that could be a credit back or something else they could do a no-charge change order. Ron stated he needed to keep the contract straight to what the Board wants and what Motorola is providing.

Ron Thomas stated there will be three 19"x7 1/2' equipment racks to be put in the server room. At each position there will be a CPU and a G-point that will mount up under the furniture. This will be for the position. Jason Crandall questioned putting CPUs at each station. Rick Hawkins asked what operating system would be on each CPU. Ron stated the operating system on the CPU is Windows XP. George Lemich asked if they were running a 10-year old operating system that is no longer supported by Microsoft. Ron stated right now it is supported by Motorola and they will support that XP platform, it's been certified. They are working on getting it moved to another platform but do not know where they are at in that testing and certification yet. George asked how long a period of time will the switch be made and then when it is made will the Board have an expense to upgrade to a new operating system. Ron stated once it is determined the operating system version change throughout the entire WYOLink system then that would be an expense to somebody. Ron will look into the upgrades and email them out to David Halter and Rick Hawkins.

Rick Hawkins asked if the system this runs on is totally separate, it doesn't require internet access does it? Ron Thomas stated it is totally closed and will not have internet access. Rick asked if Motorola installs their own firewall. Ron stated they aren't even attached to our network. George Lemich asked if they approach access to the network. Ron stated they put in routers that would have a T1 connection back to WYOLink. There will be 2-T1 lines required. George asked if there are T1 lines available at the site with that number. Will Qwest be able to provide those services? Charlie Van Over asked Rex Walsh what he found out. Rex stated we can get T1-7s up there. That part of the scope we did not address as far as Motorola providing T1s. Rick asked who provides the T1. Rex stated he was assuming the Sweetwater Combined Powers Board. George stated that would be 2-T1 lines that would need to be budgeted just for the radio system. Jason Crandall stated that would be a combined total of \$7500. Rick asked Jim Pobanz if WYOLink paid one way. Jim stated that WYOLink does support the cost on that. That's what they've been doing across the State. Jason asked about the directional cost. Jim stated he would have to get a clear answer on that. George asked that Jim provide the Board with a clear answer.

Rick Hawkins asked who has an MCC 7500 running in Wyoming right now on WYOLink. Jim Pobanz stated the police department in Rawlins. George Lemich asked how many extensions they had. Jim stated they had two positions they are running right now. Rex Walsh asked if the MCC 7500 system was an IP. Jim stated it was. Ron Thomas stated the reason why we have our own network going into WYOLink is because of security. George asked who ordered the T1s. Jim stated you need to call Marty Davis. Give Marty advanced notice when you are ready so they can get everything arranged. George stated he is quite concerned about Qwest not having adequate equipment or have adequate switching in the communities to support some of these needs. We need to be in contact with Qwest to coordinate this as soon as possible.

George Lemich asked what additional type of resources they need. Ron Thomas stated they have control stations they are putting in. Prior to completion of the building being completed they would like to walk the building as they have to run an antenna line up to the roof. George asked if tower height had been sighted and do they know what specifications. Ron stated they have not. George asked when the engineering would be done so they could approach the city, planning and zoning for the construction of the tower. George asked if anyone had actually gone to the building

and sighted the tower to the necessary repeater sights. Ron stated he had not. He doesn't even know where the building is located at this time. George stated before we remodel the building we need to make sure we can hit our antenna points. Ron stated he was not concerned with 100' tower because its RF system is designed to work with mobiles on the street. Rich Haskell stated they needed to look at Green River and see what we are talking about as Green River sits in a hole. George stated Green River is a very large hole completed by a river and ages of the erosions. George asked Motorola for a date on when they would do the engineering in the field at the building to determine whether we can hit all applicable sites. Ron stated he will have to get with internal Motorola to find out a date. Ron stated this was the first time he had heard about a tower. George stated it was his understanding that Motorola specified the tower. This should not be the first time you have heard about this. Ron stated this was the first time he had heard about the tower.

George Lemich stated in order to reach the WYOLink site you have to reach Aspen Mountain was his understanding. Rick Hawkins stated if WYOLink goes away they need to have the radio for backup. George stated they would have to assume that WYOLink will fail in the event of any significant catastrophe. We do not want to be short of radio capacity to reach those necessary repeaters. Jim Pobanz asked if they were talking about the conventional side or the trunk side or both. Rick Hawkins and Rich Haskell stated both. Jim stated they were to reuse the existing facer repeaters as from wherever they are located now into the system. It was not proposed to have a backup for the radios at the facility. It was only proposed to have a backup for the trunk system. Marty Davis confirmed that's the way it was designed. Jason Crandall asked if there was copy of the design they were talking about. Marty stated the description was supplied as part of the proposal. Jason asked if they did red lines, point to points, frequency, all the channelization. If that was all done with the design then these discussions right now where this facility is at should be mute point. Marty stated he didn't believe anything has changed as far as frequency of the existing system and he didn't think any discussion has been done on that. It was just a matter of moving the patrol lines. As far as the trunk system on the WYOLink those frequencies of the surrounding sites are fixed and the patrol stations are on those frequencies so that's all we would need there.

George Lemich asked Motorola for a summary of where they were at on the issue of the tower and their ability to meet the WYO line and over the air transmission requirements of the board. Marty Davis stated he would have to get with internal to find what they can do there. Marty stated it wasn't in any of the change orders he has. George stated he was confused that Marty was using the words "change orders." George stated he is hearing them say at one point it was designed this way and that it was part of the package. Marty stated he never said the tower was never part of the package. This was the first he had heard of the tower going up and it wasn't in any of his documentation or change orders. Marty stated he would look into that part. Jim Pobanz stated it was never discussed in the proposal to put a tower in. Jason Crandall stated we weren't asking them to put the tower in. What George is talking about is the capability of utilizing this facility in a trunking capacity and how you're mitigating and moving that signal around. If your design included putting the antennas on the roof of the building he doubts highly that the tower will be an issue considering it will be a little bit taller. We are asking how Motorola is planning on getting around. George asked what your failure modes are. What is your backup? Marty stated the control stations would be the backup. Marty stated he assumes someone has run coverage maps of where the main tower sites, where they cover so that you have communications in Green River. George stated that is what they are asking for is coverage maps. Show to the Board in the event of a failure of WYO line transmission that there is redundancy in the system sufficient to hit all points that are necessary for communication by this board. Marty asked if that included the conventional channels. George and Rick stated yes. Marty stated he will have to get with internal on this. Marty stated there was nothing in their proposal to change how you talk on your conventional now other than moving the WYO line links from your existing consoles to the

new facility. George stated you do realize there are three different radio sites located in two different municipalities that are 15 miles apart that are being consolidated to one new site. You were not aware of that? George asked what backup Motorola had at this point. Marty stated they had backup on the trunk system only that they designed in. They have not designed any backup in addition to what you already had on your conventional side.

George Lemich asked what the completion time was once you have furniture installation. Marty Davis stated once they get in to install the console equipment and we install back room equipment and lap positions, two weeks there in case something goes wrong; to configure the consoles, a couple of days. Training needs to be done, another week's worth of time; from start to finish two months outside.

Rick Hawkins asked at what point do the four wire circuits get moved and who does that to our conventional stuff now. Marty Davis stated you would have to make arrangements for the four wire circuits to be put into the new building and cut over from wherever they are going from. Get with Qwest or whoever our circuit provider is.

George Lemich stated the Board has discussed having a soft opening which will allow utilization of this center. Who is going to take the initiative then to determine if the half cap is possible? Marty Davis assumed whoever the Qwest provider is. George stated Rick Hawkins will make the call.

George Lemich asked when Motorola would be available to do an onsite inspection and look at the building to make sure this facility is adequate. Ron Thomas stated he doesn't know what the status is right now. Jim Pobanz stated Barb actually did do a walk through there. George asked if at that time anyone looked at the coverage maps or anything else? Jim stated he didn't think at that time. Marty Davis stated he did look at some coverage maps from the SWCSO maps, which uses the WYOLink sites. George asked that the maps be provided to Rick Hawkins, David Halter, Rex Walsh, Jason Crandall and Charlie Van Over. Marty stated he would send them to Ron Thomas and that Ron would provide the maps.

George Lemich asked the Board if they had any other questions for Motorola. Rich Haskell asked how do we get the equipment from Casper to the facility and who's paying for it. Jim Pobanz stated the equipment will be delivered from Casper to the new facility by Motorola W.A.C. and that is the part we pay for. George asked what type of advanced timing Motorola needs to trigger your two entries onto the building, how much lead time. Ron Thomas stated obviously as much as you can give us, but if you can give a couple weeks they could prepare the shop for the first trigger. The second trigger a little bit more advanced notice when the furniture is going in; at least a couple weeks. Charlie Van Over stated the contract completion date of the building is scheduled for October 27. Furniture will probably go in about three weeks to a month prior to completion. Ron stated he will prompt the shop and everyone for an install for sometime in October probably to get in early for the cables. The console install by Nov. 1 or around there. George asked for an operational date. Ron stated if they can get in there by Nov. 1 it will be done and operational by Dec. 20.

Rick Hawkins asked how the circuits get back to the logger. Do they come through the radio CPU and go back to the logger or are they separate lines? Ron Thomas stated for the conventional radio channels and for the trunk groups they all basically are on the network and they will go into a computer that's in the backroom called an AIS. The AIS will feed the nice IP logger and it will all be recorded back there. If you want to record each opposition right for select audio or mic that audio will have to come back to one of the network cables that you are putting in and that will go to a track on the analog recorder. The radio is network opposition just like the phone will be a track on the analog recorder. There will have to be a wire from the opposition into the backroom. George asked if they were talking about an analog recorder off of a digital system. Ron stated he is assuming we have two of them. They are providing an IP logger to

record the radio traffic, both conventional and trunk. George asked Ron to define an IP logger. Ron stated an IP logger is basically a server that takes IP audio and converts it to analog and stores it. It does not do any analog recording as far as taking analog input.

Rick Hawkins asked how many client licenses does it come with for inform. How many can be on listening and recording at same time? Ron stated if it is one IP logger it would be one license for scenario replay. Rick asked if they had instant recall somewhere. Ron stated instant recall recording is done at the opposition on the OP CPU. Rick asked how long it stores them. Ron stated it depends on hard drive space but he's seen it store several weeks' worth. Rick asked if they are available from a supervisor position. Ron stated no, they're local only to the opposition and they are not stored so you can pull all the logs off. Rick asked if he can make a copy of the audio or not. Ron stated you cannot do it on a computer, no. You'd have to play it back and record it.

Geroge Lemich asked for any other questions. George thanked everyone. The conference call ends at 3:45 p.m. There was discussion on the conference call with Motorola.

Rich Haskell asked Mr. Chairman to move on with the meeting.

#### **Minutes from Last Meeting**

Minutes from the Regular Meeting on February 28, 2011 were reviewed by the board. Mike Lowell entertained a motion to accept the minutes. A motion was made by John Love and seconded by Rich Haskell. Motion carried unanimously by board members.

#### **Financial Reports**

The financial report for February 2011 was reviewed by the board. Mike Lowell entertained a motion to accept the reports. A motion was made by Rich Haskell which was seconded by John Love. Motion carried unanimously by board members.

#### **Committee Reports**

##### **Executive Director**

Rich Haskell passed out a memo regarding the committee members' meeting that took place on March 7, 2011. The three choices that are in the memo are the committee members' choices of individuals that they need to interview. Rich stated that he was just advised by the Chairman that one of the finalists, Cathleen Jones Gooding, has just dropped out due to employment somewhere else. Rich stated it was sad to have Cathleen drop out as she was an awesome candidate. It leaves two individuals left to interview. There were four individuals at the beginning, but they didn't see the need to add a third person to interview as the fourth individual was disqualified. Rich would like to bring the two finalists in on April 19 and interview both finalists on April 20. They will have a report for the Board at the next Board meeting. The finalists will be interviewed at the Fire District. Mike Lowell asked Rich if they were going to take care of the travel and hotel arrangements. Rich stated they would take care of the arrangements.

Rich Haskell passed out a sheet on Sheriff's letterhead. It had one of the applicant's we did not receive contact information back on, so the person who did the background checks at the SO contacted the individuals that did not send anything back and gave the results of that individual. Mike Lowell asked if there were any questions to the Executive Director Committee. There were no questions. Mike entertained a motion to approve the two

candidates to be interviewed by the Executive Director Committee and we'll pay the bills for whatever we need to pay. A motion was made by Cezanne Brennan and seconded by David Halter. Rich asked for further discussion. Rich proposed to have Cezanne Brennan and Rick Hawkins as additional persons to help on the oral interview board. Mike made a motion to that amendment and asked if anyone had any problem with the additions to the oral interview board. Motion carried unanimously by board members. Mike wanted to bring up one more suggestion. Mike would like George Lemich to sit on the oral interview board from a board's legal prospective. Also, Mike stated if anybody wants to sit on the oral board feel free to do so or if you have any questions write them down and give them to Rich Haskell to present.

#### **Benefits**

None.

#### **Building**

Charlie Van Over stated we had a successful bid opening. It was very competitive. C.K. Construction is the apparent the low bidder. C.K. Construction is a non-resident. Charlie stated he will do some additional investigation if the Board would like. Charlie stated he did require the bidders to give their major sub-contractors. It appears all the sub-contractors are all out of state. Charlie stated Alta Construction, the low bidder in Wyoming, did not complete the IT portion of the bid. There was discussion on C.K. Construction's experience. Charlie stated he had worked with C.K. Construction on a project with the DOT in Pinedale. The quality of work was very good. The project management part was horrible. Charlie stated they were the low bidder on the Big Piney Recreation Center about a month ago. However, they did that as a resident contractor. Charlie found out that the State had suspended C.K. Construction's resident certificate so that cancelled through the amount and didn't consider them a resident bidder any longer and then they lost the bid with that 5%. Charlie stated C.K. Construction is currently working at the County Courthouse on the new courtroom. Charlie stated he visited with Mr. Radakovich on this project and he said the project is going very well.

Charlie Van Over stated that John Love per the City Council in Green River is requesting a letter from the Board that they waive the building permit fees, dump fees for demolition materials and water tap hook-up fees. George Lemich asked if the letter should be signed by the Board and John stated yes. There was discussion on selective tree and stump removal, fencing and post removal and demo of the sidewalk and new parking lot. John stated it was the City of Green River's property. John stated to the Board they had their word as property owners that they will repair the property when everything's done.

Mike Lowell stated the bid is \$1,700,000. There is \$1,000,000 in the construction budget. The software issue is going to be \$1,300,000 to \$1,500,000. We've got to bring these amounts down. We can't go back and submit another package to the individual communities for \$4,000,000. Nobody's going to take that debt on over the time needed to get this project done. Rich Haskell asked as a Joint Powers Board are we not eligible to apply for a lot of grants that as individuals we couldn't. George Lemich stated we could. George stated the only thing you can do as a Joint Powers Board is you can attach certain bonding authority. You have to initiate some basis of charging for those bonds back to the respective municipalities. George stated he will look into this with the bond council to see if we can cut the shortages. George stated we could also work with Kristina. John Love asked is there a certain point in the collection period we can petition to extend it for another project. George stated you can. You have to go through a voting process. The County Commissioners are working with the mayors of the two cities of doing a reformation system on how to design future projects. Mike would like to

propose to the individual communities somewhere between \$600,000 to \$700,000 in the next coming budget year which would put us around \$1,800,000 to \$2,000,000. We have to present those budgets within the next 30 days. Mike stated at \$1,800,000 we're still looking at some software that will need to be dropped such as records, records management and part of the jail module; whatever it comes down to make our center open. Rich Haskell stated we need to apply for grants. John stated we need to get something from Homeland Security for the combined dispatch. Mike stated the proposal to the communities was an additional \$661,000. We haven't proposed this amount yet but this was the proposal that was suggested. We can raise it to \$700,000 which will give us \$2,100,000 to add to the \$1,000,000 we have which was \$3,100,000. Clark Robinson wanted everyone to be aware on the grants we cannot attach any federal Homeland or FEMA money to the location of the building because it does not fit their guidelines. Clark stated he can do software grants and anything that doesn't involve infrastructure to this facility. Rick Hawkins entertained the motion from either of our software vendors to get some type of proposal from them about combining and what they would do before we have to select. Mike stated the Board can add software packages in stages. What software do we need to open the doors? Rick stated you need two software packages. Mike stated we don't need a lot of the other things. John stated we need to get everything done at once. If we start piecing it, two years from now we may not want this one anymore and have to go through the whole process again. Rich stated he agreed with John in that we need to apply for the grants. Rich asked Clark Robinson if he could handle the grants. Clark stated he could do a lot of them. Mike stated we need to trim the construction budget down some. We need some money left over for software. Rich stated we need to leave the building alone as is and skip on things like fences and outside items. If we start skipping on inside the building itself we will kick ourselves down the road. Mike agreed. We can leave some outside security suffer until we can catch up. David Halter asked if we had money budgeted for fiber access. Installation cost. Mike stated he felt it was a good idea to contact Krtisina Marshal so we know what's going on with the grants. We can't afford to pass this resource up.

Mike Lowell stated he will talk to Lisa about the budget that we will ask for approximately \$700,000 from each city in the coming fiscal year budget. That should give us enough time. Nobody will ask us for money before July. They will have \$1,000,000 to work off of. Charlie Van Over stated what we would have to do is award the contract for the bid amount and then make changes to that contract based on whatever we decide to take out and reduce the contract amount. Charlie stated the problem is when you start making changes after the fact is you get a whole less back than what the real value is. Rich Haskell stated part of the contract says that all the people that are going to come up and work on this building will be in compliance with state law with their vehicle. Rich stated they are not in compliance at the courthouse right now. That has to be part of the contract. The problem is we have to make our own people stay in compliance so we need to make sure the workers stay in compliance.

#### **Conference Call with Jason Crandall & Rex Walsh**

Jason Crandall stated the earlier telephone conference with Motorola was scary. Jason stated one thing that he was unclear about was the fact that the system was going to show up on site WYOLink capable. Jason stated he is not sure what kind of software the Board had bought. Jason stated the nice recording system Motorola was talking about is a dinosaur. It's a 20-year old system. Jason stated he was confused on what Motorola was proposing. The nice system they were supposedly proposing should have all of those capabilities built in. Jason stated what he thought the system Motorola was proposing is just a basic option package which has the storage center software, which has all of these things in it. Jason also stated he would not hold his breath to Motorola's timeframes. Rick Hawkins asked Jason if that Motorola priced a call focus three. Jason stated he didn't. Rick



stated he didn't either as that's what they currently have. Jason discussed how Motorola went to our systems and took snap shots of the channeling. Jason stated they should have already known that. Jason stated they shouldn't have to be taking screen shots of something. What does the channeling have to do with the system? That's really not the main focus. They really haven't tested this facility. There are other things that play a role in that signal. Mike Lowell asked Jason to fax all their concerns to George Lemich so they can bring these issues up to Motorola. We can use it as a talking point. Rex Walsh asked the Board if they had received a list of materials, what they are actually sending. Jason stated he would not send anybody to Casper to look at the equipment. Jason stated not to go look at or accept the equipment until it shows up on the site. It is Motorola's responsibility to deliver the equipment safely to the site. Jason stated Motorola just wants someone to show up and sign off. Jason was asked to look at the Motorola proposals. Jason stated he can also call Qwest.

There was discussion on where Jason Crandall and Rex Walsh were at with the software. Rex asked that the Board let him know as soon as possible what available dates would be good for them to come out and look at a couple of sites. Rich Haskell asked what we are looking at with prices not counting the conversions. Rex stated we are looking at approximately \$1,000,000 to \$1,400,000.

Rex Walsh asked who we contact as we start to get the data available to each vendor. Jason Crandall stated we will need samplings of each of the systems in a data model. George Lemich stated we will also need a confidentiality agreement from the vendor with the information being shared to be protected and secured. Rex stated they will take care of doing that.

**Bills & Claims**

Lisa Taruffelli presented a disbursement list for approval. The disbursement list included the following bills:

The Green River Star	Advertising	\$18.00
Heyborne, Radakovich	Professional Services/Accounting	\$175.00

Mike Lowell entertained a motion to accept the disbursement list. A motion was made by Rick Hawkins which was seconded by Rich Haskell. Motion carried unanimously by board members.

**Old Business**

None

**New Business**

Mike Lowell stated both Jason Crandall and Rex Walsh suggested the Board not hire IT personnel at this time. Everyone was in agreement.

**Audit**

George Lemich stated there is a need to provide an annual audit. George stated we have to contract that with an accounting firm. We need to have an independent auditing firm do the annual audit.

**Whistle Blower and Conflict of Interest Policy**

George Lemich stated at an appropriate point in time it will be necessary for the Board to adopt some specific Board policies in addition to an Employee Handbook so we will have personnel policies. George stated the two most important policies are Conflict of Interest and Whistle Blower policies. George stated the Whistle Blower policy is made necessary by grant monies and we have to provide a means by employees or someone else who

can provide confidential information to the Board disclosing fraud or misappropriation of money. George asked if you have examples within your agencies bring them forward and the Board will make use of them. We will need to do this the beginning of July.

Rich Haskell stated we will have to address in the policy manual Social Networking. George stated we will also need to address an Internet policy.

### **Bids**

Charlie Van Over asked if they were going to go over the bids. Mike Lowell stated he will submit Charlie's conventional bids as part of the budget package to give them an idea so they will know the reduction and where we are at. Mike asked if we need to entertain an motion to go forward with the project with C.K. Construction. George stated we told the bidders that no action would be taken at this time. David Halter stated he was concerned about the bid amount, how low it was. Did they do their research or did they just throw a number out? Charlie stated he will do research on past performance that has been done by C.K Construction. George asked when we have to give approval to the bidder. Rich Haskell stated we have 30 days. That's how long the price is good for.

### **Miscellaneous**

#### **Next Meeting**

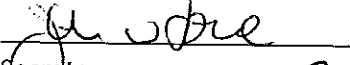
It was decided to have the next meeting at 3 p.m. on April 6, 2011 at Castle Rock Ambulance Service; 1480 Uinta Drive; Green River, WY.

Rich Haskell wanted to go on record that as a board member and taxpayer I have a real problem paying \$1,700,000 renovating a building that is already standing in order to use it. Cezanne Brennan also agreed. Cezanne stated she did not realize that Green River Council said you have it in Green River or we're not going to be in it. John Love stated they put together a cost estimate based off the cost estimate they did and just to use this building will cost approximately \$263,000. George Lemich also went on record this was also a great concern to him, that we do not own that building. George stated the amount of money invested in making improvements in this building may or may not be our building at the end of the 5-year lease. That is a concern. Rich stated, correct me if I'm wrong but we could build a new building with what it would cost us to renovate this building in Green River. Charlie Van Over stated the new building would be smaller in size but we could organize it much more efficiently. Also with the different site we may comply with Homeland Security in their location requirements which would make grants more available. Charlie stated all we have is a concrete floor, some poorly constructed walls and a roof. We're putting about \$80,000 into the structural system to make it comply with seismic requirements and to be able to hold the roof top units up that we are putting on the roof. Rich stated he wanted to be on record that he has a real problem with what the board is doing. Cezanne asked if we could move the building location at this point. John stated if we move it to the jail site Green River is out. John stated they don't want the county to move anymore out of Green River as Green River is the County Seat. John stated the current mayor of Green River is absolutely adamant that nothing moves out of Green River. Rich stated the basic problem is this is not the county. This is a Joint Powers Board that has combined three agencies together. This has nothing to do with the County Seat. John stated he understood that. Rich stated he just wanted to be on record. Mike Lowell stated the agreement requires us to build it in the City of Green River. Cezanne asked if we were stuck then. Mike stated we're never stuck. There is a procedure to remove yourself from the agreement. That process is one year long.

**Adjournment**

Motion was made by Rich Haskell to adjourn the meeting. Motion carried unanimously by board members. Meeting was adjourned at 5:15 p.m.

Attest:

  
Secretary

Date: 4/16/11

  
Chair

Date: 4/6/11

**APPROVED**

**Rock Springs, Green River, Sweetwater County Combined Communications  
Joint Powers Board  
Meeting Minutes  
March 31, 2011**

The Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board held a Kick-Off & Design Review meeting on Thursday, March 31, 2011 at Fire District #1 at 3010 College Drive; Rock Springs, WY. Board members present included Mike Lowell, John Love, Rick Hawkins, Rich Haskell, Peg Leininger, Cezanne Brennan and Jim Wamsley. Also in attendance was Charlie Van Over, architect; George Lemich, attorney; Jason Crandall and Rex Welsh of Technology Plus; Ron Thomas, Jim Pobanz and Marty Davis of Motorola Communications; Andy Bellendir and Mike Mullarkey of Wireless Advanced Communications; Clark Robinson and Cindy Bertagnolli.

Mike Lowell opened the meeting at 9:23 a.m.

George Lemich passed out the meeting agenda. George stated that by the end of the day everything that is designed into the system and how it interfaces will have been discussed so we can go forward. The discussions should be open and questions and answers are expected.

Ron Thomas went over the meeting goals, agenda and the project team and their responsibilities. Ron stated he is the project manager and would be the point of contact at Motorola.

Ron Thomas gave an overview of the General Project Scope for the MCC 7500 Console System. The MCC 7500 will have a total of 8 positions. The original contract was for 5 positions. Three positions have been added on. George Lemich asked if we were using the full capacity of the MCC 7500. Ron stated as far as the function and features the answer is yes. As far as capacity we are not using full capacity. George asked if we could use the additional capacity to suit the Board's needs. Ron stated he would find out. George asked during these discussions is we could discuss those additional capacities.

Ron Thomas discussed the Nicelog recorder. Does Sweetwater 911 have the Nice recorder now? Rick Hawkins stated they have Nice Call Focus 3, two of them. Ron asked if they were running in form. Rick stated they were. Ron stated if that's the case the Nicelog they have proposed for the radio recording could be integrated so that your Focus 3 analog recorder and IT recorder looks like one large recorder. Ron stated in order to do that our consoles are on a closed network for Wyoming to the WyoLink network. Ron stated the Focus 3 recorder is on a county network and those two networks cannot be connected together directly. They have to have a firewall. In order to do the integration you need a firewall and a switch.

George Lemich asked if the logging recorder for the radio traffic at each of the eight operator positions will the operator be able to replay traffic from that position or are they going to have to physically go to another location. Where does the instantly recall recorder play back to? Ron Thomas stated they will play back operator position, that the MC7500 software is running on. Each operator position will have its own independent recall recorder. Rick Hawkins asked how much space is allocated on the hard drive. Ron stated it depends on how long the conversations, a couple weeks. Jason Crandall asked when you are in fall-back operation are all eight operator positions functional. Ron stated absolutely.

George Lemich asked if they could see a signal flow chart that identifies the signal flow in and out through the various resources. Marty Davis stated he has a flow chart that shows the system diagram, not the master sites.

Ron Thomas discussed the backup WyoLink Trunk System with four consolettes. Each of the consolettes are capable of eight mobile channels. We could put multiple top groups into each consolette or if the new site can hit some of your existing repeaters we could put some conventional channels in. Ron stated the restriction is that the radios that are being hooked into the system on the tower that is being proposed at the new site has to be able to hit the site. If it cannot hit the site then it's like a mobile in the field.

Jason Crandall wanted to make sure we were clear that fiber connection is not currently part of the proposal. Ron Thomas confirmed this. Ron stated if he is asked if something is in the proposal and he states "can be" then it is not in the proposal. Ron will write this out.

Ron Thomas stated the cap on the 20 conventional is what we have capability. He thought in the proposal there was 17 either control stations for consoles or conventional channels coming in. That gives three unused ports for three other conventional channels. Ron stated in order to hook these 20 stations up and connect them they are providing a control station combiner. It will take all 20 channels that the system is capable of combined and on that tower they need two antennas. George Lemich asked if there would be any impedance loss in doing this and how much loss of overall power. Ron stated absolutely. You would have impedance loss, possibly up to half the power loss but he will look up that information. George stated his concern was that we have some great distances in Sweetwater County to cover. Ron stated with this proposal we can look into what you want to do, but these four control stations that were put in with backup on the trunk system only. Ron stated if he could get a verbal on the trunk system from the parking lot at the new facility the control station will work. But for your other conventionals we haven't looked into that and that needs to be done. It could be that we want to put in remote control stations so it's on the other side of the mountain that can talk to repeaters on the other side. Right now, this is not part of the contract. George asked the Board if there is intended traffic that is not on WyoLink. It's going to be on conventional channels. We need to make sure we can access those conventional channels from this location. Has that been plotted at all? Ron stated no. The only thing that has been done was that the radio circuits from each of the radio towers that are in use with each radio that will be used in the system be brought back to the new facility. That is how they will access them. George stated they also wanted to monitor failure modes. Ron stated the only intent with the project was to talk on the WyoLink system. There was no discussion on backing on the conventional.

Ron Thomas stated in the system they found two desk sets or remotes. One was at Rock Springs that will handle three channels and the desk set at Green River had one channel. In order to make those desk sets work on the new console system they added audio bridges to the system to accommodate those two desk sets, one controlling three channels and one controlling one channel. Ron stated they needed more audio circuits from those desk sets back to the new facility to make them work. One of the desk sets is a 2-wire that can be converted to 4-wire. The second desk set that's in Green River, they have no idea what it's like. It may or may not be converted and it will have to be replaced. The replacement is not in the contract.

Ron Thomas went over what each operator position consisted of. There was discussion on the operator headsets. Ron stated there are no headsets provided in the proposal.

Ron Thomas stated the operating system is Windows XP. Ron stated the reason they have to use Windows XP operating systems is every MC7500 console on the WyoLink system has to have exactly the same operating system on it, if and when WyoLink ever goes to a different operating software that will be covered by the WyoLink system. Jason Crandall wanted to clarify any XP problems will be WyoLink's responsibility. Ron stated any XP problems under warranty will be Motorola's problem. Jason asked if there was a reason why the towers were at this location. Ron the cables were not that long and that he was running power wires through and also USB. Rick Hawkins asked if we could run the cables for them. Could we run them through the backroom? Ron stated there is equipment that would extend fire wires and USB and audio cables to that backroom. Ron stated if you want to extend the cables that would be in addition to the project. Rick asked about bringing the CPUs in and putting them in the CPU rack. The plugs are already there rather than having Motorola design them in. Rick stated they would take the specs just like Motorola put them. Ron stated he had no problem if he thought you can make that happen. Jason stated he knows it can happen and has seen it happen. Ron stated he was worried about audio, being able to extend the monitor or the CPU. Ron stated in order to get audio into the recording software on that CPU he has to have an audio output from the G-point. Rick asked if it would be one connection. Ron stated he would need one for the G-point radio, one for the phone and one from the CPU back to the opposition for the desktop speakers. There was discussion on the software based dual IRR. There was discussion on putting the CPUs in the backroom. Ron stated under the warranty Motorola would maintain the computer and opposition in the backroom.

Rick Hawkins asked with the non-touch LCD that the keyboard be taken away. Ron Thomas stated the keyboard will not be used for general dispatch. The only thing the keyboard is used for is maintenance. The keyboard will sit on top of the CPU. The only thing you will need to use is the mouse.

Ron Thomas stated each opposition will have a dual foot switch. One pedal is for monitor and one is for transfer.

Ron Thomas stated Encryption is in the system. Each CPU will have an Encryption card in it. The Encryption in this system is all the way to the CPU.

Ron Thomas stated if we still wanted the Dual IRR to let Motorola know.

A break was called for.

Ron Thomas stated the new MC7500 console can only do 4-wire tone control audio. Ron stated every radio needs to be connected back into the MC7500 console to be converted from 2-wire to 4-wire tone control. Ron stated he recommends this because we're combining three dispatch centers together into one new one. Between now and the November 1 start date that conversion of changing out the links audio wise from 2-wire to 4-wire tone control you could bring that into each of your existing dispatch centers today. The cards that control your channels on your gold elite are 2-wire. On 4-wire they can do both. If you do this, and everything coming into your existing dispatch center today is 4-wire tone control, all we have to have is a parallel link or hook-up you provide from the site to the new facility as 4-wire tone control. Ron stated he can put in the new equipment, get it all up and operational and Motorola will be parallel with those three centers. At that point we can test out the new equipment at the new dispatch center through (example) the Rock Springs Police Department and they can move in and start dispatching or can hold off until everything else is ready. It will also give you back-up. We can start the process of converting all channels to 4-wire tone control audio as soon as possible. Mike Lowell asked if that was our responsibility. Would we notify our Motorola partner Wireless Advanced? Ron stated yes. George Lemich asked who was currently running at 4-wire and what is

running at 2-wire. Mike Lowell stated we are all the same. George stated we will be able to test from the new facility later this afternoon.

Ron Thomas discussed the link requirements. Ron stated WyoLink does not use a redundant link. They only require one link that is paid for. Ron stated he has the names to coordinate that with. Ron stated we didn't have to worry about the link or the coordination of that. Jason Crandall asked for how long. He thought it was for two years. Ron stated nobody gave him a time period and that he would look that up. Ron stated if that link does fail you will be running on your local conventional channels or control center. Andy Bellendir asked in the proposal as it sits right now is there enough audio bridges to fill all three or would you have to add some. Ron stated they have enough for 4-circuits, three from Rock Springs desk sets and one from Green River. Andy asked who fires up WyoLink to get that T1 line. Ron stated Motorola would. George Lemich asked who would deal with Qwest. Ron stated that would be either up to you or you could go through Andy. George stated that Jason has been working with Qwest on some telephone and other issues. Ron stated something has to be coordinated. Jason stated he would need to get some costs from the vendor. This is a substantial piece of the project. This needs to be started now. Andy stated they would have to do site visits and look at every of the end points or the source that they will be connecting back into the system. Mike Lowell asked Ron if they would be handling the T1. Ron stated they would.

Ron Thomas went over a general timeline for the project. Equipment has been ordered and it is being shipped to the staging area in Illinois. Staging will happen in June. Ron explained the staging process. When the staging process is done the equipment will be shipped out to Casper, Wyoming to be stored at the WAC facility until the facility is ready. This equipment should ship out of staging in July. Ron stated he was not sure who wanted to take this task on, but we need to do an inventory once the equipment gets to Casper so we can verify what's there and if the equipment is damaged or not. Jason Crandall asked why the equipment needs to be in Casper. Why don't we do this when the equipment gets on site? Ron stated the equipment needs to be in Casper for storage purposes until it needs to be moved to the new facility by them. Mike Lowell asked if a representative from the Board and Wireless Advanced would go to Casper to inventory the equipment. Ron confirmed this. It shouldn't take more than half a day. Ron stated once the equipment is installed and operational at the new facility they will go through every piece to make sure it all matches. John Love asked when the warranty starts. Ron stated the warranty will start upon system acceptance. It is projected to be in December for one year.

Ron Thomas stated the building should be ready for install the first of November and audio and T1 links installed by November. Ron stated the new facility, including training, should be operational by December. Jason Crandall asked if the delivery of the inventory was on a payment schedule and if that's why it's so early. We're talking three months early. That's driven by a payment schedule in the contract. Mike Lowell stated they have to store the inventory in Wyoming because Wireless Advanced meets two criteria's, the tax structure and also it meets the Wyoming State Statute as defined by a company who does business in Wyoming. It's an important deal here in Wyoming.

Ron Thomas stated any item on the milestone payment section that has an \* by it means that he needs a signature from someone that that milestone has been met. Ron stated once the milestones are reached and completed then he will send the bill.

Ron Thomas went over the project payment milestones. Ron wanted to identify who the single point of contact would be. Mike Lowell stated the contact person would be Charlie Van Over.

Ron Thomas stated in order to keep the project on time and budget we need to complete all tasks on time. Ron stated he assumes they could have site access on November 1. Charlie Van Over stated site access is scheduled for October 26.

Ron Thomas stated he assumed the power cords were going to be underneath the floor. Charlie Van Over stated predominately. Ron stated he would like whoever is in charge of putting together the building spec that he would like to get with them on the power requirements so that the contractor knows what needs to be done. Ron stated it would be cheaper to do it now than later. Jason Crandall asked Ron if they have a standard document they could send him. Jason stated the specs for the construction are done. Jason stated if something doesn't meet their specifications they could do an addendum to that but if they have something they can send us that would be fine. Ron stated one of the things they are required to do by Motorola prior to installing any equipment in any facility is a site audit. It is also referred to as an R56. This audit basically goes through and checks the power, surge, grounding, space, lighting, everything, and lays out the requirement for national code. Jason asked if Ron could send him this document. Ron stated he has a person who will be available next week that can come up and look at the facility and do a report on it and say here's what we see. Jason stated from next week to October is going to be night and day. It won't benefit anybody. Jason stated we could send what has been proposed and spec already and what is planned for this construction. Jason stated the building is gutted right now. Charlie Van Over stated when they go and look at the building this afternoon Ron can make the decision whether it's worth the time to send someone out next week to do the report. Ron stated he will look at the building and make a decision. George Lemich asked if this cost is included in the current proposal. Ron stated he will have to do a pre-audit before we stall the install and do a post-audit after to make sure it happens. George asked if you can do a pre-audit based on the plans. Ron stated the plans do not show where the grounding is at. It doesn't show cable runs and it doesn't show surge protection and that type of thing.

Ron Thomas discussed the removal of old equipment. There is no removal of old equipment in the proposal. You will need to think about what you want to do with the old equipment. Jim Pobanz stated you may be able to sell the spare parts.

Ron Thomas went over the implementation review.

Ron Thomas discussed on-site training. In the proposal there are three training classes. From a user standpoint it should be an easy training session. Ron stated admin training is set up for one day, 8-hours with a maximum of four attendees, but he is not going to hold us to that number. Ron stated he will need all eight oppositions for the user training. Jason Crandall asked if training was prior to project completion. Ron stated it was prior to cutover. Ron stated training will be done before system acceptance, probably will happen the first part of December. Jason was concerned about shutting down all the dispatch centers for training. Ron stated they would work around that. Rick Hawkins stated it shouldn't be a problem.

George Lemich asked if Qwest can do the split hairs on the circuits that are here in this area. Ron Thomas stated the circuits have to be changed to 4-wire tone control. George asked if Qwest in this area can do this on that Erickson switch. We have an outdated Erickson switch at the central office. George stated he is not convinced Qwest can do this. Jason Crandall stated it will be difficult to do. Jason will contact Qwest to confirm this.

Ron Thomas discussed cutover to the new dispatch operations. Once we get through cutover we need to finalize the project. Once the project is completed we need to do an Acceptance Test Plan (ATP). Once completed all functionality of the system will have been tested. Once the ATP is completed and we clear the punch list items, you sign off saying all



the punch list items are complete. At this point the project will transition from an install project to a warranty project. In this transition one of the things that we have to do is give you a transition document saying here are the new people that are going to be involved, your local service representative. They will make a list of who to call and when to call. Jason Crandall asked Ron according to the contract what their response times will be. Ron stated that is part of the service plan. Response times are predicated on severity level. Jason stated according to the contract that you'll do your best to show up in four hours. Is there going to be an agreement or do you already consider that the agreement as to what is the specific timeframes during a 24 by 7 period that if you have a severity one somebody will be there within X amount of time. Ron stated if it's impossible we will find someone else. Ron stated the response time is on severity level and that the dispatch center can determine that severity level. Jason asked if that was on a per call basis and if that's in writing somewhere. Ron stated it is in the service contract. Jason stated he wants to define the timeframes per level instead of having it wide open. When is someone going to show up and fix a problem?

Mike Lowell asked for a copy of the acceptance list. Ron Thomas stated he will send their whole presentation.

Rich Haskell asked if a console goes down in the winter and the people from Casper can't get down here who will be coming to fix the problem. Andy Bellendir stated in the Motorola network you can commission any service shop, they've got people in Utah. Rich stated there are times when the interstate is closed both ways. Ron Thomas stated if it's just one position that goes down it shouldn't be a problem. Rich stated so you are going to paying me back off the service contract if it's not working. Ron will get an answer. Jason Crandall stated the SLAs need to be defined that are in place whose responsibilities are what. Ron stated he will check into this.

George Lemich asked what are the most likely failure points? Ron Thomas stated that would be the external wire line and links. George asked if there was a spare CPU in this proposal and will it be available for switch. Ron stated he's not sure about a CPU but they have spare parts. He will look into this. Rick Hawkins asked about switches. Ron stated there should be a spare switch.

Ron Thomas discussed the system documentation they will provide.

Ron Thomas discussed change orders. Ron stated change orders mean only one thing and that is to keep the contract current. Change orders can be a charge of additional items, they can be a credit or they can be no charge. The important part of the change order is to keep the contract current to what you received. A change order is an extremely formal process within Motorola in that a change order can only be done between Sweetwater and Motorola in writing. It definitely has to be agreed to by both parties. A form will be put together and both parties have to sign it. Jim Wamsley made a clarification from Sweetwater to the Joint Powers Board.

Ron Thomas stated once the final acceptance is signed and we get ready for transition to warranty and we do the transition for eight and we put the plan together, in that plan is a support plan is where it meets your requirements. This plan does not go into effect until both parties sign it.

Jason Crandall asked for timeframe purposes how long do change orders take. Ron Thomas stated if it's a no charge change order he can get to it in a couple of days. If it's a change order credit there's usually no time involved. If it's a no charge or a charge change order then to get the paperwork through it could take a week outside. A service change order that's probably two to three weeks. It depends on how high we have to send the change order up. Jason was

concerned about the timeframe on getting a change order done. Jason wants to bring this up to be conscience of the timeframe. The Joint Powers Board also has a process.

George Lemich asked about the 18-month from shipment. How do you define shipment? Is that the date of arrival in Green River? Ron Thomas stated he defines the shipment from CCSI. George asked if they are going to trigger that in July when you ship. Ron stated yes. George stated so the 18-month starts running at that point. Ron stated its either 18-months or one year from acceptance. Jason Crandall stated he has a problem with the early shipment. What if something happens during construction and it's not completed until January. You've used up 9-months of warranty. Ron stated if there's a warranty issue then we can do a change order. George wanted clarification on the one year acceptance and the 18-month shipment warranty. Ron stated if for some reason the building slips internally we have a six month extension on the shipment. Ron stated he has the latitude, its two years from shipping or one year from acceptance. Jason stated that would be a good no charge change order. George asked how we make that a part of the agreement. Ron stated we need to do a change order.

Rick Hawkins wanted to put the firewall with the Nice Focus 3s. Rick thought they had to get approval from the WyoLink office to do this. Ron stated before we go forward with this to go ahead and get approval with WyoLink. Rick stated it just wasn't up to him but also up to the Board. Ron stated the one thing that would change slightly would be the training. Ron will look into it.

George Lemich asked that we review what has been discussed for preparation of the change orders. Marty Davis stated he had removed the gooseneck mic., work with WyoLink on the firewall and IP logging (not a change order), wire hook-up switches for TX (not a change order) and wire all jacks for 6 wires (not a change order). Marty stated the only change orders he has was for the goose neck mic., WyoLink firewall and warranty extension. Rick Hawkins asked if Motorola actually supplies the firewall. If that goes through will that be an additional cost? Ron stated the equipment will be additional. The firewall is an additional charge if WyoLink transfers. Ron stated since you're turning the goose neck microphone in, that might cover part of the cost.

Jason Crandall addressed the conventional channel back-up. There's a concern there that should be talked about a little more. Rick Hawkins asked if the consolettes that are in this contract currently able to broadcast over an antenna on the tower at that building. Ron Thomas stated those consolettes are trunk consolettes. They can talk on the WyoLink system in trunk mode. They are also capable of being programmed in conventional mode. If from this tower you can hit a site we can program that site's frequencies to that control station and it can be controlled from the consoles at a frequency site. Rick asked regardless of whether we have a wire line connection to that building or not. Ron stated yes. Rick would like Wireless Advanced to take a look at what we have set up if they haven't already for radio back-up.

George Lemich asked if the programming can be done or is it a simple switch over in the event of a failure, or is it redundancy that's already present in the event of a failure, or does it have to be reprogrammed after a failure? Ron Thomas stated as far as the operator goes they have a screen that has all the channels. For your back-up all you would have to do is tap the folder icon, that screen switches and you have all your back-up channels. The layout is very versatile. George stated so they will be preprogrammed and completely addressed and ready for application. Ron stated yes. Ron stated the issue is can you hit the site. Rick Hawkins asked if Ron was proposing the folders be programmed if the console is not working for whatever reason channel WyoLink traffic doesn't work then we would go to this secondary folder to try possibly a back-up on the consolette to the WyoLink and it doesn't work. Then in that same folder how do we make it switch or do you propose a second folder to have conventional frequencies that these

consolettes will go to? Ron stated they will have an icon on the back-up folder that will have a trunk group name or conventional channel name and they can change the frequencies on that icon. Rick asked if it will basically have a drop down menu. Ron stated it's the same thing.

Ron Thomas stated it is important to remember that he has four control stations. He can program those four control stations for 32 different frequencies but you can work on four at a time. If you want more than four then you have to add other control stations.

A (working) lunch break was called for. Lunch was held at the Outlaw Inn.

Ron Thomas stated he tracks projects with an action item sheet to keep track of and make sure things happen. Ron stated he will set up a reoccurring appointment in Outlook for a date and time everyone agrees upon to have conference calls regarding action items to go over. Ron stated he would send the action items before the conference call. This conference call will give everyone a chance to go over any items or issues or updates they may have. Everyone will have a copy of the action item list. George Lemich asked who on the Board or anyone who should be involved in these conference calls. Ron stated we can open it up to anyone who may have input. George asked Ron to invite all the Board members along with Charlie Van Over, Rick Hawkins, Jason Crandall and Rex Walsh to be part of these conference calls. There was discussion on days and times for the reoccurring conference calls with Motorola. The first conference call was scheduled for Monday, April 4, 2011, at 1:00 p.m. at George Lemich's office. Ron Thomas stated he will send out the reoccurring appointment to go through the end of the year.

George Lemich stated sometime in early May we should have an Executive Director. The Executive Director will take his or her direction from the Board. George wanted to make it clear that the Board is directing this project. When the Executive Director is appointed do not assume that it supersedes the Board's authority. It does not. Direction comes from the Board.

George Lemich discussed the security aspect of conference calls and the plans for the new facility. The plans are protected.

George Lemich asked the Board what would be beneficial to address at this point. Marty Davis stated when they were at the site walk in April of last year they had originally designed to meet what was being done currently and that was to take the facilities conventional channels and they would teach the staff center with the screens and dispatchers which ones do you communicate on. That's where we got our list. That's how they built up the number of conventional channels. Marty stated we would have to build on how we would hit the high school and hospital. It was not taken into consideration or wasn't brought up earlier that you needed to do that. Marty went over what he had on his list what we were intending to hit. Marty stated with the link to WyoLink you would still be able to communicate to the conventional channel. Jason Crandall stated we need to clarify a few things. Jason stated the list he had had more than eight.

George Lemich asked the Board if any new services had been added that are being dispatched out of the centers that may have not been accounted for in the original report two years ago. Rick Hawkins stated not that are not serviced through WyoLink.

George Lemich stated one issue that hasn't been addressed that was generally approached is we were going to have a receiver and transmitter on the antenna on the antenna or mast that's going to be built as part of the building

construction. Do we need any engineering data regarding the antenna structure or its design? Are we satisfied the structure at the test site of the construction plans is sufficient for what is needed? Jason Crandall asked since the call have we've looked at it more. During the call the Board wasn't sure if a tower was even needed. You were anticipating on putting it on the roof. Do we need it? Do we not need it? George stated this is an important decision. If we can avoid the tower we avoid a lot of controversy in building that building in the community. When people realize there will be a 100' stick in the air we're going to have some interesting calls. Also, we would save \$100,000. John Love stated the building is also right next to the radio station, across the street.

Ron Thomas stated his suggestion would be that if the only thing that was going to go into the new facility was the four control stations and the link we only need two antennas that could be put on the roof or some type of mount that would go into the roof. It would not require a tower. Ron stated if he could get the trunk site from a mobile to ground level he can still hit that trunk site. Ron stated if we are planning on using and putting in other control stations that have dedicated antennas that would be used for your conventional channels to try to back them up so that if you lost the wire line to those repeaters that it might be possible to use a control station at the new dispatch center to talk off an antenna on that tower to the repeater site then Ron would suggest to put 100' tower in because that additional height would give you plenty of coverage. The tower is not needed for the trunk system. John Love asked if we've got fiber to the tower on Mansface can't we make one of those units a repeater and hit the whole county or at least hit Wilkins or Aspen or Church Butte or somebody. Rick Hawkins stated he remembers the link that they have from Mansface and Wilkins that's microwaved, he thinks. John stated he has four radios up there. Can't we make one of these a repeater? Rick state we would still be looking at having 4-wire control. John stated he will have to make it 4-wire anyway. Rick stated the question is how many channels we can run off at one time off the set up.

George Lemich stated we need to make the decision about whether we do or do not have an antenna. What information are we going to need to have to make that decision choice now? We can amend that contract and save this money if we could make that decision within this timeframe. What do we need to do to make that choice and have it made definitely? Do we need engineering studies? Do we need frequency studies? Ron Thomas stated from start they can give a spec on the antennas that needs to be put on the roof so the length can be made to run the cables or chasers. Ron stated from the standpoint of the control station they have to look at what frequencies want to be used and see if they can be used up there. George stated he had a frequency list that he got through the FCC and that we can check them. There was discussion on the frequency list.

George stated it was about 1:20 and asked everyone to reconvene back at Fire District #1. We would like to tour the new facility in Green River at approximately 2:00.

Ron Thomas went over his excel spreadsheet and how to read it. He will send everyone the spreadsheet.

Marty Davis went over the existing system. Marty displayed pictures of existing radio resources for Green River, Rock Springs and Sweetwater County Sheriff's Office.

Marty Davis discussed the components of the MCC7500 Dispatch Center. Marty went over a diagram of the Sweetwater County Combined Dispatch Center. Jason Crandall asked if opening the doors is included in the proposal. Marty stated it was.

Marty Davis stated there was a question earlier on who pays for the T1 and for how long. WyoLink pays for the T1. Originally it was for two years but they have communicated with the lead engineer of the WyoLink system and it has changed to forever now. Marty stated the State will pay for the OS and upgrades for each dispatch location.

There was discussion on whether the towers that are coming with this system are capable to run Windows 7 today. Marty stated he is not sure but will find out.

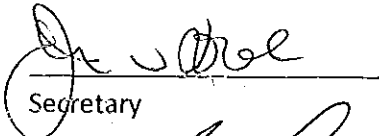
Rick Hawkins asked when we're up and running fine, the warranty starts in December 2011 and come January 2013 the computer tower crashes how does it get replaced? Ron Thomas stated they do have a spare CPU. That's one way to replace it. Rick asked how we replace our spare. Ron stated whatever the maintenance contract states.

Marty Davis discussed the coverage testing.

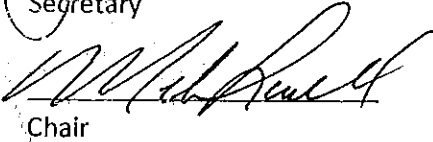
Charlie Van Over gave an overview of the plans for the new facility. Rex Walsh gave an overview of the plans for the tower.

Geroge Lemich asked everyone to meet at the new facility in Green River to look at the building.

Attest:

  
Secretary

Date: 5/16/11

  
Chair

Date: 5/16/11

**APPROVED**